

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Thursday 4th December 2008 at 7.45pm.

Present: - Mr R Mantel (Chairman), Mr D Hymers, Mr J Jarvis and Mr N Crush. Mr Jarvis left the meeting after item 7.

In attendance - Clerk Mr J March.

1. Public Questions – none.

2. Apologies – Mrs S Harriott-Kerr

3. Declarations of interests in items on the agenda - None

4. Minutes of the meeting held on 14th October 2008. Proposed Mr D Hymers seconded Mr R Mantel and approved unanimously.

5. Matters arising and action points –

5.1 Mr R Mantel to pass the documentation relating to the share purchase to the Clerk. Completed.

5.2 Mr D Hymers to consider the information received from the Charity Commission and report back to the next meeting. The reply is a standard response and no further action is required.

5.3 The Clerk to consider the New Model Publication Scheme to see what action is required. The Parish Council is required to approve adoption of the new scheme and publish both a copy of the scheme and list of information available under the scheme. The Clerk has drafted a list of information available. Committee members to consider and report back to next meeting. Charges agreed for providing information to persons who request it.

5.4 Mr J Bowley to consider the proposal for technical support from Edge Design and report back to the next meeting. Carried forward.

5.5 The Clerk to book rooms for next year's meetings. Completed.

5.6 The Clerk to book Mr D Hymers and Mr R Mantel in for the BALC AGM. Completed.

5.7 Mr Hymers to consider the consultation on the making and enforcement of byelaws and report back. Consultation form completed and returned. In general byelaws will no longer have to be approved by a Secretary of State but can be approved locally. It was not clear if all the powers apply to parish councils so Mr Hymers raised this as a question in his response.

5.8 The Clerk to ask for information on capital reserves from Little Acorns (Colleton) Pre School. Information requested.

6. Clerks Report

- Bank balances as at end of October Current Account £6,332.28, Deposit Account £33,677.33, National Savings Account £5,182.30, Income Bonds £46,000. November 2008 Current Account £2,691.35, Deposit Account £31,677.33, National Savings Account £5,182.30, Income Bonds £46,000
- VAT return for October £688.55 and November 2008 £474.16
- Dividends received – None
- Purchase of shares in Charter European Trust. 950 shares purchased at a cost of £2.1288 each.
- Financing cost of hedge layering at Stanlake Meadow. The cost of this work will be about £11,000 when the additional items are taken into account. In addition there is a proposal to relay part of the footpath in KGVR at a cost of £1,812.90 (see item 10.2). To cover these costs it was agreed that the Clerk cashes in the £13,000 income bond.
- WBC Appointment of Neighbourhood Team Area Manager. A new manager Nick Christo has been appointed to oversee the delivery of services to the northern parishes and to liaise with the parish councils. . The Clerk has met him and discussed items relating to Twyford

7. Precept – Discussions held on anticipated costs for next year relating to this committee and the increase in the total precept. Proposal is in line with the general increase in costs. No further action required at this time.

8. Correspondence:

8.1 WBC Meeting of the Council 27.11.08. Noted.

8.2 WBC Meeting of the Executive 27.11.08. Noted

8.3 WBC Meeting of the Overview and Scrutiny Management Committee. Noted.

8.4 WBC Extra-Ordinary Meeting of the Finance Overview and Scrutiny Panel 18.11.08. Noted.

8.5 WBC Extra-Ordinary Meeting of the Corporate Projects Overview and Scrutiny Panel 18.11.08. Noted.

8.6 WBC Extra-Ordinary Meeting of the Service Development Overview and Scrutiny Panel 18.11.08. Noted.

8.7 WBC Review of Concessionary Travel Support in the Borough. Noted.

8.8 WBC Borough Council/Parish and Town Council Conference Minutes and Borough Council/Parish and Town Council Charter. Mr R Mantel and Mr D Hymers to consider the Charter and report back to the next meeting.

8.9 WBC Minutes of Committee Meetings for the period 15.10.08 – 10.11.08. Noted.

8.10 Henderson Global UK and Europe Funds Report and Accounts. Noted.

8.11 Henderson Global Valuation Statement. Fall in value is in line with the general fall in the value of shares. Noted.

8.12 WBC E-mail notification of Agendas and Minutes on website. Agreed not to request this notification.

8.13 WBC Meeting of the Finance Overview and Scrutiny Panel 04.12.08. Noted.

8.14 WBC Meeting of the Standards Committee 08.12.08. Noted.

9. Grant requests

9.1 MS Therapy Centre Berkshire. Proposed Mr D Hymers, seconded by Mr N Crush to **RECOMMEND** to the Full Council that no grant be awarded. Carried unanimously.

9.2 Henley and District CAB. Proposed by Mr D Hymers, seconded by Mr N Crush to **RECOMMEND** to the Full Council that a section 137 grant of £150 be made. Carried unanimously.

9.3 Keep Mobile. Proposed by Mr N Crush, seconded by Mr R Mantel to **RECOMMEND** to the Full Council that a section 137 grant of £300 be made. Carried 2 for, 1 against.

9.4 Wokingham CAB. Proposed by Mr D Hymers, seconded by Mr N Crush to **RECOMMEND** to the Full Council that a section 137 grant of £250 be made. Carried unanimously.

9.5 Age Concern Proposed by Mr D Hymers, seconded by Mr N Crush to **RECOMMEND** to the Full Council that a section 137 grant of £250 be made. Carried unanimously.

10. Items to be considered from other Committees

10.1 Planning and Amenities 01.12.08. None

10.2 Parish Lands 03.12.08. Recommendation to Full Council to relay part of the footpath in KGVR at a cost of £1,812.90 + VAT. Agreed this can be financed out of capital. (See Clerk's report)

11. Date of next meeting- Tuesday 13th January 2008

The meeting closed at 9.20 pm.