

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday, 3<sup>rd</sup> November 2004 at 7.45pm.**

Present: - Mr B Rogers (Vice Chairman) in the chair until item 8 then Mr J Bowley, (Chairman) arrived, Mrs J Robinson, Mrs G Wright, Messrs D Hymers, R Mantel, J Fort.

In attendance Clerk: Mr J March.

1. **Public Questions** - none
2. **Apologies**- Mr K Hogg and Dr M Garrard.
3. **Declarations of interest in items on the agenda** – Mrs Wright and Mrs Robinson declared an interest in item 13.
4. **Minutes of the meeting held on 6<sup>th</sup> October 2004.** Proposed, Mr D Hymers, seconded, Mrs G Wright. Agreed unanimously and signed.
5. **Matters arising and action points**
  - 5.1 The Clerk to place order for the work at Twycombe Lodge. Order placed and work completed.
  - 5.2 The Clerk to check the Style specification for replacing the fascias at Twycombe Lodge with plastic. Confirmed it matches other companies quoting. Order placed.
  - 5.3 The Clerk to place order for a football/ cricket sign at Stanlake. Completed.
  - 5.4 Mr Fort to make further enquiries relating to tree roots at the Tennis Club. He confirmed the Council are within their rights to trim the roots. As an interim measure the Clerk to arrange for the growth on the tennis court area to be treated with a suitable strong weed killer.
  - 5.5 The Clerk to arrange for repairs to be made to the storage shed at Stanlake. Work completed.
  - 5.6 The Clerk to place an order for cutting back the hedge at the children's play area. Order placed.
  - 5.7 The Clerk to confirm there is sufficient hard standing at the entrance to the children's play area for disabled access. The hard standing will need to be enlarged. The work will be priced up when the construction of the adjacent base for the CCTV camera has been completed.
  - 5.8 The Clerk to obtain prices for No Golf notices. Price requested.
  - 5.9 The Clerk to arrange for the Village Ranger to weed and tidy up the flowerbeds at Jubilee Corner. Work in hand.
  - 5.10 The Clerk to arrange for the guards around the trees in KGVR to be removed. Completed.
  - 5.11 The Clerk to contact WDC regarding clearing the ditch in Waltham Rd. According to WDC the ditch is the responsibility of the Parish Council. The Clerk to arrange for the Village Ranger to strim.
  - 5.12 The Clerk to check the space on KGVR for a skate park and hard court area. Site measured, details sent to Groundworks and proposed layout received back from them.
  - 5.13 The Clerk to arrange for bulbs, and primroses to be planted in the Millennium Garden. To be carried out in the autumn. Materials purchased, work to be carried out in near future.

## **6. Clerk and Village Ranger's report on Parish Lands maintenance including-**

- 6.1 Report on work of the Village Ranger. Up to date on routine work plus most additional minor jobs. The sycamore trees at the edge of the children's play area on KGVR have been cut back and the cuttings disposed of in the bonfire lit on 30<sup>th</sup> Oct for the Round Table fireworks display. The Ranger will be on holiday from 15/11 to 26/11.
- 6.2 The cleaner at Stanlake has asked if cleaning the windows at Stanlake is within the specification of the work required. Agreed this should be carried out. The Clerk to arrange this with her.

## **7. Allotments-**

- 7.1 Proposed sewer connection across London Rd allotments. The Clerk has had a site meeting with Thames Water who have now agreed to bore under the allotments rather than open dig. They have asked permission to use the existing access strip as a route to take their vehicles into the school ground. They will lay down boards to prevent any damage to the surface. Agreed. The Clerk to inform Thames Water and notify allotment holders.
- 7.2 Request for clearance work at Hurst Rd. A request has been made for the vegetation along the side of the access rd at the bottom end of the site to be cleared to allow cars use it without getting scratched. The Clerk to obtain a price for the work.

## **8. Millennium Garden, Burial Ground Jubilee Corner & War Memorial**

- 8.1 Report on burials – none
- 8.2 Memorials – none

## **9. KGVR**

- 9.1 Work in the NW corner. Mrs J Robinson gave details of the clearance work carried out to date. Trees and shrubs are on order and planting has been arranged for 27<sup>th</sup> November.
- 9.2 Request by Scouts to use KGVR for Summer Fair on 5<sup>th</sup> June 2005 – Agreed.
- 9.3 Request for Round Table to use KGVR for Fireworks Display and Bonfire on 29<sup>th</sup> October 2005 – Agreed.
- 9.4 Quotes for repairs to safety surface under log world and rocking horse. A further quote of £217 plus VAT has been obtained by the Clerk. Agreed this work be carried out. The Clerk to place an order.

## **10. Stanlake Meadow**

- 10.1 The bark in the children's play area needs topping up, as it is getting muddy. Agreed. The Clerk to order a batch.

**11. Rental Agreements** – Copies still being circulated to committee members for comment. To be put on the agenda for the next meeting.

**12. CCTV** – The civil works have been started and will be completed in the near future. Requests have been submitted to WDC and T&RCA for payment of their grants towards the cost of the work.

**13. Skate Park** – Revised drawings have been prepared showing the reduced size of the skate park and hard play area to allow construction within the budget available. Drawings were shown for two locations. One is in the original location by the Youth Shelter and the other behind the Youth Centre. Proposed by Mr D Hymers, seconded by Mr J Fort to **RECOMMEND** to the Full Council to accept the proposed scheme behind the Youth Centre subject to agreement of the final details of the

layout. Agreed 4 for ,3 abstentions. The Clerk to circulate the layout drawing to councillors and ask them to look at the site prior to the Full Council Meeting. The Clerk to ask Janet Warner to put a note in the Twyford Advertiser so members of the public can attend and make comment.

**14 Precept**

Initial discussions held on expenditure this year and proposals for next year. The Clerk to update expenditure figures and check with suppliers regarding any price increases. Details of charges for use of Council facilities to be discussed at the next meeting.

**15. Correspondence:** - none.

**16. Date of next meeting - Wednesday 8<sup>th</sup> December 2004**

The Chairman closed the meeting at 9.45 pm.