

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday 9<sup>th</sup> March, at 7.45pm.**

Present: - Mr J Bowley, (Chairman), Mrs G Wright, Messrs B Rogers, D Hymers and J Fort.

In attendance Clerk: Mr J March.

1. **Public Questions** - none
2. **Apologies**- Mr R Mantel.
3. **Declarations of interest in items on the agenda** – none
4. **Minutes of the meeting held on 9<sup>th</sup> February 2005.** Proposed, Mr D Hymers, seconded Mrs G Wright. Agreed unanimously
5. **Matters arising and action points**
  - 5.1 The Clerk to place order for repairs to the children's roundabout and rocking horse. Order placed and work in hand.
  - 5.2 The Clerk to agree new position for permanent goals at Stanlake and place order for them to be moved. Position to be agreed with Mr J Bowley.
  - 5.3 The Clerk to speak to WDC about regulations relating to fencing. WDC contacted. There are no specific regulations about the distance goals should be sited from the fence. However to avoid problems in the case of an accident caused by a ball being kicked into the road the council should have taken reasonable care in positioning the goals. It was agreed that the current position of the goals is far enough from the field boundary so as not to present a hazard. .
  - 5.4 Mr Bowley to select equipment for the children's play area and discuss with Mr Rogers. Discussed under item 9.1
  - 5.5 The Clerk to place order for replacing the bollard in the Wargrave Rd car park. Bollard ordered.
  - 5.6 The Clerk to obtain details of the person who damaged the bollard from the police to make insurance claim. The police will only give details of the vehicle so the Clerk has made an enquiry to the DVLC to find out the vehicle owners details.
  - 5.7 The Clerk to report the damaged bench at Jubilees corner to the police and make an insurance claim to have it replaced. Crime report made. Chissock Woodcraft asked to quote to see if repair is economical before claiming on insurance.
  - 5.8 The Clerk to obtain a price to repair the seat in the Youth Shelter. Quote obtained - £165+VAT. Agreed order to be placed
  - 5.9 The Clerk to obtain a price to roll the complete area of Stanlake Meadow. Quote obtained – Roll pitch area £140+VAT, roll complete area £240+VAT. Agreed order to be place to roll the complete area.
  - 5.10 Mr Bowley to arrange meeting to discuss rolling the boundary area of Stanlake Meadow. Site meeting held. The Clerk to reply to the letter raising this issue to inform the writer that the area will be rolled.
  - 5.11 The Clerk to Inform residents in Stanlake Lane about the fair bookings at Stanlake Meadow. Details sent and reply received raising concerns about noise and parking. Discussed and agreed the Clerk to contact the fair operators and check if they will be willing to open and close the main car park to ease the parking congestion. The Clerk to reply to residents stating the fair will be located as far towards the middle of the field as

practical bearing in mind the location of the cricket and football pitches and possible noise nuisance to the residents in Waltham Rd.

- 5.12 The Clerk to arrange for the Ranger to clear the Waltham Rd ditch. Completed.
- 5.13 Mr Bowley to consider the comments on the proposed rental agreements and report back to the next meeting. Discussed under item 11.1
- 5.14 The Clerk to write to Mr Harper about CCTV and vehicle parking in Loddon Hall car park. Completed
- 5.15 Committee members to consider when the CCTV should be monitored and report back to the next meeting. Discussed under item 5.16
- 5.16 The Clerk to speak to the police and Loddon hall about times to have the CCTV remotely monitored. Details of the preferred times obtained from the police and Loddon Hall. Discussed, monitoring procedure to be reviewed.
- 5.17 The Clerk to obtain a price to have the CCTV columns painted black. Quote received from SEC. - £228.02+vat. Discussed and agreed to leave for the time being to see how the columns weather.

## **6. Clerk and Village Ranger's report on Parish Lands maintenance including-**

- 6.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs. He is clearing the overgrown vegetation and trees in the children's play area adjacent to the fence. The Clerk was asked to arrange for the ranger to sweep the footpath at the side of the Catholic Church.
- 6.2 The Clerk had two emergency calls from the Yellow Brick Nursery regarding the tripping of the electricity supply and failure of the tap in the kitchen sink. Both related to the water heater under the kitchen sink which has developed a major fault. The plumber has advised that it is not economical to repair and should be replaced. As it was an emergency the Clerk gave authority for this to be carried out. The estimated cost for the heater is £180 plus the cost of fitting.  
As a result of this the nursery asked if they could have the telephone number of the ranger in case the Clerk is not contactable. The ranger has agreed to this. Agreed that if the ranger is contacted outside his normal working hours and has to work extra time he will be paid for this.

## **7. Allotments-**

- 7.1 Thames Water has started the installation of the new sewer connection under the London Rd allotments.

## **8. Millennium Garden, Burial Ground Jubilee Corner & War Memorial**

- 8.1 Report on burials – none
- 8.2 Memorials – none
- 8.3 Request from WDC to site CCTV column in Jubilee Corner and take supply from the adjacent street lighting column. Discussed and agreed in principle subject to a site meeting to agree the position, the method of connection to the street light, the column to be painted black and that the permanent reinstatement carried out to the full satisfaction of the council. The Clerk to contact WDC.

## **9. KGVR**

- 9.1 Children's play area – installation of additional equipment. Whilst making a site visit Mr Bowley was approached by parents who expressed concerns about the steps leading up to the small slide in the younger person's area. Discussed and agreed that initially the Clerk will obtain estimates for the replacement of this with a current model.
- 9.2 Notification has been received that the ROSPA safety inspection will be carried out in April.
- 10. Stanlake Meadow** – WDC have made a provisional booking for Stanlake Pavilion in case there is an election on 5<sup>th</sup> May.
- 11. Rental Agreements** – all committee members have now seen these. Mr Bowley is still considering the comments made and will report back at a later meeting.
- 12. CCTV** –
- 12.1 Securipol have provided a price for notices. They are £13.75 +VAT each for an A4 size plastic sign. In view of possible vandalism the Clerk is obtaining prices for aluminium signs. Agreed that 4 signs will be installed, one on each column, one on the back of Loddon Hall and one on the Youth Centre. The Clerk to provide details of prices to the next meeting.
- 12.2 The Clerk has made enquiries and registration is required under the Data Protection Act. He has requested the required forms to carry this out.
- 13. Review of Staff Wages** – annual cost of living increase discussed. Proposed by Mr D Hymers, seconded by Mr J Fort to **RECOMMEND** to the Full Council that the wages for the Ranger, Dog Warden and Cleaner are increased by 2.9% from 1<sup>st</sup> April 2005. Carried 4 for, 1 abstention.
- 14. Correspondence:** -
- 14.1 Ground Works Thames Valley 2004 Annual Review - noted
- 14.2 National Playing Field Association Newsletter – noted.
- 15. Date of next meeting - Wednesday 6<sup>th</sup> April 2005.**

The Chairman closed the meeting at 9.20 pm.