

# TWYFORD PARISH COUNCIL

## Minutes of a meeting of the Parish Lands Committee held at Loddon Hall Twyford on Wednesday 6<sup>th</sup> September 2006 at 7.45pm.

Present: - Mr J Bowley (Chairman), Messrs B Rogers, D Hymers, J Fort Mrs J Robinson and Mrs G Wright.

In attendance Clerk: Mr J March and Mr N Bailey Chairman of Twyford Tennis Club for items 9.2 and 9.3.

1. **Public Questions** - none
2. **Apologies** - R Mantel
3. **Declaration of items of interest on the agenda** - none
4. **Minutes of the meeting held on 5<sup>th</sup> July 2006** –proposed Mrs G Wright, seconded Mr D Hymers – approved 5 for, 1 abstention.
5. **Matters arising and action points**
  - 5.1 Mr R Mantel to arrange for artwork to be prepared for the Remembrance Day wreath. Completed
  - 5.2 The Clerk to obtain a price for replacing the stile at the Stanlake Lane entrance to Stanlake Meadow. Two prices obtained G Isaacs £460 and Agricultural Estates £235. Proposed D Hymers. Seconded G Wright to accept the quote from Agricultural Estates. Agreed unanimously.
  - 5.3 The Clerk to arrange for the lease for the Horticultural Society to be signed. Completed.
  - 5.4 The Clerk to make enquiries about grants towards the cost of updating the children's play area. Application forms completed for signature for Grants for All and WDC Lottery Fund Grants.
  - 5.5 The Clerk to agree suitable goal posts for Stanlake with Comets and arrange their purchase. Completed
  - 5.6 The Clerk to obtain prices repairing/replacing the entrance gate to the Hurst Rd allotments. Further investigation made and altering the position of the closing mechanism solved the problem.
  - 5.7 The Clerk to check the terms and conditions relating to the quote from Playground Facilities. Alterations to terms to meet the council's requirement agreed by Playground Facilities.
  - 5.8 The Clerk to arrange for the Ranger to trim the hedge alongside the RC Church footpath and write to residents asking them to cut their hedges. Part of hedge cut by residents. Price obtained from small works contractor to trim back overhanging vegetation on this path and the one from Wargrave Rd to KGVR. Agreed that he is asked to do this when required.
6. **Clerk and Village Ranger's report on Parish Lands maintenance including:**
  - 6.1 Report on the work of the Village Ranger. All work up to date and everything in good order.
  - 6.2 The small roundabout in the children's play area has broken and cannot be repaired. The Clerk has put a danger notice on it. The Clerk to check if the Village Ranger can remove it. Agreed the Clerk obtains quotes for a replacement from the contractors who have quoted for the other work in this area.
  - 6.3 The Clerk has met contractors on site at Loddon Hall car park to obtain quotes for repairing the surface where it is breaking up. One quote has been received to date and another is expected soon. To be discussed at the October meeting.
  - 6.4 The boundary fence between the school caretaker's house and the Scout Headquarters site needs repairing. The Clerk to make enquiries about ownership of the fence.
7. **Allotments**
  - 7.1 Hurst Rd. The grass has been strimmed along the Hurst Rd boundary and in the hazel copse. There is a problem with stable bedding being dumped at the entrance.

The Clerk has erected notices to try to stop this. Agreed the situation is monitored and if it happens again the Clerk will report it to WDC as Fly-tipping. The amount of rubbish deposited by allotment holders at the bottom of the site has built up so the Clerk has written to tenants to tell them no more can be placed there.

7.2 Mr J Fort suggested the Hazel Copse is enlarged. Agreed committee members to have a look at the site and the Clerk to put this on the Agenda of the October meeting.

7.3 London Rd. – nothing to report.

7.4 Both sites – the Clerk reported there is now a short waiting list for both sites.

## **8. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**

8.1 Report on Burials –Anna Spruth 11.08.06 and Lucy Long 18.08.06

8.2 Report on Memorials – Percy Moore

8.3 The Clerk was asked to congratulate the Village Ranger on his work to clear the lower woodland area.

8.4 The flowerbed in the centre of the Millennium Garden needs some attention. Agreed committee members inspect it prior to the next meeting. The Clerk to try to obtain advice on a suitable planting scheme.

## **9. KGVR**

9.1 Skate Park. No further information received.

9.2 Tennis Club rental agreement – proposed alterations to clauses 1 and 5 as detailed in letter from Tennis Club discussed and agreed with slight modification to the wording proposed for clause 1. Agreed the Clerk also sends a letter giving an assurance that any future rent increases will be reasonable. The Clerk to amend the draft agreement and send it to the tennis club for signature.

9.3 Cleaning surface of tennis courts. The Clerk has been unable to identify the cause of the reported problem. Agreed the tennis club will arrange for the courts to be inspected and report back to the council on the outcome.

9.4 Twycombe Lodge tenancy agreement. Letter received from PSK indicating that the current tenancy agreement is due to run out. It can be left to run on as a Statutory Periodic Tenancy. There are no disadvantages with this other than the rent cannot be increased. Agreed it is allowed to run on and a new tenancy agreement will be arranged when the next rent increase is proposed.

## **10. Stanlake Meadow**

10.1 Wild Flower area. Prices obtained for preparing the ground £350 and £875, purchasing seed and rolling. The work needs to be carried out by the end of September. Total cost of this part of the project based on the lower preparation quote £749. Proposed Mr D Hymers seconded Mrs G Wright that the Clerk accepts the lower quote, orders the seed and arranges for the work to be carried out. Agreed 5 for, 1 abstention.

**11. Meeting with sports clubs.** Agreed the Clerk to arrange a meeting on the date of the next committee meeting commencing at 7.15 pm.

## **12. Correspondence -**

12.1 Letter from residents in Longfield Rd area re mobile phone mast. Agreed the Clerk to reply indicating that this is one of many sites being considered, the preferred site indicated by Orange is on the other side of the village and the council are still waiting to hear back from them.

**13. Date of next meeting – Wednesday 4<sup>th</sup> October 2006.**

The Chairman closed the meeting at 9.00 pm.