

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday 7<sup>th</sup> September 2005 at 7.45pm.**

Present: - Mr J Bowley, (Chairman), Mrs G Wright, Mrs J Robinson, Messrs D Hymers, J Fort, B Rogers and R Mantel from 8.45pm.

In attendance Clerk: Mr J March.

- 1. Public Questions** - none
- 2. Apologies-** None
- 3. Declarations of interest in items on the agenda** – none
- 4. Minutes of the meeting held on 6<sup>th</sup> July 2005.** Proposed, Mr D Hymers, seconded Mrs G Wright Agreed unanimously.
- 5. Matters arising and action points**
  - 5.1 Mrs Robinson to ask Forwood if they can plant the saplings at KGVR and Stanlake Meadow. Mrs Robinson presented a report covering this point and item 5.3. Details discussed and the following actions agreed. The Longfield Rd hedge is not suitable for layering but a 30ft trial section adjacent to the NW corner is to be left uncut to allow the Hawthorn to recover and then remedial work to be carried out next autumn. The Clerk to advise the hedging contractor. The hedge by the substation to be layered at a cost up to £200. Forwood to arrange for this to be carried out in October. Forwood to plant saplings. Mr J Fort to advise Mrs J Robinson where they are to be planted at Stanlake and the balance to be used to infill gaps in the Longfield Rd hedge and create an additional area at the edge of KGVR adjacent to the NW corner.
  - 5.2 The Clerk to ask Dr Garrard to make further enquiries about obtaining funding for an environmental project from the Big Lottery Fund. Carried forward.
  - 5.3 Mrs Robinson to arrange a feasibility study on having the Longfield Rd hedge in KGVR layered. See 5.1
  - 5.4 The Clerk to contact the contractor about cutting the Longfield Rd hedge in KGVR. Completed.
  - 5.5 Mr Bowley and Mr Rogers to agree a scheme for replacement and new equipment in the children's play area and pass details to the Clerk to obtain quotes. Waiting to hear from a supplier regarding a free site survey and design.
  - 5.6 The Clerk to inform the Tennis Club about the decision to allow the temporary pavilion to remain. Completed.
  - 5.7 The Clerk to speak to the insurers about insurance cover for the skate park. The quote obtained just covered the cost to extend the Public Liability insurance. Cover for the equipment cost £2.50 per £1000 value. From original estimates the equipment cost could be £15K to £20K, which based on 5 elements could give a total insurance cost between £1475 and £1725 per annum.
  - 5.8 The Clerk to check the temporary arrangements for cleaning at Stanlake pavilion and advertise for a permanent replacement. The temporary arrangements are working well. The Clerk to place adverts on notice boards.
- 6. Clerk and Village Ranger's report on Parish Lands maintenance including-**

- 6.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs.
- 6.2 The entrance gates at Hurst Rd allotments are being painted to cover the rust.
- 6.3 The CCTV computer failed. It has been repaired and the system is fully operational.
- 6.4 The Youth Shelter will be repainted in the near future.
- 6.5 The Risk assessment procedure is being worked through. There are a number of items requiring clarification so this will be put on the agenda for the next meeting.
- 6.6 The Clerk to write to Mason Fair about posters left around the village and to arrange for the ranger to remove them.
- 6.7 A letter has been received from a local resident regarding the excellent condition of the children's playground. The ranger has been shown it. The Clerk to send an acknowledgement.

### **7. Allotments-**

- 7.1 The final tap has been installed at Hurst Rd and the system is fully operational.
- 7.2 The Clerk is continuing to follow up tenants of unkempt allotments at Hurst Rd. Some have taken action and others have released their plots, which are being offered to new tenants.
- 7.3 A tenant at London Rd has requested the installation of another tap nearer the back entrance gate. The Clerk to check the position of the existing taps but this is unlikely to be agreed due to the high cost.

### **8. Millennium Garden, Burial Ground Jubilee Corner & War Memorial**

- 8.1 Report on Burials –none.
- 8.2 Report on Memorials – none.
- 8.3 Installation of village centre CCTV. WDC have submitted a draft deed of easement for approval. Mr J Bowley is checking this.

### **9. KGVR**

- 9.1 Replacement of equipment in children's play area. No further action to be taken until the site survey and design have been completed.
- 9.2 A resident of Sycamore Drive has requested the removal of the apple trees in the children's playground to prevent the apples being thrown at her fence and into her garden. The Clerk has discussed the situation with her and advised her to contact the police. He has also spoken to them. Mr J Bowley has also inspected the site. Agreed that the trees should not be removed. The Clerk to advise the resident, to ask her to report any further incidents to the police and inform her that steps will be taken by us to make sure the hedge adjacent to her fence is maintained.
- 9.3 Tennis Club – rental agreement. A reply has been received from the tennis club requesting a number of changes to the agreement. These were not agreed. The issue of Public Liability insurance cover for members of the public hiring a court was also raised. The Clerk to confirm the council insurance covers this and inform the tennis club.
- 9.4 Dog Incident - The Clerk gave details of the information he has obtained following discussions with BALC, the dog owner, the WDC animal warden and the police. A letter received from Miss Poppy was also read to the meeting. At this stage there is no action the council can take. Any further incident will be reported to the police to follow up. The Clerk to reply to Miss Poppy.

9.5 Rubbish in NW corner. Once again garden rubbish is being dumped in this area. Agreed the Clerk asks the ranger to clear this up and writes to the residents in Longfield Rd pointing out that this is an offence and asking them to report anyone seen dumping rubbish to the council so they can take action.

**10. Stanlake Meadow –**

10.1 Travellers – the Clerk gave details of the invasion by travellers, the action taken to remove them and the clean up and repairs required. The total cost will be about £350.

10.2 Inspection and test of electrical installation. This is now due. The Clerk has obtained quotes from a Bridge Electrical for £610 and SEC for £250. Agreed the quote from SEC is accepted. The Clerk to place an order for the work to be completed.

10.3 Mason's Fair – booking request for next year to include firework display. Agreed

10.4 Gap in hedge adjacent to Waltham Rd. A new gap has been made in the hedge. To be put on the agenda of the next meeting to allow committee members to inspect. The Clerk to obtain prices for the installation of a gate or a stile.

**11. Correspondence:** - none

**12. Date of next meeting – Wednesday 5<sup>th</sup> October 2005**

The Chairman closed the meeting at 9.20 pm.