

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday 4<sup>th</sup> May 2005 at 7.45pm.**

Present: - Mr J Bowley, (Chairman), Mrs G Wright, Messrs Mr D Hymers and J Fort.

In attendance Clerk: Mr J March.

- 1. Public Questions** - none
- 2. Apologies-** Mrs J Robinson and Mr R Mantel
- 3. Declarations of interest in items on the agenda** – none
- 4. Minutes of the meeting held on 6<sup>th</sup> April 2005.** Corrected to show the date of the meeting as 6<sup>th</sup> April. Proposed, Mrs G Wright, seconded Mr D Hymers. Agreed unanimously.
- 5. Matters arising and action points**
  - 5.1 The Clerk to agree new position for permanent goals at Stanlake with Mr J Bowley and place order for them to be moved. Work completed
  - 5.2 The Clerk to arrange a site meeting at Stanlake with WDC Environmental Health Officer. Meeting held and arrangements agreed for when the fairs use the venue.
  - 5.3 The Clerk to place order for CCTV signs. Ordered
  - 5.4 The Clerk to purchase 3 danger signs. Purchased
  - 5.5 The Clerk to write to the police regarding the cost of replacing the bollard at Wargrave Rd car park and ask them to get confirmation that the CPS will forward these cost as a claim if the defendant is found guilty. Letter sent.
  - 5.6 The Clerk to place the order to have the bench at Jubilee Corner repaired. Order placed.
  - 5.7 The Clerk to sent out rental agreements for signature by clubs. Sent out and one reply received to date.
  - 5.8 The Clerk to complete registration under the Data Protection Act. The Clerk outlined the information required in the associated questionnaire. Agreed the Clerk completes and sends off the registration.
- 6. Clerk and Village Ranger's report on Parish Lands maintenance including-**
  - 6.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs. He has repainted the Youth Shelter. He has been asked to weed and tidy up at Jubilee corner. It was suggested that some perennial bedding plants about 600mm tall are planted in the beds. The Clerk to liase with the Ranger about this.
  - 6.2 Mr Hymers commented on the condition of the War Memorial. The Clerk to speak to the Ranger to see how this can be cleaned.
  - 6.3 Mr Fort asked if the wire guard round the tree on the Longfield Rd boundary of KGVR can be removed. The Clerk to arrange for the Ranger to carry this out.
- 7. Allotments-**
  - 7.1 Thames Water has completed the installation of the new sewer connection under the London Rd allotments. The ground has been reinstated and seeded but some additional work may be required by the entrance gate.

7.2 Following the clearance work carried out by the Ranger some additional plots have been let at Hurst Rd.

## **8. Millennium Garden, Burial Ground Jubilee Corner & War Memorial**

8.1 Report on burials – none

8.2 Memorials – none

8.3 Installation of village centre CCTV. WDC have requested that the council give written permission for the erection of the CCTV column at Jubilee corner. They will speak to their legal department about suitable wording. Agreed. They have also asked if the planning application for the column can be made in the name of the council to speed the approval process. They will complete the forms and pay the cost. Agreed subject to this putting no liability on the council.

## **9. KGVR**

9.1 Replacement slide in children's play area. Quotes obtained by the Clerk and details provided to the meeting. Initial discussions held on the cost. However, as the ROSPA safety inspection has highlighted some repair work required it was decided to defer a decision on this item until the cost of the repair work is known

9.2 Replacement internal door at Twycombe Lodge. The tenants have asked if the glass door on the downstairs room used as a bedroom can be replaced with a solid door for greater privacy. The Clerk has obtained a quote for this work of £75+vat. Agreed

9.3 The annual ROSPA playground inspection has been carried out. There are a number of items of repair work recommended. Agreed the Clerk has a site meeting with Mr J Bowley to discuss the work required and agree what quotes are to be requested.

9.4 The Tennis Club have requested a site meeting to show members of the committee the work they have completed on their temporary pavilion and to discuss its continued use. Agreed the committee meets on site at the Tennis Club at 7.15pm before the next meeting on 8<sup>th</sup> June. The Clerk to confirm this is convenient for the Tennis Club.

9.5 A noise complaint has been received from a resident in Wargrave Rd regarding the fair that was on the recreation ground. The committee noted the points raised and will try to make sure any disturbance is minimised in the future. The Clerk to inform the resident.

9.6 NW Corner of KGVR. Now this area has been opened up and planted with trees the Clerk asked if the short length of hedge is to be cut or left to grow. Agreed it will be left. The Clerk to inform the hedging contractor.

**10. Stanlake Meadow** – Mr Hymers suggested cover plates are placed over the unused goal sockets where the permanent goals have been moved. Agreed. The Clerk to arrange for the Ranger to carry this out.

**11. Chairman's Report for Annual Parish Meeting** –The Chairman circulated his draft report for consideration. Contents discussed and agreed.

**12. Tree planting/landscaping scheme for KGVR and Waltham Rd side of Stanlake Meadow** – Mr Fort suggested that a number of trees are planted along the Waltham Rd boundary of Stanlake Meadow between Paddock Heights and Winchcombe Rd to soften the stark look of the existing boundary. Discussed and agreed the Clerk to obtain prices to install 10/12 2m tall saplings with stakes and wire guards. The trees to be a mix of oak, ash and horse chestnut. It was also suggested that an additional 6 trees be planted on the Longfield Rd boundary of KGVR

where there are gaps between the existing trees. Agreed the Clerk to obtain prices for similar trees to those planned for Stanlake.

**14. Correspondence: -**

14.1 National Playing Field Association Notice of AGM – noted.

14.2 Annette Mulligan – rolling Stanlake Meadow – noted.

**15. Date of next meeting - Wednesday 8<sup>th</sup> June 2005.**

The Chairman closed the meeting at 9.20 pm.