

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday 4th January 2006 at 7.45pm.

Present: - Mr J Bowley, (Chairman), Mrs J Robinson, Mrs G Wright, Messrs D Hymers, R Mantel and J Fort.

In attendance Clerk: Mr J March.

- 1. Public Questions** - None
- 2. Apologies-** None
- 3. Declarations of interest in items on the agenda** – Mr J Fort declared an interest in the annual rent to be charged to the cricket club discussed under item 6
- 4. Minutes of the meeting held on 7th December 2005.** Proposed, Mr D Hymers seconded Mrs G Wright. Agreed unanimously.
- 5. Matters arising and action points**
 - 5.1. Dr Garrard to make further enquiries about obtaining funding for an environmental project from the Big Lottery Fund. Carried forward.
 - 5.2. Mr Bowley and Mr Rogers to agree a scheme for replacement and new equipment in the children's play area and pass details to the Clerk to obtain quotes. Carried forward.
 - 5.3. Mrs Robinson to ask Forwood to plant the saplings and arrange for the hedge by the substation to be layered. Completed
 - 5.4. The Clerk to obtain prices for the installation of a gate or a stile at Stanlake Meadow. Carried forward – waiting for second price.
 - 5.5. The Clerk to obtain a price for an electrical supply to the storage shed at Stanlake Meadow. Carried forward – waiting for site visit with SEC.
 - 5.6. The Clerk to contact the CCTV company regarding upgrading the system to meet the Youth Centre requirements. Completed
 - 5.7. The Clerk to place the order for the replacement door at Stanlake Meadow. Order placed
 - 5.8. The Clerk to send a letter of thanks to Forwood. Completed.
 - 5.9. The Clerk to obtain an alternative quote for maintaining the electric shutter door at Stanlake. Carried forward – waiting for quote.
 - 5.10. The Clerk to contact the owners of graves where unauthorised items are present. Completed.
 - 5.11. The Clerk to arrange for the bench to be installed in KGVR. Carried forward.
 - 5.12. The Clerk to obtain a price for repairs to the electrical installation at Stanlake identified in the inspection report. Carried forward – waiting for site visit with SEC.
 - 5.13. The Clerk to send the Yellow Brick Nursery agreement for signature. Completed.
 - 5.14. The Clerk to check the value and confirm the insurance covers council equipment in Stanlake Pavilion. Completed
 - 5.15. The Clerk to make further enquiries about wreaths for the Remembrance Day service. Carried forward
 - 5.16. The Clerk to write to a letter of thanks to the Scouts. Completed
 - 5.17. The Clerk to contact BALC about the Tennis Club agreement. Completed

- 5.18. The Clerk to investigate the slippery surface at the tennis club and write to the Tennis Club. Completed
- 5.19. The Clerk to find out the size of the car boot sales requested. Details requested.
- 5.20. The Clerk to obtain a price for replacing the lamps in the roof space at Stanlake. Carried forward – waiting for site visit with SEC.

6. Precept

Mr J Fort withdrew from the discussion on the cricket club rent. Proposed by Mr D Hymers, seconded by Mrs G Wright that the Cricket Club annual rent be set at £500. Agreed unanimously. Other rents and charges and Burial Ground fees discussed and agreed. Items of expenditure to be included discussed and agreed.

7. Clerk and Village Ranger's report on Parish Lands maintenance including-

- 7.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs. Some clearance work has been completed in the Millennium Garden wooded area.
- 7.2 Registration of Land. A meeting has been held with the Land Registry. Some areas of land can easily be registered, as sufficient documentation is available to prove title. Other areas will be more difficult and may require the help of a solicitor. Costs for most areas will be £30 for each. Agreed the Clerk registers the easy areas and reports back on progress with the others before additional costs are incurred.

8. Allotments-

- 8.1 Hurst Rd – Some rents still outstanding. To be followed up by the Clerk.
- 8.2 London Rd. – all rents paid.

9. Millennium Garden, Burial Ground Jubilee Corner & War Memorial

- 9.1 Report on Burials –none
- 9.2 Report on Memorials – verbal request received for memorial with a raised book. Waiting for written confirmation.
- 9.3 Some of the ties on the trees in the Millennium Garden wooded area need loosening. The Clerk to arrange for the Ranger to carry this out.

10. KGVR

- 10.1 An inspection visit needs to be arranged for Twycombe Lodge. Mr J Bowley available am. The Clerk to contact Mr B Rogers to find out when he is available.
- 10.2 Proposed Skate Park. Information provided about the inspections carried out by Earley Town Council on their skate park. The Clerk to make further enquiries about the cost of this.

11. Stanlake Meadow

- 11.1 Request received from J Noyce to hire for fair. Agreed subject to the Clerk contacting Masons Fair to confirm what dates they require.
- 11.2 Landscaping. Raised by Mr J Fort who suggested an area near the wooded corner adjacent to Stanlake Lane is converted to a wild flower area. Agreed the Biodiversity Officer at WDC is contacted and asked for advice. Mrs J Robinson to provide his name and contact details. The Clerk to arrange a morning site meeting. Mr J Fort and Mr J Bowley to attend

12. Risk Assessment – The Clerk is working through the list of possible risks. One risk identified as needing consideration is covering the work of the Village Ranger if he is not at work for a prolonged period. Discussed and agreed that in the short term a contractor would be used to cover his work. If absence continued consideration will be given to appointing a temporary ranger to provide cover.

13. Correspondence –

A letter has been received from Haslams regarding the Control of Asbestos at Work Regulations. The only possible property affected is Stanlake Pavilion. The Clerk to seek advice if any action needs to be taken.

14. Date of next meeting – Wednesday 8th February 2006.

The Chairman closed the meeting at 9.32 pm.