

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 7th March 2007 at 7.45pm.

Present: - Mr J Bowley (Chairman), Mr D Hymers, Mrs J Robinson and Mr B Rogers.

In attendance Clerk: Mr J March.

1. **Public Questions** – none.
2. **Apologies** – Mr J Fort
3. **Declaration of interests in items on the agenda** – none.
4. **Minutes of the meeting held on 7th February 2007** – proposed Mr D Hymers, seconded Mr B Rogers – approved unanimously.
5. **Matters arising and action points**
 - 5.1 The Clerk to find out any additional costs to be charged for administration of the Twycombe Lodge tenancy by Simmons and Lawrence if just one tenant terminates. If one tenant terminates the complete tenancy is terminated and the council will incur the full cost of advertising and arranging a new tenancy. In view of the cost of this and the risk of it happening it was agreed to stay with Pike Smith and Kemp who have agreed to reduce their administration charge to 10%.
 - 5.2 The Clerk to set up the contract for the new cleaner at Stanlake Pavilion. Completed.
 - 5.3 The Clerk to place the order for renewal of the panic bar mechanism at Stanlake Pavilion. Completed.
 - 5.4 The committee chairman and vice-chairman to confirm the work in the children's playground at KGVR has been completed to their satisfaction. Completed.
 - 5.5 The Clerk to investigate how the surface of the car park at Stanlake Meadow can be cleaned. On-going.
 - 5.6 The Clerk to arrange for the Ranger to fit temporary fencing and plant hawthorn in the gap in the hedge on the Waltham Rd boundary of Stanlake Meadow. Fencing installed. Hawthorn to be planted in near future.
 - 5.7 The Clerk to obtain quotes for permitted path notices. Carried forward
 - 5.8 The Clerk to renew subscription of the NPFA. Completed
6. **Clerk and Village Ranger's report on Parish Lands maintenance including:**
 - 6.1 Report on the work of the Village Ranger. All work up to date and everything in good order.
 - 6.2 The ditch beside Stanlake Meadow in Waltham Rd has been overflowing into the road again. The Clerk has arranged for WDC to clean out the drainage system and the problem appears to have been solved.
 - 6.3 Now all the work has been completed in the children's playground the fencing has been removed so it can be used and details of the improvements have been sent to the local paper.
7. **Allotments**
 - 7.1 Hurst Rd. Nothing to report.
 - 7.2 London Rd. Nothing to report.
8. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**
 - 8.1 Report on Burials – none
 - 8.2 Report on Memorials – Lucy Wiseman.
 - 8.3 An e-mail has been received from WDC requesting details of the remaining spaces and charges. Agreed the Clerk replies.
9. **KGVR**
 - 9.1 Skate Park – Mr Bowley and Mr Hymers reported on a recent meeting they attended about this. Funding is available for the ball court and this needs to be committed by the end of March. A lottery application is being made for extra funds to build the skate park. A schedule of works has been provided and it is hoped to start work on the ball court on 21st May. Mr Rogers asked for his concern to be noted that he feels floodlighting and CCTV must be completed on the ball court before it is handed over

to TPC to run. Decisions are required on the following items to allow the project to proceed.

1. Colour of tarmac for ball court playing surface – agreed it should be black.
 2. Colour of fencing. No colour samples available but samples were shown to Mr Bowley and Mr Hymers who felt Brunswick Green (mid green) was the most appropriate. Mr Rogers expressed his concern that colour samples were not available to allow a decision to be made. Proposed Mr D Hymers, seconded Mr J Bowley to approve Brunswick Green. Carried 3 for, 1abstention.
 3. Does the council want the facility lit? Agreed both the ballpark and skate park should be lit for use. The lighting should be under the control of Twyford Parish Council with the facility to vary the operating times. The scheme should be based on lighting columns that can be lowered and raised to allow access for maintenance.
 4. Does the council want CCTV? Agreed CCTV coverage is required for both ball court and skate park with night vision capability.
- 9.2 Charitable Status - the Clerk has written to NPFA. The reply does not fully explain the implications of not applying for charitable status so the Clerk will make further enquiries.
- 9.3 Twycombe Lodge tenancy agreement. Pike Smith and Kemp have made a site inspection and pointed out a few problems. Agreed the Clerk to arrange to make a site visit with Mr Bowley. One urgent repair to a leak under the bath to be put in hand immediately.
- 9.4 Request by Loddon District Scouts to use KGVR for St Georges Day celebration on 22nd April 2007. Agreed subject to the Clerk confirming it does not interfere with any football matches.
- 9.5 Tennis Club. A request has been received to place a name sign within the boundary of the tennis courts. The Clerk to find out what size the sign will be.
- 9.6 Replacement roundabout in children's play area. Some quotes have been received and the Clerk is waiting for the remainder.
- 10. Stanlake Meadow**
- 10.1 Entrance gate to main car park. Mr Hymers reported that it was not securely locked closed when he checked it recently and the large hasp securing the gates together is getting worn at the hinge end. The Clerk and Mr Bowley have checked it and the gate can be securely closed if the chain is placed round the gates in the correct position. Agreed the situation is monitored and the Clerk to write to the football club to make sure they secure the gates correctly when they leave.
- 11. Correspondence** - none.
- 12. Date of next meeting – Wednesday 4th April 2007**

The Chairman closed the meeting at 9.20pm.