

## **Twyford Parish Council Minutes of the Meeting of the Council**

Meeting held at The Loddon Hall, Twyford, on Tuesday 16<sup>th</sup> September 2003, at 7.45 p.m.

**Present:** Mr D Hymers (Chairman) Mrs L Dane, Mrs G Wright, Messrs N Crush, K Hogg, R Mantel, A Parkin-White, B Rogers, M Stillman, J Bowley.  
**In attendance:** (Clerk), Mr J March, Miss F Penn

- 1. Public questions-none**
- 2. Apologies-** Mrs B Herbertson, Mr T LeMare, Mr S Conway.
- 3. Declarations of interest in items on the agenda-none**
- 4. Minutes of the meeting held on 22<sup>nd</sup> July 2003-**Mrs Wright proposed, Mrs Dane seconded-agreed unanimously.
- 5. Matters Arising -** Draft letter to Central Government regarding Colleton School. Following discussion at the last council meeting enquiries have been made with Polehampton Junior School. They have similar problems with funding so the original letter has been redrafted to include them. The question was raised if Polehampton Infants School also have this problem. Agreed that Polehampton Infants School will be approached and the letter amended to include them, if appropriate, then sent. Reply received from Network Rail regarding footpath from Waltham Rd to Station stating it is the responsibility of Thames Trains. The Clerk to follow up. Hedge cutting in gated area of KGVR requires keys to be cut and provided to the contractor. The Clerk to arrange.
- 6. District Council Matters-** Note from Mr Conway read to meeting detailing his discussions with planning officers regarding 103-105 Wargrave Rd, 6 Church St and 8 London Rd. He asked for feedback on his proposal for car parking on the allotments in Hurst Rd
- 7. Liaison with Ruscombe Parish Council-** Mrs Dane reported on discussions relating to planning applications at 78 London Rd and Woods Yard Ruscombe.
- 8. Reports:**
  - 8.1 Planning and Amenities Committee 01.09.03 -** Mrs Dane reported on the meeting including the concern over the revised planning application for Mulberry Mead and planning applications for 6 Church St, 103-105 Wargrave Rd and 78 London Rd. She also gave details of the proposal to provide a lorry for residents to dispose of large items of waste similar to the scheme run by Ruscombe. The lorry from SITA via WDC appears to be cheaper than private contractors although the exact costs need to be clarified. The Clerk was asked to check with Charvil who also operate this scheme. A meeting has been arranged with WDC library officers to find out the requirements for establishing a new library in Twyford. The Twyford News has been sent to the printers.
  - 8.2 Parish Lands Committee 03.09.03-**Mr Stillman reported on the meeting including highlighting the decision not to move the crests at KGVR due to the high cost, the resignation of the Village Ranger for health reason and the appointment of a temporary replacement, guidelines received regarding alterations to the path at the burial ground to improve disabled access and the decision to repair the roundabout in the children's play area.

The Committee asked the Council to consider if they wish to proceed with the proposal upgrade the car park for KGVR in Wargrave Rd. The Chairman explained details of the likely cost ranging from £8500 to £22500 + vat based on quotes obtained and the need to appoint a civil engineer to specify and oversee the work due to its complexity. Mr Mantel asked if this was a good use of public money as the car park only gets occasional use with the main time being on Sunday by parents attending football matches on KGVR. It was also pointed out that the condition of the surface has not deteriorated over several years. After discussion it was agreed that the Council ask the Parish Lands Committee to consider alternative proposals to improve the area with a budgeted cost of about £3000.

The Committee also RECOMMENDED TO COUNCIL that an offer is made to District Councillor S Conway to make Hurst Rd allotment land available on a long term lease basis for car parking for train commuters to gain his reaction. It was explained that a reasonable area of unused land could be made available without any major disruption to existing allotment holders. Discussion was held on how an access would be provided and who would carry out the required construction. The proposal was put to a vote and carried 9 for, 1 against.

