

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 9th June 2010 at 7.45pm.

Present: - Mr J Bowley (Chairman), Mr J Jarvis, Mr D Hymers and Ms S Doughty.

In attendance: Clerk.

1. Public Questions – None

2. Apologies - Mr R Mantel and Mrs K Peck.

3. Election of Chairman. Mr J Bowley, proposed by Mr D Hymers, seconded by Ms S Doughty and elected by a unanimous vote.

4. Election of Vice-Chairman. Mr D Hymers proposed by Mr J Jarvis, seconded by Ms S Doughty and elected by a unanimous vote.

5. Declaration of interests in items on the agenda – None

6. Minutes of the meeting held on 5th May 2010, Proposed Mr J Jarvis seconded Ms S Doughty. Approved unanimously.

7. Matters arising and action points

- 7.1 The Clerk to obtain a price for the new sign for the children's play area. Wording discussed. Agreed to add an additional line –“No Cycling”. The Clerk to order the sign.
- 7.2 The Clerk to obtain prices for cleaning the War Memorial. Price obtained £275 + VAT to clean the stone and an additional £100 to clean the paving area. Decision deferred to next meeting. In the meantime the Clerk to investigate if the cost can be recovered from the British Legion.
- 7.3 The Clerk to order a commemorative bench. Completed.
- 7.4 The Clerk to obtain prices for scalplings to go on the Hurst Rd allotments access road. Alda Landscapes £500 + VAT for scalplings, £420+VAT for crushed concrete. SCS £327.8 +VAT for road planning or £427.80 +VAT for scalplings. Agreed not to proceed at present due to the high cost.
- 7.5 The Clerk to write to owners of graves where stones have been installed. Completed. Telephone call received from Mrs Gleed regarding two of the graves concerned stating that due to her age it is difficult to tend the graves. She asked if the stones could remain if wooden edging is put round to hold them in place. Discussed and agreed that due to the possibility of this becoming the norm it cannot be allowed. The Clerk to speak to Mrs Gleed.
- 7.6 The Clerk to obtain a price for installing an arch frame in the Millennium Garden Hedge. Discussions taking place regarding the appropriate size for the arch.
- 7.7 The Clerk to reply to Mrs Reid and write to N Shaw at WBC regarding the problems at Jubilee Corner. Completed. Reply received from Mr Paul Blount of WBC on behalf of Mr Shaw. No street working is taking place at present due to the reduced number of staff. It is hoped to replace the Youth Worker in the near future. Reply received from Mrs Reid expressing further concern at the continuing problem and asking for urgent action read to meeting. Discussed and agreed the Clerk to reply to Mrs Reid saying the council are keeping the situation under review but do not propose to take any further action at present.
- 7.8 Mrs K Peck to investigate possible sources of grants towards the cost of installing lighting on the skate park and ball court. Carried forward.
- 7.9 The Clerk to reply to Mrs Turton about dog mess on KGVR, ask the Park Warden to concentrate on KGVR and ask if they will be prepared to work longer hours on a temporary basis. Reply sent to Mrs Turton. The Park Warden will patrol KGVR at a different time to see if this has a beneficial effect. Although the Park Warden does not want to work longer hours she agreed she would work up to an additional 5 hours per week, if requested.
- 7.10 The Clerk to write to TRCA about the condition of the Loddon Hall car park surface. Completed but no reply received.

- 7.11 The Clerk to put opening ceremony for the children's play area on the agenda of the next meeting. Completed.
- 7.12 The Clerk to reply to the Horticultural Society about their business rates. Completed.
- 7.13 Mrs K Peck to prepare proposals for 10-year land management plan. Carried forward.

8. Clerk and Village Ranger's report on Parish Lands maintenance including:

- 8.1 Report on the work of the Village Ranger. Normal routine work. The main grass-cutting season is in full swing.
- 8.2 Clerk's report. The control unit for the CCTV is making an unusual noise, which is due to a faulty cooling fan, which Securipol are arranging to replace. The Clerk reported there are quite a few small items that have failed or been damaged and will take some time to get repaired. The Ranger can deal with most of them. A broken fence panel on the boundary fence between Twycombe Lodge and the children's playground has been replaced.

9. Allotments

- 9.1 Hurst Rd. Another inspection needs to be carried out to check plots that were not being worked correctly to see if tenants have responded to the warning letter. The Clerk to agree a date with the committee chairman.
- 9.2 London Rd. One of the taps is faulty and needs replacing.

10. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial

- 10.1 Report on Burials – Irene Marsh and Annie Morrison.
- 10.2 Report on Memorials - None
- 10.3 Clarification of rules. At present although the rules state only a flat stone is allowed they do not specifically say that stones are not allowed. The Clerk suggested this is added to make sure the rules are perfectly clear. Agreed.

11. KGVR

- 11.1 Opening ceremony for children's play area. Agreed the Clerk to contact MP Teresa May to find out if she is prepared to carry this out and if find out dates when she will be available.
- 11.2 Bench for children's play area. Agreed the commemorative bench from the Scouts can be placed in this area to fulfil this need. Exact positioning to be agreed.
- 11.3 Cost to prepare lease for Twycombe Lodge. Following negotiation Field Seymour Parkes have agreed to reduce their charge to £2750+ VAT. Mr J Jarvis has obtained a quote from Colemans who have agreed to carry out this work for £1500 + VAT. Agreed the Clerk to instruct Colemans.
- 11.4 Proposed modifications to Twycombe Lodge. Agreed to allow these to be carried out subject to suitable clause being included in the lease regarding returning the property to its original condition at the end of the lease.
- 11.5 Broken/damaged items on ball court. The cracked backboard has now snapped off, the tops of 8 posts have been vandalised and one of the triangular infill panels has a piece snapped off. The Clerk has obtained prices from the supplier for replacements. Back board £265, infill panel £95.45 and post tops £8.35 each. Plus carriage estimated at £45. Agreed the Clerk to order replacement parts. The Clerk to also investigate the cost to get the backboard support frame extended to prevent the side flexing and snapping off again.

12. Stanlake Meadow.

- 12.1 "Running track" The Clerk has obtained a price to install a hogging path with gravel board in the wet area. The cost for 50m is £1747.33+VAT and then £35 per m for any additional length. Agreed not to proceed, as the cost cannot be met from the budget.
- 12.2 Redecorate interior of Stanlake pavilion. The Clerk has received a request from the nursery for this. Agreed this to be considered at the next meeting, which will be held in the pavilion.
- 12.3 Water heater at Stanlake pavilion. The water heater feeding the basins in the toilets and kitchen is causing the circuit breaker to trip and it is thought the elements may

be failing. The heater is obsolete and replacement parts are not available so it will have to be replaced. A temporary repair has been made so it will produce warm water. The manufacturer no longer makes a similar model and the only replacement is a three-phase heater, which will require a new circuit to be installed. Also upon further investigation it appears this heater may not supply the basins in the left hand toilets and it was not possible to find out where they are supplied from. The quote from Turners Plumbing to supply and install a new water heater is £919 plus VAT and to install a new circuit £394 + VAT. In view of the high cost agreed the Clerk to obtain an alternative quote and arrange further investigation to find out how the basins in the left hand toilets are fed.

13. Action points from Parish Plan – Carried forward to next meeting.

14. Correspondence - None

15. Date of next meeting – Wednesday 7th July 2010. At Stanlake Pavilion.

The meeting closed at 9.25 pm.