

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Stanlake Meadow, Twyford on Wednesday, 6th October 2004 at 7.45pm.

Present: - Mr B Rogers (Vice Chairman), Mrs J Robinson, Mrs G Wright, Messrs D Hymers, K Hogg, J Bowley, R Mantel, J Fort and Dr M Garrard.
In attendance Clerk: Mr J March.

1. **Public Questions** - none
2. **Apologies**- none
3. **Election of Chairman** – Mr J Bowley proposed by Mr D Hymers, seconded by Mrs G Wright. Elected by unanimous vote. Mr Bowley took the chair for the rest of the meeting.
4. **Declarations of interest in items on the agenda** – Mr Fort declared an interest in item 6.1
5. **Minutes of the meeting held on 8th September 2004.** Proposed, Mr D Hymers, seconded, Mr B Rogers. Agreed unanimously and signed.
6. **Matters arising and action points**
 - 6.1 The Clerk to clarify the quotes for work at Twycombe Lodge, Details of quotes obtained provided to the meeting. Proposed by Mr Hymers, seconded by Mr B Rogers to accept the quote from JW Services for £730 to tile and decorate the bathroom and fit a larger ventilation fan. Carried unanimously. The Clerk to place an order.
 - 6.2 The Clerk to obtain quotes for replacing the fascias at Twycombe Lodge with plastic. Details of quotes obtained provided to the meeting. Proposed by Mr Hymers, seconded by Mr Fort to **RECOMMEND** to Full Council to accept the quote from Style for £2400 to fit plastic soffats and fascias in place of the existing wooden ones, which are deteriorating. The Clerk to confirm the specification matches that of other suppliers who quoted. Carried 8 for, 1 abstention.
 - 6.3 The Clerk to obtain a price for a football/ cricket sign at Stanlake. Quote for suitable sign obtained - £57.09. Proposed by Mr Hymers, seconded by Mrs Wright to accept the quote. Carried unanimously. The Clerk to place an order.
 - 6.4 The Clerk to copy the reply from NPFA to TVCMI. Completed
 - 6.5 The Clerk to place order for work on fencing at KGVR. Order placed and work completed.
 - 6.6 The Clerk to make further enquiries relating to tree roots at the Tennis Club. Mr Fort to investigate the position regarding legal liability.
 - 6.7 The Clerk to place an order for the repair to the corkscrew climbing frame. Order placed.
 - 6.8 The Clerk to obtain an alternative quote for repairs to the safety surfaces in the children's play area. Two contractors contacted. One quote received to date, which is lower than the original quote. Due to the cost, agreed this work is held over to next financial year and the cost met from the precept
 - 6.9 The Clerk to arrange for the weeds to be cleared from the War Memorial. Application of weed killer made. Dead weeds to be removed in near future.

- 6.10 The Clerk to obtain a quote for repairs to the storage shed at Stanlake. Local contractor has inspected and states he can repair on site at a cost less than £100. Agreed Clerk arranges for the repair to be made.
- 6.11 The Clerk to obtain a price for cutting back the hedge at the children's play area. Price of £155 obtained from the small horticultural works contractor. Agreed the Clerk places an order.
- 6.12 The Clerk to speak to the access officer at WDC regarding the children's play area. Discussions held and information obtained. The Clerk to check the details. One point arising is to confirm there is sufficient hard standing adjacent to the entrance gate for a person in a wheelchair to be able to open the gate. The Clerk to confirm if there is and if necessary obtain a quote for enlarging the hard standing.
- 6.13 The clerk to reply to residents regarding the hedge adjacent to Longfield Rd/KGVR. Completed
- 6.14 Mr J Robinson to obtain quote from BTCV for plants for NW corner of KGVR. Request made. Still waiting for quote.
- 6.15 Mrs Robinson to arrange for FORWOOD to inspect tree on KGVR. Inspection made. Tree assessed to be in safe condition.
- 6.16 The Clerk to ask for more information relating to the proposed music event at Stanlake Meadow. Request made.

7. Clerk and Village Ranger's report on Parish Lands maintenance including-

- 7.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs. There is an on-going minor problem with small holes being dug in KGVR by a dog. The ranger and dog warden are looking out for the culprit.
- 7.2 No golf sign at Stanlake. The lettering NO has been removed again, Agreed the Clerk obtains prices for signs with a more permanent type of lettering.

8. Allotments- The Clerk is still receiving enquiries for plots at Hurst Rd and there are only a few vacant ones left. There are now two vacant plots at London Rd with a waiting list of three persons. Agreed plots are let on a first come first served basis.

9. Millennium Garden, Burial Ground Jubilee Corner & War Memorial

- 9.1 Report on burials – none
- 9.2 Memorials – none
- 9.3 The flowerbeds at Jubilee Corner need weeding and tidying up. The Clerk to arrange for the Village Ranger to weed and top up the bark.

10. KGVR

- 10.1 Grant request to refurbish children's playground. Contact made with NFPA who have replied that they will contact us when more information is available. No action to be taken until this reply is received.
- 10.2 Trees along Longfield Rd boundary. Mr Fort has inspected. The protective grills around the trees need removing to allow them to develop. The Clerk to arrange for this to be carried out. Two trees have died. Two additional maple trees to be added to the FORWOOD order and planted at the time the other work is carried out.

11. Stanlake Meadow

- 11.1 There is overgrown vegetation in the Waltham Rd ditch. The Clerk to contact WDC to get it removed.

- 12. Schedule of Grounds Maintenance.** Minor amendments agreed to remove weed treatment and amend the rolling frequency for Stanlake and KGVR.
- 13. Rental Agreements** – Copies still being circulated to committee members for comment. To be put on the agenda for the next meeting.
- 14. CCTV** – Order placed for civil/electrical works. Meeting held between SEC and Securipol regarding the civil/electrical works and this work to be carried out in the near future.
- 15. Skate Park** – Mr Hymers reported on a meeting convened by WDC. Funding of £53K is set aside with very little prospect of any additional money becoming available. Suggested as a compromise a smaller skate park and hard court area are installed initially with the option to extend later if more funds become available. Alternative site proposed in KGVR adjacent to the Youth Centre. The Clerk to investigate if it can be fitted into this area and still retain two full-sized football pitches.
- 16. Correspondence:** - none.
- 17. Date of next meeting - Wednesday 3rd November 2004**

The Chairman closed the meeting at 9.35 pm.