

Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford, on Tuesday 16th June 2009 at 7.45 p.m.

Present: Mr R Mantel (Chairman), Messrs, J Jarvis, D Hymers, M Shepherd, A Dimmock, B Rogers, C Tennant, C Smith, N Crush, Mrs B Ditcham, Mrs K Peck and Ms S Doughty. Mr J Bowley from item 5.5 and Mr S Clark from item 6.

In attendance: Mr J March Clerk and District Councillor Mr S Conway.

1. **Public Questions** – Mr S Conway has been asked to report that the street light in Longfield Rd near the entrance to KGVR has not been working for some time. The Clerk to report this to Balfour Beatty.
 2. **Apologies** – Mrs S Harriott-Kerr
 3. **Declarations of interest in items on the agenda** – None
 4. **Minutes of the meeting held on 19th May 2009** - Proposed by Mrs K Peck seconded by Mr M Shepherd - approved unanimously.
 5. **Matters arising and action points**
 - 5.1 The Clerk to provide Mrs K Peck with a copy of the safety inspection report for the skate park and ball court. Completed.
 - 5.2 The Clerk to check the dip on the footpath adjacent to the Scout HQ. The Scouts have been asked to level the path where there is a dip caused by excavation to make a service connection.
 - 5.3 The Clerk to write to Mark Cupit WBC regarding Mr Jarvis's question about approved changes to planning applications. Completed.
 - 5.4 Mr C Smith to report back to NAG about the proposed "parking tickets" and to request sight of a copy before the scheme is implemented. Next NAG not due until September 09.
 - 5.5 The Clerk to make enquires to find out if the library could be used to host the meet the public meetings. The library authorities have agreed to host meetings
Proposed Mr J Bowley, seconded Mrs B Ditcham that the September meet the public meeting be held in the library. Approved unanimously.
- Borough Council Matters.** Mr S Conway thanked Mr Hymers for his support during his term of office as Chairman and congratulated Mr Mantel and Mr Jarvis on their election as Chairman and Vice-Chairman, then reported on the following: He will be speaking to the planning officer about the revised planning application for 55 Wargrave Rd and the work on the railway station where the amount of canopy removed and the new cladding does not agree with the original proposals. There is also a problem with the disturbance to local residents by the work being carried out during the night. The Bridge House planning application has still not been submitted. The local WAG representative has asked for action to be taken to help improve the facilities in the village.
7. **Liaison with Ruscombe Parish Council.** Mr C Smith reported that the proposed charge of £150 to extend the circulation of the autumn edition of Twyford News to include Ruscombe was discussed and agreed. This will be reconsidered after this issue.
 8. **Reports:**
 - 8.1 **Planning and Amenities Committee 01.06.09.** Mrs B Ditcham reported on the meeting. She commented on the planning applications received and the delays in repairing potholes. The committee **RECOMMENDS** to the Full council to accept the quote from Balfour Beatty to install an additional streetlight in the footpath from London Rd to Loddon Hall Rd at a cost of £2818.72. Approved unanimously.

- 8.2 **Parish Lands Committee 01.06.09.** Mr B Rogers reported on the meeting. The committee **RECOMMENDS** to the Full Council to accept the quote from Alda Landscapes to clear the area at the bottom of the Hurst Rd site to create additional allotments at a cost of £6050 + VAT. Mr Jarvis expressed his concern that the quote only allowed for a specific no of days work rather than a guarantee that the full area will be cleared. The Clerk explained that due to the nature of the site it would be very difficult to obtain a quote on this basis. Recommendation approved 12 for, 2 against. Mr Rogers then reported on the skate park, discussions on possible new changing rooms on KGVR and Twycombe Lodge where the existing tenants are moving out and quotes will be sought to repair or rewire the electrical installation to rectify faults found during a recent inspection and test. Mr N Crush asked about the condition of pitches raised under public questions and Mr Rogers explained the situation and the proposed action.
- 8.3 **Finance and General Purposes Committee 09.06.09.** Mr D Hymers reported on the meeting. The Committee **RECOMMENDS** to the Full council that the ACAS Disciplinary and Grievance Procedures be adopted for staff, details of which are available from the Clerk. Approved unanimously. The Committee **RECOMMENDS** to the Full Council that the cost of the additional streetlight be recovered via the precept over 2 years. Agreed unanimously. A grant request from WBC for the cost of a Street Worker was referred back for more information.
- 8.4 **Meet the Public 13.06.09.** Mr Mantel reported. No members of the public visited but a useful discussion was held with PCSO Anne Chalmers who attended. She undertook to find out what happens to the images from the CCTV system in the centre of the village
- 8.5 **Other Representatives reports.** None
- 8.6 **Clerk's report.** Nothing to report outside routine activity. **Approval of Annual Audit Return.** The Clerk circulated copies of the information to be sent to the external auditor. The Finance and General Purposes Committee have already seen this. Proposed Mr J Jarvis, seconded Mr C Smith to approve the audit report. Agreed unanimously.
9. **Councillors Questions.** Mr C Smith reported that the pothole outside 59 Springfield Park is now down to the base layer. Mr S Clarke reported there is a pothole in the railway bridge adjacent to the station. The Clerk to report these to WBC. Mr Hymers reported that the renewal of the yellow line in Winchcombe Rd and other locations has not been carried out. The Clerk to follow this up. Mrs Ditcham asked about the procedure for removing graffiti from commercial premises. The Clerk explained that this is the responsibility of the property owner.
10. **Correspondence -**
- 10.1 BALC – updates 10,11and 12 – circulated on e-mail. Noted.
- 10.2 VAWB Newsletter and Training Bulletins 27.05 and 08.06 – circulated on e-mail. Noted.
- 10.3 WBC Town and Parish News May. Noted.
- 10.4 WBC Marketing Your Town – circulated on e-mail. Noted
- 10.5 Age Concern – invite to AGM 16.07.09. Noted.
- 10.6 WBC Notification of re-opening of Longshot Lane amenity site – circulated on e-mail. Noted.
- 10.6 NALC Annual Conference – circulated on e-mail. Noted.
- 10.7 E-mail from Mr Burke -derogation from WBC. Mr R Mantel outlined the background to this and asked for the council's approval to reply to Mr Burke indicating that it is not appropriate to take this further at this time. Agreed. Mr R Mantel to reply.

11. Authorisation of payments – list dated 16.06.09. Approval proposed by Mr J Jarvis, seconded by Ms S Doughty carried unanimously.

12. Dates of meetings:

Planning and Amenities Committee	06.07.09
Parish Lands Committee	08.07.09 (Stanlake Pavilion)
Finance Committee	14.07.09

13. Date of next meeting – 21st July 2009.

The meeting closed at 8.46 pm.