

# TWYFORD PARISH COUNCIL

## Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion Twyford on Wednesday 7<sup>th</sup> October 2009 at 7.45pm.

**Present:** - Mr J Bowley (Chairman), Ms S Doughty Mr B Rogers, Mrs K Peck, Mr J Jarvis, Mr C Tennant and Mr R Mantel from item 9.

In attendance: Clerk.

Prior to the formal meeting there was a meeting with representatives of sports clubs during which the following points were raised.

Twyford & Ruscombe FC thanked the council for the work to improve their pitch playing surface. They asked for the Round Table to be asked to keep large vehicle off the pitch and to properly reinstate the holes where the fireworks are installed. The Clerk to speak to them. They reported the tap in the shed is not working. The Clerk to get this checked. The goal nets need replacing. The Clerk to obtain prices. More line marking chalk is required. The Clerk to order.

Ruscombe FC asked if they could play matches with a reserve side as well as the main team. Agreed.

The Clerk reminded all football clubs of the need to keep the storage shed on KGVR tidy and put equipment away correctly as this shed is also used by the parish council staff.

The Tennis Club asked if the courts could be pressure washed. The Clerk to check this out. Some of the straining wires on the fencing need attention. The Clerk to speak to the Ranger. They commented on the supports for the storage of crossbars. The Clerk to check and confirm if additional stops are required to prevent the crossbars being pulled off accidentally.

**1. Public Questions – None**

**2. Apologies - Mr D Hymers**

**3. Declaration of interests in items on the agenda – None**

**4. Minutes of the meeting held on 9<sup>th</sup> September – proposed Mrs K Peck, seconded Mr B Rogers. Approved unanimously.**

**5. Matters arising and action points**

5.1 Ms S Doughty and Mrs K Peck to prepare specifications for the work required at Twycombe Lodge and to circulate them to committee members for comments. Completed.

5.2 Mr B Rogers to obtain quotes for the painting and decorating and carpentry. Completed by Mrs K Peck and the Clerk.

5.3 The Clerk to obtain quotes for the gardening work. Completed see item 9.4.

5.4 The Clerk to transfer the grounds maintenance contract to SCS. Completed.

5.5 The Clerk to contact Ed Knott regarding the damaged back board on the ball court. Meeting held with WBC by Mrs Peck. See item 9.1.

5.6 Mrs K Peck to agree details of the new equipment for the children's play area with Nick Christo and obtain a price for the installation. See item 9.2.

5.7 The Clerk to speak to the Ranger about his hours of work. The Ranger has agreed he can work an extra ½ hour a day to allow time to pick up the additional waste created by users of the skate park. The Clerk to put increasing the Rangers hours on the agenda of the November meeting.

5.8 The Clerk to report the vandalised fencing post caps on the ball court to the police. Completed.

5.9 Mr B Rogers to investigate a replacement timer for Stanlake pavilion. Details obtained. The Clerk has asked an electrician to obtain the required components and is arranging their installation.

5.10 The Clerk to obtain a price for clearing the remaining ground at the allotments. Completed see item 7.1.

5.11 The Clerk to arrange for the additional dog-waste bin to be installed on KGVR. Bin ordered from WBC.

5.12 The Clerk to obtain a price from SCS to trim the Waltham Rd boundary hedge at Stanlake Meadow. Completed. See item 10.

5.13 Mrs K Peck to prepare a draft 10-year land management plan. This will take some time to prepare so deferred to April 2010.

## **6. Clerk and Village Ranger's report on Parish Lands maintenance including:**

6.1 Report on the work of the Village Ranger. All routine work up to date.

6.2 Clerk's report. Nothing to report.

## **7. Allotments**

7.1 Hurst Rd. The Clerk has obtained a price from Alda Landscapes to clear the remaining area for £3340 + VAT. In view of the cost the Clerk to obtain further quotes. Following the recent break in the Horticultural Society allotment representative has written to the council asking what additional measures can be taken to improve security. Agreed the Clerk to reply stating a new gate will shortly be installed and further proposal will be considered later, if required. The Clerk to reply. The representative has also submitted a report showing unkempt plots. The Clerk to arrange an inspection visit with Mr J Bowley.

7.2 London Rd. Nothing to report.

## **8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**

Report on Burials - None

Report on Memorials - Ellen Martha Bannon.

## **9. KGVR**

9.1 Skate Park. Mrs K Peck had a meeting with Mark Holland of WBC as Ed Knott has now left. There were communication problems with dealing with previous issues raised. Mark is now dealing with the issues raised. The discharge of the planning conditions is being carried out. The damage to the footpath is to be repaired. The rust on the grind rails. The original specification was only for high grade steel so rust will occur. The crack on the backboard. This is now out of the guarantee period so the supplier will not replace this FOC. Mrs Peck to ask Mark Holland for details of the supplier so a price can be obtained for a replacement.

As far as WBC is concerned as soon as the construction was finished ownership passed to the Parish Council. The Clerk to put this on the agenda of the November meeting for further discussion.

9.2 Replacement of multi-log unit in children's play area. Mrs Peck reported that she has had a site meeting with Nick Christo of WBC and a grant of £45K has been allocated to the Parish Council. A condition of this is that the new installation is disabled friendly. The plans need to be approved by mid Nov and the money spent by April 2010. Mrs K Peck is getting the supplier to quote for an additional item – a "Birds Nest Swing" which will meet the stipulated conditions. Mrs K Peck to report back to the November meeting for approval of the proposals.

9.3 New changing facilities for users of field. Mr B Rogers reported that the Men's Club are trying to sort out details about the deeds for the club and cannot do anything until this is completed. Carried Forward.

9.4 Twycombe Lodge refurbishment. Quotes obtained for painting and decorating and carpentry work. Mr J Jarvis to check these against the specification to confirm everything is included. Mr C Tennant to get Mr Christo to reconsider his quote as additional work is now required following the rewire. Site visit arranged with Mrs K Peck and Mr J Jarvis for 8<sup>th</sup> October. The Clerk to book a meeting room for 14<sup>th</sup> October for a sub-committee meeting to discuss and agree the contractor to be appointed for this work. The Clerk has obtained quotes for the garden refurbishment. SCS £3324.60 + VAT, Alda Landscapes £3900 + VAT and Aspects Gardening £4296. Agreed to accept the quote from SCS. Mr C Tennant to obtain prices for supplying and fitting a new bathroom suite.

## **10. Stanlake Meadow**

10.1 Trimming Waltham Rd Hedge. The contractor who carried out the layering advises that a manual cut is required to strengthen up the first year growth. He has quoted

£668 for this. The Clerk has asked AES for a price and they have quoted £185. SCS have quoted £352. In view of the recent problems experienced with AES proposed Mrs K Peck, seconded Mr J Jarvis to accept the quote from SCS. Carried 6 for, 1 abstention.

10.2 Mr Rogers reported that the brambles are growing near the door of the football storage shed making it difficult to open. The Clerk to arrange for the Village Ranger to attend to this.

10.3 Mr Rogers commented on the condition of the car park surface. The Clerk to put this on the agenda of the November meeting.

10.4 Mr Rogers noted that the street lamps adjacent to the car park need painting. Referred to Planning and Amenities Committee.

**11. Consideration of a 10-year land management plan.** Agreed Mrs K Peck to prepare a draft for consideration at the April 2010 meeting.

**12. Correspondence**

12.1 WDTVA BBC Tree O'clock project – noted.

**13. Date of next meeting – Wednesday 4<sup>th</sup> November 2009.**

The meeting closed at 9.15pm.