

# TWYFORD PARISH COUNCIL

## Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 6<sup>th</sup> January 2010 at 7.45pm.

**Present:** - Mr J Bowley (Chairman), Mr B Rogers, Mrs K Peck, Mr J Jarvis, Mr D Hymers and Mr R Mantel.

In attendance: Clerk.

**1. Public Questions – None**

**2. Apologies** - Mr C Tennant, Ms S Doughty.

**3. Declaration of interests in items on the agenda – None**

**4. Minutes of the meeting held on 9<sup>th</sup> December 2009**, Proposed Mrs K Peck seconded Mr J Jarvis. Approved unanimously.

**5. Matters arising and action points**

5.1 Mrs K Peck to provide the Clerk with details of the sign for the children's play area. Carried forward.

5.2 The Clerk to obtain a price for the above sign. Carried forward.

5.3 Mr Jarvis to inform the Clerk which contractors to appoint for the installation of new flooring in Twycombe Lodge. Completed.

5.4 The Clerk to order the washing machine, electric cooker and fridge for Twycombe Lodge. Completed, delivery delayed by bad weather.

5.5 The Clerk to circulate the TVP draft Parish Plan and put it on the agenda of the January meeting. Completed.

5.6 Committee members to consider the TVP suggestions for the Parish Plan and bring their comments to the January meeting. Completed.

5.7 The Clerk to arrange for Stuarts to manage the Twycombe Lodge tenancy. Waiting developments regarding possible business let. See item 10.2.

5.8 The Clerk to complete the precept figures. Completed.

5.9 The Clerk to contact the company who enquired about parking at Hurst Rd allotments. Completed, waiting for reply.

5.10 Clerk to research car parking charges. Completed. Details circulated.

5.11 The Clerk to ask the Village Ranger to check the ground on the LHS of the gate at Hurst Rd allotments. Carried forward, waiting for weather to improve.

5.12 Mrs Peck to check if funding can be provided for floodlighting on KGVR. Completed. None available from known sources.

5.13 The Clerk to speak to the Scouts about the provision of a commemorative bench. Carried forward, next Scout Exec meeting not due until February.

5.14 Mr D Hymers to purchase lampshades for Twycombe Lodge. Completed.

5.15 The Clerk to inform the organisers of the community orchard project that the parish council are interested in participating. Completed.

5.16 Mr B Rogers to arrange for the replacement timer to be fitted on the electricity supply at Stanlake Pavilion. Arranged for Saturday 9<sup>th</sup> January 2010.

**6. Precept.** Figures for expenditure discussed and agreed to include additional costs for 5 year wiring check at Stanlake Pavilion £250 and Bonfire Carnival signs at KGVR £280. Proposed burial charges for 2010/11 discussed and agreed. The Clerk to recalculate the precept figures.

**7. Clerk and Village Ranger's report on Parish Lands maintenance including:**

7.1 Report on the work of the Village Ranger. All routine work up to date. He has been concentrating on clearing litter as the current bad weather has prevented any other work being carried out.

7.2 Clerk's report. The trees donated by WBC have been planted. One of the joints on the feed pipe to the water tap in the KGVR storage shed has come apart. The Ranger has been asked to remake the joint.

**8. Allotments**

Hurst Rd. No Parking signs. The Clerk has obtained a price for 2 signs, 2 posts and fixing clips. The cost is £156.82 + VAT. Agreed to wait until a reply is received regarding the request for parking.

8.1 London Rd. Nothing to report.

## **9. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**

9.1 Report on Burials - None.

9.2 Report on Memorials - None.

9.3 Feed the Children – request to use Jubilee Corner. No objection on principle. However the Clerk to request more information on the number and length of proposed events, what format they will take and to check they have public liability insurance and will carry out a risk assessment.

9.4 Mr D Hymers asked if the wreaths could be removed from the War Memorial. Agreed the Clerk to ask the Village Ranger to remove them.

## **10. KGVR**

10.1 Signs for Bonfire Carnival. The Clerk has obtained a price for 4 signs and posts. Cost £280 + VAT. Proposed by Mr J Jarvis, seconded by Mrs K Peck that these are purchased out of next financial year's budget. Carried unanimously.

10.2 Twycombe Lodge refurbishment – finishing off. The Clerk gave details of progress on work. Some has been delayed by the current bad weather. He has had further contact regarding the enquiry for a business let. The enquirer is making application to WBC for change of use to business from domestic. As this will take some time they have asked if they can take out a domestic lease for 3 months for a member of staff and then change to the business lease for the full premises. The Clerk has discussed the rent for a domestic let and the amount of £930 per month is acceptable. Agreed the Clerk makes suitable arrangements with letting agents for a 3 month domestic let at £930 a month followed by a business let at a rent to be agreed.

10.3 Mr B Rogers has received complaints from residents regarding the graffiti on the Youth Shelter. Agreed the Clerk to check with the Youth Centre and if they have no imminent plans for a project to arrange for the Village Ranger to repaint when the weather improves.

**11. Stanlake Meadow** – Nothing to report.

**12. Parish Plan** – suggestions from TVP in draft plan discussed. Point 13.1.5 Safe cycling routes across KGVR. No objection to the existing footpaths being used for cycling but the committee would not want any additional paths installed. Note the length of footpath from Hermitage Drive to the entrance gate of KGVR is owned by WBC and there is no cycling allowed along this. Point 1.2.1 proposal to hold discussions with WBC regarding the installation of static recycling facilities in the car park at Stanlake Meadow. Proposed by Mr R Mantel, seconded by Mr B Rogers that this proposal be rejected. For 3 against 3 the Chairman put his casting vote against the proposal so it was not carried. The Clerk to inform TVP.

**13. Rotary Club** – establishing contact with the Parish Council. The Clerk gave details of the letter he has received and the follow up meeting held with one of the club members. Agreed the Clerk writes to the club detailing the following projects where there may be the possibility of cooperation. Floodlighting for the ball court and skate park and an adult outdoor fitness area.

## **14. Correspondence –**

14.1 Mr Pitts regarding clearance work in Twycombe Lodge garden. The Clerk read out the e-mails that have been received from Mr Pitts. The Clerk has asked the contractor carrying out the garden work to make contact with Mr Pitts and has received a reply indicating that discussions have been held and the outstanding issues resolved. Agreed the Clerk replies to Mr Pitts confirming this.

**15. Date of next meeting – Wednesday 3rd February 2010.**

The meeting closed at 9.25 pm.