

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Wednesday, 5<sup>th</sup> November 2003 at 7.45pm.**

Present: - Mr M Stillman, (Chairman), Mrs G Wright, Messrs D Hymers, J Bowley, and Dr M Garrard.

In attendance Clerk: Mr J March

1. **Apologies-** Mr R Mantel, Mrs J Robinson, Mr K Hogg, Mr B Rogers.
2. **Request to use KGVR for charity firework display**  
Mr P Heather, a resident of Longfield Rd requested the use of KGVR on Saturday 13<sup>th</sup> December for a charity firework display in memory of a colleague who died of cancer. Following discussion on the details of the proposed event it was agreed that the event can go ahead subject to sight of public liability insurance from the firework display operators, a security deposit to cover potential damage to the field and agreement on access arrangements. The Clerk to liase with Mr Heather.
3. **Declarations of interest in items on the agenda-none**
4. **Minutes of the meeting held on 8th October 2003-**  
Proposed, Mr D Hymers seconded, Mrs G Wright. Agreed unanimously and signed.
5. **Matters arising and action points**
  - 5.1 Area at KGVR by the Wargrave Rd entrance. The Clerk gave details of proposed bollards to restrict access to small vehicles. Quotes have been obtained from two suppliers and the cheapest option is from Marshalls, which will cost £477 +vat. The contractor who will be carrying out the surfacing has quoted £250 to install them giving an installed cost of £727. It was agreed that this quote is **RECOMMENDED** to the main council for acceptance. Following discussion it was agreed that the resurfacing should be delayed until the bollards have been delivered so they can be installed at the same time
  - 5.2 Quotations for CCTV. Revised quotes have been obtained for the installation of three cameras on Loddon hall to look at the children's play area, the youth centre and the car park. Securipol have quoted £2600 + vat which covers the installation and wiring. The only additional work required is the provision of a 13A supply and a suitable secure cupboard to house the recording equipment. Quantumatic have quoted £3490 +vat for an installation to the same specification. Following discussion it was agreed that this level of expenditure is more acceptable than earlier quotes and that this matter is referred to the main council for consideration
  - 5.3 Allotment fence adjacent to surgery – still waiting for reply from surgery.
  - 5.4 Appointment of Village Ranger – the post was advertised locally and only A. O' Brien, the existing temporary ranger applied. Mr M Stillman, Mr B Rogers and the Clerk have interviewed him and it has been decided to appoint him as the Village Ranger. Conditions of employment and remuneration to be agreed by the finance and general purposes committee.
  - 5.5 Twycombe Lodge – maintenance work. Quotes are being sought for the redecoration of the bathroom and installation of the shower. The tenants will be made aware of the clause in the lease, which puts responsibility on

them to ventilate the room and wipe off any condensation to prevent mould growth. The council have already contributed to the cost of installation of a television aerial so the tenants will be informed that they will have to get it repaired themselves. Style Windows have been contacted to adjust the catch on the dining room door as it is still under guarantee. A revised quotation of £2088 has been obtained for replacing the carpets to include a vinyl covering for the kitchen and dining room. Proposed by Mr J Bowley, seconded by Mr D Hymers and carried unanimously that this quote is **RECOMMENDED** to the main council for acceptance.

- 5.6 Access path at Burial Ground- the excess loose chippings have been removed from the path down as far as the hedge by the Millennium Garden. This will now be left to see how it weathers and a wheelchair user will be asked to check it for suitability.
- 5.7 Improvements to security arrangements at Stanlake pavilion. The Clerk has had a site meeting with the police and they suggested the most effective deterrent would be to install lighting activated by movement detectors on poles adjacent to the building. It will also help if the bushes between the footpath and the buildings are reduced in height to give a more open look. Clerk to obtain quotes for lighting and arrange for the ranger to trim the bushes.
- 5.8 Repairs to showers at Stanlake. The Clerk provided details of a previous quote. In view of the high cost it was agreed that no further action would be taken at present.
- 5.9 Fence on footpath behind Catholic Church. This is not council property, Clerk to write to the Catholic Church asking them to carry out repairs to make it safe.
- 5.10 Fence beside path at entrance to KGVR from Longfield Rd. Agreed that this will be left in place.

