

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion Twyford on Wednesday 4th July 2007 at 7.45pm.

Present: - Mr J Bowley (Chairman), Mrs K Peck and Mr R Mantel.

In attendance Clerk: Mr J March and 1 member of the public

2. Apologies – Mr D Hymers.

3. Declaration of interests in items on the agenda – none.

4. Minutes of the meeting held on 6th June 2007 – proposed Mrs K Peck, seconded Mr R Mantel – approved unanimously.

5. Matters arising and action points

5.1 The Clerk to obtain prices for the installation of insulation in Twycombe Lodge. Quotes obtained from Instafibre £897 and JK Insulation £528. Agreed to **RECOMMEND** to the Full Council to accept the quote from JK Insulation.

5.2 The Clerk to obtain prices for the work at Twycombe Lodge. The Clerk is still waiting for a second quote for the replacement kitchen units. Quotes obtained for decorating two bedrooms and the bathroom – J W Services £395 +VAT and BS Home Maintenance £900. Agreed to accept the quote from J W Services.

5.3 The Clerk to obtain a price to install a CCTV camera at Stanlake Pavilion. Completed.

5.4 The Clerk to invite Comets to the meeting on 4th July. Completed.

5.5 The Clerk to copy the letter about the Skate Park to Cedric Gilson and Nigel Shaw. Completed.

6. Clerk and Village Ranger's report on Parish Lands maintenance including:

6.1 Report on the work of the Village Ranger. The Ranger has been on holiday for two weeks and cover for litter collection has been provided by the Park Warden.

7. Allotments

7.1 Hurst Rd. The clearance work has been arranged for August and a notice has been put up informing tenants.

7.2 London Rd. Nothing to report.

8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial

8.1 Report on Burials – Graham P Ashley, Irene M R Larkins and Doris M Eldridge.

8.2 Report on Memorials Christopher George Saunders tablet on cremated remains plot.

8.3 Millennium Garden Signs – a quote has been received from WBC for a sign on an existing no waiting traffic sign. The cost will be £347.70 including VAT. Agreed to order from WBC subject to the Clerk agreeing the sign details with the church representatives.

8.4 Water tap in Burial Ground. The Church Office has reported that the tap was left running by unknown persons. This is the second time this has been reported to the Clerk in recent months. Agreed to monitor the situation and if the problem persists to obtain a quote to replace the tap with one with a spring operated timing mechanism.

9. KGVR

Skate Park – the site investigation for contamination has taken place and some has been found. It will be several weeks before the analysis results are available.

Children's play area. The new roundabout has been installed.

Dog Fouling. There appear to be a few persistent offenders. The Clerk has arranged for the Park Warden's authorisation to issue fixed penalty notices to be renewed. Agreed the Clerk asks the Park Warden to concentrate more time at KGVR, as the same problem does not appear to exist at Stanlake Meadow.

Tennis Club – the club are seeking approval to extend the temporary planning permission for their pavilion for another 10 years. Agreed there is no objection to this. The Clerk to inform the tennis club.

Golf Practice – it has been reported that youths are practising golf on the field in the evening. Agreed to monitor the situation, as at present there are no staff are on duty at this time.

10. Stanlake Meadow

Precautions against Legionnaires disease. As the showers do not get regular use steps will have to be taken to avoid the risk of build up in the pipes. The showers are of an instantaneous type so the risk is minimal as no hot water is stored in the system. The Clerk has asked the cleaner to flush the working set of showers each week when they clean. He is asking a plumber to check if the supply to the non-operation set of showers can be isolated.

Security of cricket shed. A quote has been received for installing CCTV to monitor the shed and areas surrounding the pavilion. The cost is £6270 + VAT for the installation of 3 cameras and control equipment. There will be additional costs to provide electrical connections and run cable into the pavilion from the cameras. Agreed not to proceed with this at present. The Clerk to arrange for the damaged hasps on the doors to be repaired and to investigate the installation of a barrier in front of the doors to prevent unauthorised access.

Comets Football Club – improvements to facilities. Following the pre-meeting discussion the Clerk to place this on the agenda of the next meeting.

11. Correspondence - none.

12. Date of next meeting – Wednesday 5th September 2007.

The Chairman closed the meeting at 10.02pm.