

# TWYFORD PARISH COUNCIL

## Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion Twyford on Wednesday 8<sup>th</sup> July 2009 at 7.45pm.

**Present:** - Ms S Doughty Mr B Rogers from item 5.9 Mr J Bowley from item 5.9, Mr C Tennant and Mrs K Peck.

In attendance: Clerk. As the Chairman and Vice Chairman were not present at the start of the meeting Mrs S Doughty was proposed by Mrs K Peck and seconded by Mr C Tennant and approved to take the chair. Mr J Bowley (Chairman) took over the chair from item 5.9

**1. Public Questions – None**

**2. Apologies - Mr D Hymers and Mr R Mantel**

**3. Declaration of interests in items on the agenda – None**

**4. Minutes of the meeting held on 3<sup>rd</sup> June – proposed Mrs K Peck, seconded Ms S Doughty. Approved unanimously.**

**5. Matters arising and action points**

5.1 The Clerk to purchase replacement heaters for Stanlake Pavilion. Carried forward.

5.2 The Sub-Committee dealing with replacing equipment in the children's play area to report to the July meeting. See item 9.2.

5.3 The Clerk to ask SCS to provide costed proposals for maintenance of the football pitch adjacent to the tennis courts on KGVR. Details circulated to committee members prior to this meeting. Proposed Mrs K Peck, seconded Mr C Tenant to accept the proposed costed schedule for fertilising and weed treatment subject to further discussions to be held on the number of additional cuts required. Items detailed for action in 2010 to be included in the budget for 2010/11. Carried unanimously.

5.4 The Clerk to ask Aspects for more information about the proposal for Jubilee Corner. Details of proposed layout circulated to committee members. Due to the cost and large number of shrubs proposed it was agreed that committee members take a look at the site before a final decision is made.

5.5 Mrs Peck to speak to the Youth Worker about litter and broken glass around the skate park. Completed.

5.6 The Clerk to prepare schedules for ground maintenance work. Completed. Agreed the Clerk goes out to tender for this work.

5.7 The Clerk to ask Twyford Men's Club for more information about their accommodation requirements. Information requested but not received – carried forward.

5.8 The Clerk to investigate the costs associated with an addition dog waste bin on KGVR. The Clerk has had a meeting with WBC Area Manager Nick Christo who thinks he can provide a bin from their existing stock at no cost. The cost to add an additional bin to the emptying contract is £5.19 per week. In view of the on-going expenditure commitment deferred to the September meeting when more committee members should be present.

5.9 The Clerk to agree a specification for the rewire of Twycombe Lodge with Mr B Rogers and obtain quotes for remedial work and a complete rewire. Specification prepared. Agreed the Clerk asks for quotes. Other remedial work required discussed and budget costs agreed. The total sum including the cost for rewiring is £20,000. Proposed Ms S Doughty to **RECOMMEND** to the Full Council that authorisation be given to spend up to £20,000 on essential repairs and refurbishment at Twycombe Lodge, seconded Mr C Tennant and carried unanimously. A sub committee consisting of Mr J Bowley, Ms S Doughty and Mr C Tennant to oversee the project. Mr C Tennant and Mr J Bowley to make a site visit on Thursday 9<sup>th</sup> July to prepare a detailed list of work required to allow the Clerk to obtain quotes.

5.10 The Clerk to ask Yellow Brick for more information about their request for an outside tap and posts for a cover. Details about proposed tap location provided. Agreed this can be installed. The Clerk to inform Yellow Brick.

- 5.11 Annual meeting with sports clubs. Agreed this is arranged for 7.30pm on Wednesday 7<sup>th</sup> October. The Clerk to inform the clubs.
- 5.12 Round Table - Funding for equipment. Nothing has been heard from the Round Table since the proposal for outdoor fitness equipment was put to them. The Clerk to contact the Round Table to find out the current situation.
- 6. Clerk and Village Ranger's report on Parish Lands maintenance including:**
- 6.1 Report on the work of the Village Ranger. All routine work up to date. He has sprayed preservative on the boundary fence of the burial ground. Additional posts have been installed to erect another length of fencing on the Longfield Rd boundary of the NW corner of KGVR.
- 6.2 Clerk's report. A meeting has been held with Nick Christo WBC Area Manger and various local issues were discussed including dog waste bins and the table in the Broadwater Rd Play Area, which will be referred to the Planning and Amenities Committee.
- 7. Allotments**
- Hurst Rd. The waiting list is now 19 residents. 2 tenants have been given termination notices, as their plots were not being cultivated.
- London Rd. The waiting list is now 8 residents. Two plots have been vacated and will be offered to persons on the waiting list.
- 8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**
- Report on Burials - Alice Murts.
- Report on Memorials - Norman Halliwell and Ellen Bannon
- 9. KGVR**
- 9.1 Skate Park – Still waiting to hear about the final approval for the landscaping. The outstanding repairs have been completed. The trees have been watered as they were showing signs of distress. In spite of several requests the keys lent to the contractors have not been returned. Agreed the Clerk contacts WBC to inform them that if the keys are not returned they will be charged for the cost of having new ones cut and to remind them that final sign off of the landscaping is required so a formal handover of the equipment to the parish council can be arranged.
- 9.2 Replacement of multi-log unit in children's play area. Mrs K Peck has attended a meeting held by WBC, which gave information on grants that may be available to cover the complete cost. She has registered the parish council interest with WBC. In order to fully qualify the equipment must be disabled friendly. The sub committee to investigate suitable equipment and get the specification revised and costed to make sure the proposal fully complies with the grant conditions.
- 9.3 KGVR changing rooms. Held over pending information from the Men's Club.
- 9.4 Twycombe Lodge refurbishment. Discussed in detail under item 5.9. The Clerk has contacted the insurance company who are satisfied with the current situation. They have requested details of any contract let for work and require all contractors to have Public Liability insurance. The Clerk has obtained a price of £430 to have the ground floor windows boarded up if required.
- 9.5 Tennis Club – Floodlighting proposal. Approved.
- 9.6 Scouts – request to use the REC for their Summer Fair on Sunday 6<sup>th</sup> June 2010. Agreed
- 9.7 Masons Fair – request to use the REC in July 2010 instead of Stanlake Meadow. Agreed subject to it not clashing with Pelham's Fair. The Clerk to check with Pelham's.
- 10. Stanlake Meadow**
- 10.1 Trimming Waltham Rd Hedge. The contractor who carried out the layering advises that a manual cut is required to strengthen up the first year growth. The Clerk has asked him to submit a quote for this.
- 10.2 Cricket Club – use of field for league representative matches. Agreed
- 11. Consideration of a 10-year land management plan.** Carried over to next meeting

12. **Thames Valley & Chiltern Air Ambulance.** Request for permission to site clothing bank on council property considered. There is not a suitable location available for this. The Clerk to inform the Air Ambulance.
13. **Correspondence -**
  - 13.1 WBC Biodiversity News. Noted
14. **Date of next meeting – Wednesday 9<sup>th</sup> September 2009.**

The meeting closed at 9.55 pm