

# TWYFORD PARISH COUNCIL

## Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 4<sup>th</sup> October 2006 at 7.45pm.

Present: - Mr J Bowley (Chairman), Mr D Hymers, Mrs J Robinson, Mr J Fort from item 5.2 and Mr R Mantel from item 5.4.

In attendance Clerk: Mr J March.

1. **Public Questions** - none
2. **Apologies** – Mr B Rogers and Mrs G Wright.
3. **Declaration of items of interest on the agenda** - none
4. **Minutes of the meeting held on 6<sup>th</sup> September 2006** – proposed Mr D Hymers, seconded Mrs J Robinson– approved unanimously.
5. **Matters arising and action points**
  - 5.1 The Clerk to place the order for replacing the stile in Stanlake Meadow. Order placed.
  - 5.2 The Clerk to arrange for the Village Ranger to remove the broken roundabout and obtain quotes for a replacement. Quotes obtained discussed. Proposed Mrs J Robinson, seconded by Mr D Hymers to **RECOMMEND** to the Full Council to accept the Playground Facilities quote to replace the existing body at a cost of £1563.87 + VAT.
  - 5.3 The Clerk to put repairs to Loddon Hall car park on the agenda of the October meeting. Completed.
  - 5.4 The Clerk to make enquiries about the ownership of the boundary fence adjacent to the school caretaker's house. The deeds do not give any information about this boundary. The Clerk to reply to WDC indicating that as they put up the original fence when the school was built and there is no record of any involvement of the parish council WDC should pay for the cost of repair.
  - 5.5 The Clerk to monitor the dumping of stable bedding at Hurst Rd allotments. On-going.
  - 5.6 Committee members to look at the hazel copse area at Hurst Rd allotments and the Clerk to put this on the agenda of the October meeting. Completed.
  - 5.7 Committee members to inspect the flower bed in the Millennium Garden, the Clerk to seek advice about a planting scheme and the Clerk to place it in the agenda of the October meeting. Completed.
  - 5.8 The Clerk to amend the Tennis club agreement and send it to the tennis club with a covering letter relating to rent increases. Completed.
  - 5.9 The Clerk to order the seed and place the order for the contractor to prepare the seedbed. Work completed and the seed sown.
  - 5.10 The Clerk to ask sports clubs to attend a meeting before the start of the next committee meeting. Completed.
  - 5.11 The Clerk to reply to the letter from the residents of Longfield Rd. Completed.
6. **Clerk and Village Ranger's report on Parish Lands maintenance including:**
  - 6.1 Report on the work of the Village Ranger. All work up to date and everything in good order.
  - 6.2 All council owned land has now been registered with the Land Registry.
  - 6.3 The Clerk has received a complaint about the overgrown vegetation on the footpath from London Rd to Loddon hall Car Park. Agreed the Clerk asks the small works contractor to trim the overgrowing vegetation.
  - 6.4 The wooden bench at Jubilee Corner has been damaged. The Clerk is trying to obtain a quote for it to be repaired. Agreed the Clerk to find out the cost of installing a new bench to match the other benches.
  - 6.5 Natural Environment and Rural Communities Act 2006. The Clerk to check if there are any implications in this act relating to the parish council.
  - 6.6 Fire Safety Law. The Clerk is arranging to meet the owner of the Yellow Brick Nursery to carry out a risk assessment.

## **7. Allotments**

7.1 Hurst Rd. The Clerk has obtained a quote of £300 from the small works contractor to plant an additional 25 trees complete with stakes and stem protectors. Proposed by Mr D Hymers to **RECOMMEND** to the Full council to accept this quote, seconded Mrs J Robinson and carried unanimously.

7.2 London Rd. – nothing to report.

## **8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**

8.1 Report on Burials – Lucy Wiseman 08.09.06 and Patrick Hayden 21.09.06.

8.2 Report on Memorials – none

8.3 Flowerbed in Millennium Garden. The Clerk has obtained a quote from the small works contractor of £220 to clear and tidy the bed, provide new membrane, plant up to 16 new plants and shrubs and lay new bark. Proposed Mr J Fort, seconded Mrs J Robinson to accept this quote. Agreed unanimously. The Clerk to ask the contractor to plant some spring bulbs in the bed when he carries out this work.

## **9. KGVR**

9.1 Skate Park. Letter from TVCMI discussed. The Clerk to ask Mr Gilson to attend the Full Council meeting in case any points of clarification are required. Proposed Mrs J Robinson to **RECOMMEND** to the Full Council that the Council approves the full scheme as set out in planning approval F/2005/4846 and confirms that Twyford Parish Council will take over ownership, management and all associated costs of the facility upon completion, seconded Mr J Fort. Carried 4 for, 1 against.

9.2 Damage to roundabout in older children's play area. Part of the top and one of the side panels has been broken because the wood has rotted. The Clerk has arranged for two new panels to be fitted.

9.3 Repairs to Loddon Hall car park. The Clerk has obtained two quotes to cut out and replace the damaged areas. Spadeoak £4913 + VAT, Trade Mark £4200 + VAT. Options discussed, proposed by Mr J Fort to **RECOMMEND** to the Full Council to accept the Trade Mark quotation, seconded Mrs J Robinson, and carried 4 for, 1 abstention. The Clerk to obtain prices for renewing the white lining.

9.4 Request from Scouts to use for Donkey Derby 03.06.07. Agreed.

9.5 Litter Bin on Longfield Rd boundary. Discussed and agreed the Clerk to review the need for this with the Village Ranger.

**10. Stanlake Meadow** – nothing to discuss

**11. Correspondence** - none.

**12. Date of next meeting – Wednesday 8<sup>th</sup> November 2006.**

The Chairman closed the meeting at 9.20 pm.