- 8.3 Finance and General Purposes 15.07.03-** Mr Mantel reported on the meeting including the presentation of the charity accounts for KGVR. Mrs Wright expressed her concern at the refusal of the committee to make a grant to Daisy's Dream. It was explained that this was a general request for help rather than a specific grant request and it had been agreed to put a poster on the council notice board and provide publicity in Twyford News. Clerk to copy Daisy Dream's letter and reply to councillors
- 8.4 TVCMI-** Mrs Wright reported on the plans for the village Christmas Fair. They are progressing a scheme where local shops publicise each other via posters in their windows. Trudi Collis has raised the position regarding the skate park and she will now pursue this with Groundworks. On Saturday 13<sup>th</sup> September three buses were parked outside the entrance to Waitrose to publicise the service. Mrs Wright also reported that at present they do not have a financial officer and they are looking for a new person. In the past the Council had contributed to the cost of the post and she asked why this had stopped. The Chairman explained that the original grant ran to 31<sup>st</sup> March and it lapsed at the start of the new financial year because no request had been made by TVCMI for it to continue.
- 8.5 Meet the Public 13.09.03-** Mr Mantel and Mr Stillman reported on the complaint by Mr Teagle about the overgrown vegetation on the footpath in The Grove. The Clerk has already reported this to WDC and he was asked to follow this up. Other residents complained about the car parking in Waltham Rd and the positioning of rubbish bins for the flats in Colleton Drive.
- 8.6 District Council/ Parish Council Conference 23.07.03** – Mr Mantel reported there was nothing of significance to bring to the meetings attention.
- 8.7 Other Representatives reports** – Reports received from school representatives at Polehampton Junior and Infants schools and Twyford and District Age Concern. Mr Stillman reported on the Youth Committee. There is a meeting next Monday to evaluate their work.
- 8.8 Clerk's report-** An introductory meeting has been held with Roger Swannell the new Youth Worker.

**9. Standing Order Review** –A copy of the revised draft of standing orders, which highlights the changes, has been circulated to councillors. The Chairman outlined the reason for the changes and in particular detailed the following: 6b –update to current rules, 12h never actioned, 15 –felt no need to specify order of events, 15f, 15j, 18,19,20,22 recommendation removed to clarify the position relating to resolutions /recommendations as this section deals with resolutions. Mr J Bowley questioned whether 23p conflictes with the new Code of Practice. The Clerk to seek clarification. 33 and 65 considered but decided to leave the same. The review will be brought forward to the next meeting for final approval subject to clarification of 23p.

**10. Councillors Questions** – None

**11. Correspondence**

11.1 Letter from Charvil Parish Council - noted

11.2 Wokingham District Voluntary and Primary Care Trust Compact - noted

11.3 Standards Board for England –Guidance for monitoring officers -noted

11.4 Wokingham District Voluntary Sector Forum newsletter - noted

11.5 WDC State of the District Debate - noted

11.6 WDC Consultation of Polling Districts, Places and Stations. The chairman outlined the proposal. He is not happy with the use of schools, as this will disrupt their teaching schedule. Agreed he writes to WDC stating no changes should be made to the existing arrangements.

11.7 Civic Pride Awards – noted. Clerk to nominate St Marys Church Centre

**12. Authorisation of payments**

002296	B Clarke	851.52	002297	B Bovingdon	74.00
002298	S Hughes	247.00	002299	J Locke	680.00
002300	J March	709.22	0022301	F Penn	743.95
002302	BT	220.48	002303	Agricult Estates	540.50
002304	Wokingham DC	1465.06	002305	CBS Office tech	44.84
002306	Edge Design	47.00	002307	S Electric	249.55
002308	S Electric	161.98	002309	BALC	10.00
002310	Petty Cash	98.40	002311	S Hughes	247.00
002312	B Bovingdon	74.00	002313	Woods	45.90
002314	Agricult Estates	834.25	002315	Elementary Computers	1052.83
002316	Edge Design	94.00	002317	Inland Revenue	507.82
002318	SITA	64.88	002319	J March	709.44
002320	B Bovingdon	74.00	002321	S Hughes	247.00
002322	S Electric	249.55	002323	ADT	29.38
002324	Agricult Estates	540.50	002325	Polystat	16.16
002326	ROSPA	108.69	002327	TRCA	50.38
002328	Inland Revenue	293.82	002329	A B O'Brien	451.13

Approval of the above was proposed by Mr D Hymers seconded by Mrs G Wright and carried unanimously.

**13. Dates of meetings:**

Planning and Amenities Committee	06.10.03
Parish Lands Committee	08.10.03
Finance Committee	14.10.03
Meet the Public	15.11.03
Mr N Crush and Mrs L Dane to represent the Council	

**14. Date of next meeting 21st October 2003**

The meeting closed at 10.10 p.m
---------------------------------