## **6. Clerk and Village Ranger's report on Parish Lands maintenance including-**

- 6.1 Report on work of the Village Ranger. His work continues to be of a high standard. Apart from keeping all areas clean he has carried out a number of minor repairs.
- 6.2 Damage to equipment in children's play area KGVR. The Wicksteed wooden climbing frame is having lumps of wood cut out of the supports and it will be necessary to get it repaired. Clerk to report damage to police and obtain quote for repair.
- 6.3 Damage to seat in Youth Shelter KGVR. The blocks forming the seat are gradually being damaged and prised off. It is not sensible to replace them, as they will just be prised of again. Agreed to leave and see what happens.
- 6.4 Removal of dead trees at Burial ground. A number of small dead trees that were becoming unsafe have been removed from the northern boundary.
- 6.5 Renewal of Twycombe Lodge tenancy. The Clerk advised that the current tenancy expires on 16.11.03. If no action is taken it will roll on under the same terms. Agreed it is left to roll on.
- 6.6 The nursery school at Stanlake has requested that the bark in the outside area is topped up. The Clerk has found an approved supplier that is cheaper than using our agricultural contractor to supply. Agreed that the clerk places an order for 50 bags at a cost of £1.88 per bag plus delivery.

6.7 The cricket club have requested that the protective fence is erected around the square to prevent damage during the winter. The Clerk to arrange for the ranger to carry this out.

6.8 One of the football clubs using KGVR has reported that the crossbars are getting worn around the bolt holes and are unsafe to use. As wooden goals are no longer available they will have to be replaced by metal ones. The Clerk gave details of prices for various steel types and aluminium. There is some doubt whether one set of goals needs to be replaced or both sets. Agreed the Clerk will check the condition of the wooden goals and is authorised to purchase one set of heavyweight steel posts at a cost of £395 + delivery if required. Clerk's report to be considered at next meeting for decision on purchase of a second set of steel goals.

6.9 The Bonfire Carnival took place without any damage to KGVR and the rubbish left after the bonfire has all been cleared away.

## **7. Allotments-**

7.1 Possible use of part of Hurst Rd for car parking. The Clerk has obtained drawings from WDC and taken measurements on site, which have been marked on the drawing to show the space available. Clerk to send a copy to Stephen Conway.

7.2 Several tenants have expressed concern about this proposal. Comments noted.

## **8. Millennium Garden, Burial Ground Jubilee Corner & War Memorial**

8.1 Report on burials – Cremated remains of Mr Roy Arnold on 4<sup>th</sup> November.

8.2 Report on memorials - none

8.3 Some of the new trees planted in the area below the Millennium Garden have died. The Clerk to arrange for them to be replaced.

## **9. KGVR**

9.1 Request to reinstate public toilets – deferred to next meeting.

9.2 The paving slab path from the children's play area to the main path round the field is broken and uneven where lorries have been driven over it. The Clerk to obtain quotes for repair.

9.3 The bolts on the section of removal fence by Longfield Rd need tightening. The Clerk to arrange for the ranger to carry this out.

## **10. Loddon Hall**

10.1 Request for disclaimer notices in car park. The Clerk to write to Loddon Hall informing them the council has no objection to them erecting suitable notices.

10.2 Request for permission to trim trees surrounding car park. The Clerk to write to Loddon hall informing them the council have no objection to the trees being trimmed.

## **11. Correspondence:**

11.1 Request from Scouts for permission to use KGVR for their summer fair on Sunday 6<sup>th</sup> June 2004. - Agreed

11.2 E-mail from resident regarding dog fouling at Stanlake. Noted – The Clerk to ask the dog warden to give more attention to this area and reply to e-mail.

11.3 Request from Pelham's fair to hire Stanlake meadow or KGVR during April 2004 – Agreed they can use Stanlake.

11.4 Request from Mason's fair to hire Stanlake meadow - Agreed if they could hire at a time that will not clash with Pelham's or Carters. Clerk to co-ordinate dates.

- 11.5 Request from Carters Steam fair to hire Stanlake meadow on a date that does not clash with Pelham's.- Agreed. Clerk to co-ordinate dates
- 11.6 Request from Round table to use KGVR on Saturday 30<sup>th</sup> October 2004 for their Bonfire carnival – Agreed.  
Clerk to coordinate dates for three fairs and if all three take up to book two at Stanlake and one at KGVR.
- 12. Date of next meeting - Wednesday 3<sup>rd</sup> December 2003**

The Chairman closed the meeting at 9.52 pm.