

Twyford Parish Council

Minutes of the Annual Meeting of the Council

Meeting held at The Loddon Hall, Twyford, on Tuesday 15th May 2007 at 7.45p.m.

1. **Present:** Mr. D. Hymers (Chairman) Mrs. S Harriott-Kerr, Mrs. B. Ditcham, Mrs K Peck, Messrs C. Smith, B.Rogers, N.Crush, J.Bowley, J. Jarvis and J. Rowe.
In attendance: Mr J March Clerk, Mrs C Bulman and one member of the press.
2. **Public Questions** – there were no public questions.
3. **Apologies** – Mr R Mantel.
4. **Declaration of acceptance** – all councillors present signed their declaration.
5. **Election of Chairman** – Mr D Hymers nominated by Mr J Jarvis seconded by Mr C Smith. No other nominations. Mr Hymers elected by a unanimous vote. He signed his declaration of acceptance of office and took the chair for the rest of the meeting.
6. **Election of Vice-Chairman** – Mr R Mantel nominated by Mr D Hymers seconded by Mrs B Ditcham. No other nominations. Mr R Mantel elected by a unanimous vote.
7. **Appointment of Councillors to Committees** – councillors expressed their preferences for membership of committees. Membership as detailed on the attached list dated 16.05.07 was agreed.
8. **Appointment of Councillor Representatives.**
Colleton School Governor – Mr J Jarvis – nominated by Mr D Hymers, seconded by Mr J Bowley. Elected unanimously.
BALC and District/Parish Conference Mr D Hymers and Mr R Mantel (share) proposed Mr J Jarvis seconded Mrs B Ditcham. Elected unanimously.
Ruscombe Parish Council – Mr C Smith – nominated by Mr D Hymers, seconded by Mr J Jarvis. Elected unanimously.
Loddon Hall/TRCA – Mr D Hymers - nominated by Mrs S Harriott-Kerr, seconded by Mr J Bowley. Elected unanimously.
Age Concern – The Clerk to confirm if Mrs J Smith is prepared to continue. If not Mrs B Ditcham offered to be the council representative.
Hurst Consolidated Charity – Mr R Mantel – nominated by Mr J Bowley, seconded by Mr J Jarvis. Elected unanimously.
Village Centre Management Initiative – Mr D Hymers – nominated by Mr J Bowley, seconded by Mr J Jarvis. Elected unanimously.
North Parishes Area Youth Committee – Mrs K Peck – nominated by Mr D Hymers, seconded by Mr J Jarvis. Elected unanimously.
Neighbourhood Action Group –Mr J Jarvis – nominated by Mr D Hymers, seconded by Mr J Bowley. Elected unanimously.
All details on attached list dated 16.05.07.
9. **Declarations of interest in items on the agenda** – None
10. **Minutes of the meeting held on 17th April 2007** – proposed by Mr. C Smith seconded by Mrs. S Harriott-Kerr, approved unanimously.
11. **Matters arising and action points**
 - 11.1 Councillors to look for possible sites for additional allotments and report back to the Parish Lands Committee. Parish Lands considering this matter.
 - 11.2 WBC Town and Parish Communications. Committees to consider possible proposals for the newsletter. Planning and Amenities Committee dealing with this.
 - 11.3 The Clerk to place the order for the replacement roundabout. Completed.
 - 11.4 Reply from Berkshire Fire Service regarding proposals for a local fire station. They have contacted the Clerk and offered to come to a meeting to discuss details.
Agreed that this will not be necessary at this time. The Clerk to reply.
12. **Borough Council Matters** – Borough Councillor Stephen Conway was not present but asked the Clerk to report the following:

Initial School Admissions in Twyford – he is still investigating this problem in an attempt to find a solution. He has been working with the planning enforcement officer to make sure the developers comply with the revised planning permission for Mulberry Mead and make the required alterations to the extension to the house.

13. Liaison with Ruscombe Parish Council. Mrs Bulman reported that there are no changes to their committees and the Chairman and Vice-Chairman have been re-elected. More work is being carried out on the village ponds with the help of WBC funds and they are in discussion with the landowner regarding an additional pond identified in New Rd. She expressed thanks for all the work carried out by Linda Dane, particularly in relation to planning applications. They are in discussions with St James Church regarding burial facilities, as the churchyard is nearly full. They are still working on the village design statement and there will be a display on this for discussion at their Annual Parish Meeting on 17th May.

14. Reports:

14.1 Planning and Amenities Committee 30.04.07. Mr. Jarvis reported on the meeting including the planning applications for 4 Longfield Rd and 4 Carlisle Gdns. He also gave details of the repairs that will have to be carried out on the Jubilee Clock lighting. Mr Jarvis also reported that potholes have appeared in the road adjacent to the Springfield Rd/Waltham Rd junction. The Clerk to report this to WBC.

14.2 Parish Lands Committee 02.05.07 Mr. J. Bowley reported on the meeting and referred to item. 7.1 the provision of more allotment space and item 8.3 the investigation into increasing the size of the burial ground.

14.3 Other representatives Reports. The Chairman read out a report from the Governors of Polehampton Infant's School – noted.

14.4 Clerk's Report There has been a break in at the cricket storage shed at Stanlake Meadow. One of the club's mowers was stolen. Entry was gained by cutting off the padlock hasps and forcing the door. The main lock on the door has been replaced. The Clerk has reported the incident to the police and he is waiting for the Crime Reduction Officer to contact him to discuss improving the security. There has also been a problem with broken glass in the children's play area of the nursery school. It was suggested that the council considers CCTV. The Clerk to place this on the agenda of the next Parish Lands Committee meeting. The Clerk is obtaining quotes to repair two of the toilets in the pavilion, which have cracked cisterns. The Clerk requested permission to attend an SLCC Regional Conference on 27th June at a cost of £40+ VAT. Agreed.

15. Approval of Audit Report. The Clerk outlined the information given in the report to the auditors. Proposed Mr D Hymers, seconded Mr J Jarvis to approve the audit report. Carried 9 for, 1 abstention.

16. Councillors' Questions – New list of councillors to be posted on notice boards and the village web site. Councillors discussed if e-mail addresses should be included. Agreed councillors will let the Clerk know if they wish to have their e-mail address published.

17. Filling Vacancies on the Council. There are four vacancies, which need to be filled. Agreed the Clerk places a notice on the council notice boards. Councillors asked to pass details of anyone they know to be interested in becoming a councillor to the Clerk.

18. Correspondence

18.1 WBC – notice of Annual Meeting of the Council – noted.

- 18.2 WBC – Environmental Fair – circulated on e-mail – noted.
- 18.3 Loddon District Scouts invite to AGM – nobody available to attend. The Clerk to reply.
- 18.4 Berkshire West NHS Trust. Invite to attend public engagement events. Details taken by Mr J Jarvis.
- 18.5 Mrs Dane – Thank you letter for presentation made at APM. – noted.
- 18.6 WBC Invite to attend presentation of grants to sports clubs – noted.
- 19. Minutes of Annual Parish Meeting.** Proposed Mr J Jarvis, seconded Mr C Smith. Approved unanimously.
- 20. Authorisation of Payments.** Revised list dated 15.05.07 distributed. Proposed Mr J Rowe, seconded Mr J Bowley. Carried unanimously.
- 21. Dates of Meetings**
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| Planning and Amenities Committee | 04.06.07 |
| Parish Lands Committee | 06.06.07 |
| Finance Committee | 12.06.07 |
| Meet the Public | 16.06.07 |
- Mr C Smith and Mr N Crush to attend.
- 22. Date of next meeting** – 19th June 2007.

The meeting closed at 9.05 pm.