

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday 8th February at 7.45pm.

Present: - Mr B Rogers, (Vice-Chairman), Mrs J Robinson, Messrs D Hymers, R Mantel and J Fort.

In attendance Clerk: Mr J March.

1. **Public Questions** - None
2. **Apologies**- Mr J Bowley and Mrs G Wright.
3. **Declarations of interest in items on the agenda** – Mr Fort declared an interest in the quotes received for the redecoration of Twycombe Lodge.
4. **Minutes of the meeting held on 4th January 2006.** Proposed, Mr D Hymers seconded Mrs J Robinson. Agreed unanimously.
5. **Matters arising and action points**
 - 5.1 Dr Garrard to make further enquiries about obtaining funding for an environmental project from the Big Lottery Fund. Carried forward.
 - 5.2 Mr Bowley and Mr Rogers to agree a scheme for replacement and new equipment in the children's play area and pass details to the Clerk to obtain quotes. Carried forward.
 - 5.3 The Clerk to obtain prices for the installation of a gate or a stile at Stanlake Meadow. A gate is not considered suitable due to the banking that exists in the proposed location. Quotes for a stile: John Stocker £580 plus VAT, Agricultural Estates £220 plus VAT. The Clerk also raised the question of whether planning permission is required. Proposed by Mr D Hymers, seconded by Mrs J Robinson to accept the quote from Agricultural Estates subject to receiving a satisfactory reply to enquiries about planning permission. Agreed unanimously.
 - 5.4 The Clerk to obtain a price for an electrical supply to the storage shed at Stanlake Meadow. Awaiting quote.
 - 5.5 The Clerk to obtain an alternative quote for maintaining the electric shutter door at Stanlake. Price obtained from Behind Closed Doors £160 plus VAT. Quote from Beacon Industrial Door Service £180 plus VAT. Both companies recommend an annual service. Proposed by Mr D Hymers, seconded by Mr B Rogers to accept the quote from behind closed doors. Agreed unanimously.
 - 5.6 The Clerk to arrange for the bench to be installed in KGVR. Outstanding.
 - 5.7 The Clerk to obtain a price for repairs to the electrical installation at Stanlake identified in the inspection report. Awaiting quote.
 - 5.8 The Clerk to make further enquiries about wreaths for the Remembrance Day service. A custom-made centrepiece can be printed free of charge if the council supplies suitable artwork. The council will then purchase a wreath with a centrepiece already installed. Mr R Mantel to arrange for a suitable design to be prepared.
 - 5.9 The Clerk to obtain a price for replacing the lamps in the roof space at Stanlake. Awaiting quote.
 - 5.10 The Clerk to arrange for land to be registered. Outstanding
 - 5.11 The Clerk to arrange for the Ranger to loosen the ties on the trees in Millennium Garden. Completed
 - 5.12 The Clerk to contact Mr B Rogers and arrange an inspection visit to Twycombe Lodge. Completed
 - 5.13 The Clerk to make enquiries about the cost of inspection visits for the proposed skate park. Indicative prices obtained but exact price cannot

be found out until the details of the equipment to be installed are finalised.

- 5.14 The Clerk to contact Masons Fair about dates for hire of Stanlake Meadow. Completed
- 5.15 Mrs J Robinson to provide details of the WDC Biodiversity Officer to the Clerk. Completed
- 5.16 The Clerk to arrange a site meeting at Stanlake to discuss a wild flower area. Completed
- 5.17 The Clerk to seek advice about the Control of Asbestos at Work Regulations. In hand, trying to source information on the original building design.

6. Precept

Following discussions on the proposals for landscaping at Stanlake Meadow proposed by Mrs J Robinson, seconded by Mr D Hymers to increase the budget figure for Lands tree planting /landscaping to £1000. Agreed unanimously.

7. Clerk and Village Ranger's report on Parish Lands maintenance including-

- 7.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs.
- 7.2 To avoid the problems associated with billing and collecting payment for the water consumed at Twycombe Lodge the Clerk is arranging for £33 to be added to the monthly rent. This is based on the bills submitted over the last 18 months.

8. Allotments-

- 8.1 Hurst Rd – Some rents still outstanding, which were followed up by the Clerk on 20th December giving tenants until 6th January to pay. In spite of this there are still six tenants who have not paid. Agreed the Clerk writes to these tenants to tell them their tenancy is terminated.
- 8.2 London Rd. – all rents paid.

9. Millennium Garden, Burial Ground Jubilee Corner & War Memorial

- 9.1 Report on Burials – Isabelle Davies.
- 9.2 Report on Memorials – request for a memorial with a raised book. Letter received read to meeting. Agreed the Clerk writes to the applicant indicating that a raised book will be permitted subject to the submission of a drawing for approval prior to installation. The book to be attached to the base slab. The Clerk to prepare alterations to the Burial Ground rules to allow this type of memorial.

10. KGVR

- 10.1 Tennis Club agreement. Waiting for reply from BALC legal advisor.
- 10.2 Pelhams request for fair 17 – 23 April - agreed
- 10.3 Decorating Twycombe Lodge. Mr Fort did not take part in the discussion on this matter. Quotes have been obtained for interior decorating and exterior decorating. Interior paint and emulsion entrance hall, lounge, dining room, hall, stairs and landing and bathroom and bedrooms J & W Services £1415, M Bundy £1380. Exterior paint rendered walls J & W Services £210, M Bundy £225. Agreed that due to the amount of furniture in position the bedrooms will not be decorated. Proposed by Mr R Mantel, seconded by Mr D Hymers to accept the quote from M Bundy for interior work excluding the bedrooms £805. Agreed 4 for. Proposed by Mr D Hymers, seconded by Mr B Rogers to accept the quote from Mr M Bundy for the exterior work for £225. Agreed 4 for.

- 10.4 Trimming front hedge of Twycombe Lodge. A quote has been obtained from our appointed gardening contractor Twyford Landscapes £285 to trim back hedge, remove ivy from tree and clear all waste from site. Proposed by Mr D Hymers, seconded by Mrs J Robinson to accept quote. Agreed unanimously.
- 10.5 Skate Park – Mr D Hymers gave a report on a recent meeting he attended at WDC regarding this proposal. Funding is not available for the full cost of the proposals and alternative sources of funding are being considered.
- 11. Stanlake Meadow**
- 11.1 Landscaping proposal. Details of proposal from Andy Glencross WDC Biodiversity Officer circulated. Estimated costs are £775 plus additional grass cutting costs. Following discussion it was proposed by Mrs J Robinson, seconded by Mr D Hymers to accept the recommendation subject to committee members making a site visit to confirm the action to be taken on the self seeded oaks in the area. Agreed unanimously.
- 11.2 Cleaning Car Park Surface. The nursery school has reported receiving complaints from parents about the car park surface. There is mud on top of the block work, which gets slippery when wet. A quote has been obtained from our appointed contractor Agricultural Estates for £180 to scrape the mud off the area nearest the pavilion. Proposed by Mr B Rogers, seconded by Mr D Hymers to accept. Agreed unanimously.
- 11.3 Masons request for fair 5th & 6th August. Agreed
- 12. Correspondence – none**
- 13. Date of next meeting – Wednesday 8th March 2006.**

The Chairman closed the meeting at 9.20 pm.