

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 7th February 2007 at 7.45pm.

Present: - Mr B Rogers (Vice-Chairman), Mr D Hymers, Mrs J Robinson and Mr J Fort from item 7.2.

In attendance Clerk: Mr J March.

1. **Public Questions** – none.
2. **Apologies** – Mr J Bowley.
3. **Declaration of interests in items on the agenda** – none.
4. **Minutes of the meeting held on 3rd January 2007** – proposed Mr D Hymers, seconded Mrs J Robinson – approved unanimously.
5. **Matters arising and action points**
 - 5.1 The Clerk to find out the cost to have the white lines repainted in Loddon Hall car park. Quote received £327.92 +VAT. Agreed to **RECOMMEND** to the Full Council to authorise this work to be carried out.
 - 5.2 The Clerk to find out any additional costs to be charged for administration of the Twycombe Lodge tenancy by Simmons and Lawrence. There will be a charge of £25 to set up a new tenancy agreement with existing tenants and a charge of £350 to find and set up a tenancy with new tenants. The Clerk to confirm the position if one of the tenants decides to leave and what charges will be incurred to find a replacement.
 - 5.3 The Clerk to reply to Groundworks regarding the landscaping associated with the skate park. Completed
 - 5.4 The Clerk to obtain quotes for a replacement roundabout. Quotes requested.
 - 5.5 The Clerk to advertise the cleaners post. Completed – one application received from the existing temporary cleaner. Agreed appointment to be made permanent.
 - 5.6 The Clerk to arrange for the Ranger to paint the boot scraper at Stanlake. To be carried out at end of football season.
 - 5.7 The Clerk to obtain quotes for the removal of the old goal storage box at Stanlake. Quote requested.
 - 5.8 The Clerk to complete and return the WDC Biodiversity Questionnaire. Completed.
6. **Clerk and Village Ranger's report on Parish Lands maintenance including:**
 - 6.1 Report on the work of the Village Ranger. All work up to date and everything in good order.
 - 6.2 The panic bar mechanism on one of the fire escape doors at Stanlake Pavilion has broken. The Clerk has made arrangements with the Nursery School for the door to be left open when the premises are occupied. The estimated cost to supply and fit a replacement is £267.50 + VAT. Agreed the Clerk places the order for this to be carried out.
 - 6.3 Following the Fire Risk Assessment at Stanlake Pavilion a meeting has been held with Yellow Brick Nursery and remedial action agreed regarding a number of points arising from the assessment.
7. **Allotments**
 - 7.1 Hurst Rd. Letter received from Horticultural Association regarding the ban on rubbish dumping at the bottom of the allotments. The Clerk has sent a reply explaining the reason for this.
 - 7.2 London Rd. Nothing to report.
8. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**
 - 8.1 Report on Burials – none
 - 8.2 Report on Memorials – Percy Moore.
 - 8.3 Thanks were expressed to the Village Ranger for the excellent work he has done clearing the wooded area at the bottom of the Millennium Garden.

9. KGVR

- 9.1 The tennis court cleaning has been completed.
- 9.2 Children's play area. Notification has been received that the ROSPA safety inspection will be carried out in April.
- 9.3 Children's play area. The repairs and installation of new equipment have now been completed. The committee chairman and vice-chairman have been asked to inspect to confirm they are satisfied with the work so that the invoice can be paid.

10. Stanlake Meadow

- 10.1 Request from Masons to hire for fair on August 18th and 19th. Agreed.
- 10.2 The Nursery School have reported that the surface of the car park near the pavilion is getting muddy again. The Clerk to investigate how this can be cleaned off.
- 10.3 A gap has been created in the hedge adjacent to the new stile in the Waltham Rd boundary. Agreed the Clerk to ask the ranger to install a piece of temporary fencing and plant Hawthorn in the spring to re-establish this length of hedge.

- 11. **Precept 2007/8** – Discussion held on the possibility of including recovery of costs for the new equipment in the play area on KGVR and what to include for the skate park insurance. Agreed to leave the final decision on this to the Finance Committee.

12. Correspondence -

- 12.1 Mr D Bounds – letter received regarding various points relating to Stanlake Meadow. The Clerk has replied on the point relating to the “preferred path” worn across the grass verge near Stanlake Pavilion. The Clerk to price up new permitted path notices for the path near the railway line boundary.
- 12.2 Letter requesting renewal of subscription to the national Playing Field Association at a cost of £25. Agreed subscription is renewed.

13. Date of next meeting – Wednesday 7th March 2007

The Chairman closed the meeting at 8.40pm.