

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion Twyford on Wednesday 9th September 2009 at 7.45pm.

Present: - Mr J Bowley (Chairman), Ms S Doughty Mr B Rogers, Mr D Hymers, and Mrs K Peck.

In attendance: Clerk.

1. **Public Questions** – None
2. **Apologies** - Mr R Mantel, Mr J Jarvis and Mr C Tennant
3. **Declaration of interests in items on the agenda** – None
4. **Minutes of the meeting held on 8th July** – proposed Mrs K Peck, seconded Mr B Rogers. Approved unanimously.
5. **Matters arising and action points**
 - 5.1 The Clerk to purchase replacement heaters for Stanlake Pavilion. Completed.
 - 5.2 The Clerk to liaise with SCS regarding the KGVR pitch maintenance proposals. Proposals discussed and work to be completed agreed.
 - 5.3 Committee members to inspect Jubilee Corner prior to the next meeting. Details discussed. Proposed Mrs K Peck, seconded Mr D Hymers to accept the quotation from Aspects Gardening Services to carry out replanting at a cost of £1200. Carried 4 for 1 against.
 - 5.4 The Clerk to arrange quotes for grounds maintenance based on the agreed specification. Quotes obtained from 4 contractors. Annual cost for work detailed in specification. Nick Robins £8,470, AES £8,217, SCS £7,751, Nigel Jeffries £11,145. Proposed Mr D Hymers, seconded Mrs K Peck to award the maintenance contract to SCS. Carried unanimously. The Clerk to arrange the transfer from the existing contractor.
 - 5.5 The Clerk to obtain quotes for rewiring Twycombe Lodge. Quotes obtained. G&T Electrical £4,636.52, Morgan's Electrical £3,850 and J Tombs £3,348. As there was no meeting of the committee in August and the work needed to be started as soon as possible the Chairman authorised the Clerk to place the order with J Tombs and the work has already been completed.
 - 5.6 Mr J Bowley and Mr C Tennant to prepare a list of remedial/repair work required at Twycombe Lodge. Not completed. Detailed specification to be prepared by Ms S Doughty and Mrs K Peck and circulated to committee members for comment prior to quotes being obtained. Mr B Rogers agreed to obtain quotes for painting and decorating and carpentry work. The Clerk to obtain prices for the gardening work.
 - 5.7 The Clerk to inform Yellow Brick about the installation of an additional tap. Completed.
 - 5.8 The Clerk to inform sports clubs about the proposed meeting. Completed.
 - 5.9 The Clerk to contact WBC about the hand over of the Skate Park and return of keys. Keys returned but the issue of the damaged backboard needs to be resolved. The Clerk to chase Ed Knott one more time before escalating this to higher authority.
 - 5.10 The Play Area Sub Committee to investigate disabled friendly equipment and arrange for the existing specification to be updated and re-costed. Notification received from WBC that the grant application has been successful. Mrs K Peck to agree details of the equipment to be installed with Nick Christo of WBC and have this proposal priced so the amount of grant required is known.
 - 5.11 The Clerk to contact the Air Ambulance about the request for a site for a clothes bank. Completed.
6. **Clerk and Village Ranger's report on Parish Lands maintenance including:**
 - 6.1 Report on the work of the Village Ranger. All routine work up to date. He is spending a lot of time picking up litter around the ball court and skate park. The Clerk to speak to him regarding increasing his hours. Crossbar stands have been made for KGVR to keep them off the ground to prevent them rusting. Youths are urinating in the Youth Shelter, which is making it unpleasant. The Ranger to spray it with disinfectant.

6.2 Clerk's report. Safety inspections have been completed for all parish property. Copies distributed. The tops of the posts on the ball court fencing have been vandalised and the Clerk is obtaining a price for replacements. The Clerk to report this to the police as the damage appears to have been carried out by a large knife. The timer on the lighting and power circuits at Stanlake Pavilion has failed and the Clerk is having difficulty finding a suitable replacement. Mr B Rogers to see if he can find something suitable.

7. Allotments

Hurst Rd. The area at the bottom has been cleared and 14 new allotments have been marked out. The Clerk has started letting them to residents on the waiting list. The Clerk to obtain a price for clearing the small area of land left after the clearance was completed. A tenant has reported their shed has been broken into and equipment stolen. The Clerk advised that they should report this to the police.

London Rd. The lock on the London Rd gate has broken so the Clerk has purchased a replacement.

8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial

Report on Burials - Margaret Hall and Richard Morton

Report on Memorials - None.

9. KGV

9.1 Skate Park. Discussed under item 5.9

9.2 Replacement of multi-log unit in children's play area. Discussed under item 5.10

9.3 New changing facilities for users of field. Mr B Rogers to chase up a reply from the Men's Club

9.4 Twycombe Lodge refurbishment. Discussed under item 5.6

9.5 Additional dog-waste bin. Residents have requested an additional bin in the NW corner of KGV. Nick Christo of WBC thinks he can supply a new bin FOC. The weekly cost for emptying will be £5.19. Proposed Ms S Doughty, seconded Mr D Hymers to install the additional bin. Carried 3 for, 2 abstentions.

10. Stanlake Meadow

10.1 Trimming Waltham Rd Hedge. The contractor who carried out the layering advises that a manual cut is required to strengthen up the first year growth. He has quoted £668 for this. The Clerk has asked AES for a price and they have quoted £185. Agreed the Clerk to obtain a price from SCS.

11. Consideration of a 10-year land management plan. Agreed Mrs K Peck to prepare a draft.

12. Correspondence

12.1 WBC Playbuilder meeting 13.08.09. Noted.

12.2 WBC Update of trees and landscape team website – circulated on e-mail. Noted.

13. Date of next meeting – Wednesday 7th October 2009.

The meeting closed at 9.20pm.