

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 13<sup>th</sup> April 2010 at 7.45pm.**

**Present:** - Mrs B Ditcham, Mr R Mantel, Mr J Jarvis and Mrs S Harriott-Kerr.

As neither the Committee Chairman or Vice-Chairman were present: Proposed by Mr R Mantel seconded Mrs S Harriott-Kerr that Mrs B Ditcham takes the chair for the meeting. Carried 2 for, 1 against.

In attendance – Nobody

**1. Public Questions** – None

**2. Apologies** – Mr D Hymers, Mr J Bowley and Mr N Crush.

**3. Declarations of interests in items on the agenda** - None

**4. Minutes of the meeting held on 9<sup>th</sup> March 2010.** Proposed, Mrs B Ditcham seconded Mrs S Harriott-Kerr and approved unanimously.

**5. Matters arising and action points**

- 5.1 The Clerk to order a printed copy of parts 1 & 2 of revised Standing Orders from NALC. Received and given to Mr R Mantel. Mr R Mantel is reading them and will then circulate them to Mr D Hymers and Mr J Jarvis.
- 5.2 The Clerk to ask Henley and District CAB to provide more information with future grant requests. Completed.
- 5.3 The Clerk to send a grant request form to TRCA and ask the following additional questions. Has a lottery grant or any other grant application been made? Has a grant application been made to Ruscombe Parish Council? How much is required? Is a set of management accounts available to the end of December 2009? Request sent to TRCA, waiting for reply.

**6. Clerks Report**

- Bank balances as at end of March 2010 - Current Account £2,059.56, Deposit Account £17,502.11, National Savings Account £6,634.68, Income Bonds £33,000.
- VAT return for March 2010. £371.24 reclaimed.
- Dividends received – Astra Zeneca £579.70, Charter Pan European £395.06. Interest on National Savings Account £233.53.
- Budget and Capital statement to 31<sup>st</sup> March 2010. Details discussed – no further action required.
- Renewal of Insurance – details circulated on e-mail. Proposed Mrs S Harriott-Kerr seconded Mr J Jarvis that the invitation from Came & Company to renew the parish council annual insurance at a cost of £3737.90 be accepted. Carried unanimously

**7. Correspondence**

- 7.1 Astra Zeneca. Brief Annual Report and Notice of AGM. Noted.
- 7.2 Keep Mobile – invite to attend AGM. Noted.
- 7.3 WBC Minutes of Committee Meetings 10.02.10 – 03.03.10. Noted.
- 7.4 WBC Meeting of the Executive 25.03.10. Noted.
- 7.5. WBC Extraordinary Meeting of the Executive 25.03.10. Noted.
- 7.6 WBC Meeting of the Personnel Board 29.03.10. Noted
- 7.7 WBC Meeting of the Council 25.03.10. Noted.
- 7.8 WBC Meeting of the Licensing and Appeals Committee 07.04.10. Noted

**8. Chairman's report to APM**

Details to be included in report discussed.

**9. Grant requests - none**

**10. Items to be considered from other Committees**

- 10.1 Planning and Amenities 06.04.10. None
- 10.2 Parish Lands no meeting in April.

**11. Commemoration of Queen's Diamond Jubilee.**

Discussed. This will be raised at the Full Council for further discussion by report of the minutes of this meeting.

**12. Date of next meeting- 11<sup>th</sup> May 2010.**

The meeting closed at 8.30 pm