

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 3rd January 2007 at 7.45pm.

Present: - Mr J Bowley (Chairman), Mr D Hymers, Mr J Fort, Mr B Rogers and Mr R Mantel from item 5.6.

In attendance Clerk: Mr J March.

1. **Public Questions** - none
2. **Apologies** – Mrs G Wright.
3. **Declaration of interests in items on the agenda** - none
4. **Minutes of the meeting held on 6th December 2006** – proposed Mr D Hymers, seconded Mr B Rogers – approved unanimously.
5. **Matters arising and action points**
 - 5.1 The Clerk to find out the cost to have the white lines repainted in Loddon Hall car park. Lines to be repainted agreed. Clerk attempting to find a suitable contractor to carry out the work.
 - 5.2 The Clerk to reply to WDC regarding the school boundary fence. Completed.
 - 5.3 The Clerk to arrange the purchase and installation of bird and bat boxes. Order raised.
 - 5.4 The Clerk to obtain further quotes for cleaning the surface of the tennis courts. Additional quote obtained £1320 + VAT so order to be placed with Chiltern Sports who quoted £875 + VAT.
 - 5.5 The Clerk to write to Playground Facilities asking them to clean the moss off the safety surfaces, replace two seats and infill the gaps in the safety tiles. To be carried out at same time as repair work in January.
 - 5.6 The Clerk to make enquires about rental rates and contract administration costs for Twycombe Lodge. Quotes obtained from a number of local agents. Simmons and Lawrence have quoted a very competitive rate for administration of the contract. The Clerk to confirm what additional charges they may make for finding new tenants and setting up a new tenancy agreement.
6. **Clerk and Village Ranger's report on Parish Lands maintenance including:**
 - 6.1 Report on the work of the Village Ranger. All work up to date and everything in good order.
 - 6.2 There is a problem at present gaining access to Loddon Hall to check the CCTV system.
 - 6.3 A Fire Risk Assessment has been carried out at Stanlake Pavilion and the Clerk will be writing to Yellow Brick Nursery regarding a number of points.
7. **Allotments**
 - 7.1 Hurst Rd. Nothing to report.
 - 7.2 London Rd. Nothing to report.
8. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**
 - 8.1 Report on Burials – none
 - 8.2 Report on Memorials – Percy Moore.
9. **KGVR**
 - 9.1 Landscaping for Skate Park. Groundworks have asked for the council to approve the landscaping proposals associated with the skate park and multi play area. Discussed details as itemised in drawing no GWK/LD815/02 dated 4/2005 and in budget and cost estimates provided by P Upward dated 05.05.04. Approved subject to no lime trees being planted near tarmac surfaces or equipment. The Clerk to reply to Groundworks
 - 9.2 Roundabout in Children's play area. The main bearing is showing signs of wear. Due to the age of this piece of equipment agreed that the Clerk obtains quotes for a suitable replacement.

10. Stanlake Meadow

- 10.1 Cleaner for Stanlake Pavilion. The existing cleaner has handed in his notice. Arrangements have been made for temporary cover. Agreed the Clerk to advertise the post.
 - 10.2 The entrance stile in the NE corner and the gate by the car park entrance have been replaced with new entrances to allow better access.
 - 10.3 The boot scraper by the pavilion needs repainting. The Clerk to arrange for the Ranger to carry this out at the end of the football season.
 - 10.4 The old goal storage box needs to be disposed of. The Clerk to find out the cost to have it removed.
- 11. Precept 2007/8** – further discussions held on items to be included. Proposed increases for Yellow Brick rent and Twycombe Lodge rent agreed.
- 12. Correspondence** - WDC Biodiversity Audit – questionnaire to be completed by the Clerk.
- 13. Date of next meeting – Wednesday 7th February 2007**

The Chairman closed the meeting at 8.50pm.