

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 3<sup>rd</sup> September 2008 at 7.45pm.**

**Present:** - Mr J Bowley (Chairman), Mr B Rogers, Mr D Hymers and Ms S Doughty.  
**In attendance Clerk:** Mr J March.

1. **Public Questions** – Mr G Fairbrother raised concerns about police presence, litter and CCTV relating to the skate and ball parks. He asked when the work is due to be completed. The situation relating to the responsibility for completion of the work was explained. The Clerk gave details of a meeting he attended earlier in the day relating to the installation of the CCTV which should be completed in the near future. The noisy gate at the entrance to the recreation ground from Hermitage Drive was also raised. The committee agreed to see what could be done to make it quieter.
2. **Apologies** – Miss C La Trobe, Mr R Mantel, Mrs K Peck and Mr C Tennant.
3. **Declaration of interests in items on the agenda** – None.
4. **Minutes of the meeting held on 9<sup>th</sup> July 2008** – proposed Mr B Rogers, seconded – Ms S Doughty and approved 3 for, 1 abstention.
5. **Matters arising and action points**
  - 5.1 The Clerk to obtain prices for pressure washing the paving slabs in Jubilee Corner. Two prices obtained: Bright Drive £240 + VAT and The Power Cleaning Company £210+VAT. Agreed the Clerk to ask The Power Cleaning Company to carry out the work.
  - 5.2 The Clerk to arrange for the damaged kerbs in Loddon Hall car park to be replaced. Waiting to hear back from the contractor with a date for the work to be carried out.
  - 5.3 The Clerk to reply to Yellow Brick about the outdoor play area. Mrs Wilkinson has raised a query about clause 4 in her rental agreement relating to price increases. She asked if this could be altered so increases are linked to an index such as the retail price index. Considered and agreed that this will not be possible. The existing clause to remain. The Clerk to inform Mrs Wilkinson.
  - 5.4 Mrs Peck to speak to the school caretaker about ad hoc arrangements to cover for the Village Ranger. Carried forward.
  - 5.5 The Clerk to arrange for the shutter at Stanlake Pavilion to have a maintenance visit. Completed.
  - 5.6 The Clerk to obtain proposals and costs for trimming the hedge on the Hurst Road allotment boundary. Beechwood Tree Care have been the most competitive on recent jobs so the Clerk discussed this with them and they recommend face trimming the hedge hard back and straightening the face as much as possible as well as removing the dead stem on the Horse Chestnut tree. Cost £1100+VAT. Agreed to have this work carried out. The Clerk to place an order with Beechwood Tree Care.
  - 5.7 The Clerk to obtain prices for two more litter bins for the skate park. Details of various bins and costs shown to the meeting. Proposed by Mr D Hymers, seconded by Ms S Doughty to **RECOMMEND** to the Full Council to purchase two 82 litre Big Ben litter bins from Earth Anchors at a cost of £585+VAT.
  - 5.8 The Clerk to arrange training for staff carrying out safety inspections of the skate and ball park. Completed. During the training the need for quarterly operation inspections and making safe if faults are found was raised. The Clerk to check with WBC and others about the requirements and costs and place this on the agenda of the next meeting for further discussion.
  - 5.9 The Clerk to obtain prices for replacing the safety surface under the log multi-play unit. One price obtained to date. Playground Facilities £8317.82 +VAT plus possible additional costs of £3200 + Vat if the base under the existing tiles has to be re-laid. In view of the high cost and the deteriorating condition of the multi-play unit it was decided to consider options for replacing the complete unit. The Clerk to check if any grants

towards the cost are available and provide information on equipment for discussion at the next meeting.

5.10 The clerk to arrange for the tennis court to be re-coloured. Completed.

5.11 The Clerk to obtain details of equipment and costs for outdoor fitness equipment. Details of suitable equipment obtained. Waiting for a quote to supply and install.

## **6. Clerk and Village Ranger's report on Parish Lands maintenance including:**

6.1 Report on the work of the Village Ranger. Everything is in good order with all maintenance items up to date. Due to the weather he has been very busy keeping the grass cut.

6.2 Clerk's report. The damage bench adjacent to the allotments in London Rd has been replaced by Mr R Thomas without any reference to WBC or the Parish Council. Agreed the parish council will not accept any responsibility for this.

6.3 Risk assessment – inspection of council property. The clerk has carried out an inspection of parish property and prepared a report on its condition. Some items of work can be completed by the Village Ranger. Others require further consideration. The clerk to put these on the agenda of the next meeting.

## **7. Allotments**

7.1 Hurst Rd. – The Clerk has made a follow up site inspection. 4 termination letters have been issued and 14 tenants have been written to regarding the condition of their plots.

7.2 London Rd. One tenant has been written to regarding the condition of his plot.

## **8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**

8.1 Report on Burials – None.

8.2 Report on Memorials - Peter Gordon Vass approved. Alfred Richard Humphrey refused as the proposed book is higher than the regulations allow.

## **9. KGVR**

9.1 Skate Park update – the Clerk attended a meeting earlier in the day regarding installation for the ducting for cables to the site and the CCTV. The duct work should start within a week and the CCTV will follow when this is complete. He has asked WBC to chase up the contractor to get the ground cleared and seeded now the time is appropriate for grass to terminate. He also asked WBC to speak to the installer about the puddle that occurs on the skate park tarmac.

9.2 Skate Park – complaints. Complaint from Mr Fairbrother covered in public questions. Letter of complaint from Mrs Holman discussed. The Clerk to reply.

9.3 Request from Scouts to use for Donkey Derby on Sunday 7th June 2009. Agreed

## **10. Stanlake Meadow**

10.1 The weed and surface treatment carried out on the football pitch near the pavilion has been successful and the pitch looks in good condition.

11. Correspondence - None

12. **Date of next meeting – Wednesday 8<sup>th</sup> October 2008.**

The meeting closed at 9.16 pm.