

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 9<sup>th</sup> March 2010 at 7.45pm.**

**Present:** - Mr N Crush (Chairman), Mrs B Ditcham, Mr R Mantel, Mr J Jarvis, Mrs S Harriott-Kerr and Mr J Bowley from item 7.

In attendance – Clerk.

**1. Public Questions** – None

**2. Apologies** – Mr D Hymers.

**3. Declarations of interests in items on the agenda** - None

**4. Minutes of the meeting held on 12<sup>th</sup> January 2010.** Proposed, Mrs B Ditcham seconded Mr R Mantel and approved 4 for 1 abstention.

**5. Matters arising and action points** – None

**6. Clerks Report**

- Bank balances as at end of Jan 2010 - Current Account £2,356.20, Deposit Account £23,502.11, National Savings Account £6,401.15, Income Bonds £33,000.
- Bank balances as at end of Feb 2010 - Current Account £2,679.09, Deposit Account £20,502.11, National Savings Account £6,401.15, Income Bonds £33,000.
- VAT return for Jan 2010 £904.51 reclaimed
- VAT return for Feb 2010 £368.29 reclaimed.
- Dividends received – BT £23.92, Henderson New Star £155.63
- BT Business One Plan end of contract period. A credit of £24.19 will be given based on the level of spend during the 2 year contract period. The contract is automatically renewed for a further 2-year period.
- Risk Management Policy and Risk Assessment. The Clerk has checked policy and attached assessment and no changes are required. Proposed Mr J Jarvis, seconded Mrs B Ditcham that the current document is approved for use for the next year. Carried unanimously.

**7. Correspondence**

7.1 NALC Revised Standing Orders – circulated on e-mail. Proposed by Mr R Mantel, seconded by Mr J Jarvis that a printed set of parts 1 and 2 is purchased from NALC at a cost of £25. In the meantime agreed that no changes are required to the existing Standing Orders.

7.2 NSPCC request to become a Campaign Partner. Noted

7.3 WBC Medium Term Financial Plan 2010/2011. Noted.

7.4 WBC Meeting of the Personnel Board 08.03.10. Noted.

7.5 WBC Meeting of the Standards Committee 06.03.10. Noted.

7.6 Henderson UK Directors Report 6months to 31.12.09. Noted.

7.7 Charter European Trust Annual Report and notice of AGM. Noted.

7.8 WBC Meeting of the Overview and Scrutiny Management Committee 10.03.10. Noted.

**8. Grant requests**

8.1 Twyford Village Partnership. Mrs B Ditcham advised on the current position relating to this request and the revised amount needed. Proposed Mrs B Ditcham, seconded Mrs S Harriott-Kerr to **RECOMMEND** to the Full Council that a section 137 grant of £500 be awarded. Amendment proposed by Mr N Crush, seconded by Mr J Jarvis that the recommended grant is £350. Amendment carried 4 for, 2 abstentions. Revised motion to **RECOMMEND** to the Full Council that a section 137 grant of £350 is awarded. Carried unanimously.

8.2 Wokingham & District CAB. Proposed Mr J Jarvis, seconded Mr R Mantel to **RECOMMEND** to the Full Council that a section 137 grant of £250 be awarded.

Amendment proposed by Mr J Bowley, seconded by Mrs B Ditcham that the recommended grant is £260. Carried 4 for, 2 abstentions. Revised motion to **RECOMMEND** to the Full Council that a section 137 grant of £260 is awarded. Carried 5 for, 1 abstention.

- 8.3 Relate. Proposed Mrs S Harriott-Kerr, seconded Mr J Bowley to **RECOMMEND** to the Full Council that a section 137 grant of £150 be awarded. Carried unanimously.
- 8.4 Henley and District CAB. Proposed Mr J Bowley, seconded Mrs S Harriott-Kerr to **RECOMMEND** to the Full Council that a section 137 grant of £160 be awarded. Carried unanimously. The Clerk to ask for more details of clients helped and a copy of the annual accounts to be provided with any future grant requests.
- 8.5 Twyford and Ruscombe Community Association. Agreed that more information is requested. The Clerk to send the standard grant request form and ask the following additional questions. Has a lottery grant or any other grant application been made? Has a grant application been made to Ruscombe Parish Council? How much is required? Is a set of management accounts available to the end of December 2009?
- 8.6 Berkshire County Blind Society. In view of the high level of reserves held proposed by Mr J Bowley, seconded by Mr R Mantel to **RECOMMEND** to the Full Council that no grant be awarded. Voting 3 for, 3 against. The chairman made his casting vote for, motion carried.

#### **9. Items to be considered from other Committees**

9.1 Planning and Amenities 01.03.10 – none.

9.2 Parish Lands 03.03.10 – none.

#### **12. Date of next meeting- 13<sup>th</sup> April 2010.**

The meeting closed at 8.48pm.