

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 15th July 2008 at 7.45pm.

Present: - Mr R Mantel (Chairman), Mr J Jarvis, Mr N Crush, Mr J Bowley and Mrs S Harriott-Kerr.

In attendance - Clerk Mr J March.

1. Public Questions – none.

2. Apologies – Miss C La Trobe and Mr D Hymers

3. Declarations of interests in items on the agenda - None

4. Minutes of the meeting held on 10th June 2008. Proposed Mr J Bowley seconded Mrs S Harriott-Kerr and approved unanimously.

5. Matters arising and action points –

5.1 Mr D Hymers to consider the changes to the Model Contract of Employment for Clerks. Mr Mantel has contacted BALC offices and is awaiting a reply. Carried forward.

5.2 The Clerk to complete the stockbroker application form to allow the purchase of shares. Form completed and signed by Mr R Mantel and Mr N Crush. Both to bring proof of identity to the Full Council Meeting so they can be verified by Mr J Jarvis prior to being sent to the stockbroker. Agreed cheque to be raised for £2080 to open the account but the stockbroker to hold until instructed by the Parish Council to purchase the Charter Pan European shares.

5.3 The Clerk to check costs relating to the skate and ballpark and obtain additional quotes for insurance. Value of equipment £85,618, annual premium £386.56. Value of tarmac area £10,000, annual premium £45.15. Providing an annual inspection is carried out there will not be any increase in the cost for Public Liability Insurance. Although the ownership has not passed to the council yet, in case there are any problems proposed by Mr J Jarvis, seconded by Mr J Bowley that the additional insurance is put in place with immediate effect. Carried unanimously.

5.4 The Clerk to update the Risk Management Policy and Risk Assessment document and circulate a copy to committee members. Completed.

5.5 Mr D Hymers to provide the Clerk with comments on the draft Town/Parish Charter from WBC. Mr D Hymers has read the proposed Charter and in his view there are no substantive differences from the existing document. It does not commit WBC to anything more than consultation on a range of issues without committing them to actually doing anything. Even the section relating to Quality Councils does not commit them to anything. Noted.

5.6 The Clerk to ask Twyford and Wargrave Volunteer Centre for a copy of their accounts and details of their policy relating to reserves. Completed.

6. Clerks Report

- Bank balances as at end of June 2008. Current account £3,762.10. Deposit account £20,065.41. National Savings account £4,638.85. Income Bonds £46,000.
- VAT return for June 2008. £214.76 reclaimed.
- Quarterly Budget and Capital Statement to 30th June 2008. Figures discussed and agreed. There are no items requiring further investigation.
- Dividends received –none
- Asset Register. The external auditor has advised that the value of land shown in the asset register as nil should have a nominal value of £1. The value of benches needs to be increased by £196 to include the cost on the new bench installed in London Rd.

7. Correspondence:

7.1 Price Waterhouse Cooper meeting of members re Charter European Trust. Noted.

7.2 WBC Minutes of Committee Meetings 11.03.08 – 11.06.08. Noted.

- 7.3 WBC Draft Statement of Accounts. Noted.
- 7.4 WBC Meeting of The Executive 26.06.08. Noted.
- 7.5 WBC Meeting of the Council 26.06.08. Noted.
- 7.6 WBC Core Strategy Report to the Executive 26.06.08. Noted.
- 7.7 WBC Scrutiny Committee invite to make comments on increases in car parking charges – details circulated on e-mail. Discussed and proposed by Mr J Bowley, seconded by Mrs S Harriott-Kerr that no comments be submitted to WBC on the proposal. Carried 5 for, 1 against.
- 7.8 WBC Notification of application to vary premises licence – Stanlake Park. Noted.
- 7.9 WBC Meeting of the Scrutiny Committee 15.07.08. Noted.
- 7.10 WBC Extraordinary Meeting of the Scrutiny Committee 21.07.08. Noted.

8. Grant requests

- 8.1 Twyford and Wargrave Volunteer Centre. In view of the reserves held, proposed by Mr J Jarvis, seconded by Mr J Bowley to **RECOMMEND** to the Full Council that no grant be awarded. Carried 5 for, 1 against.

9. Items to be considered from other Committees

- 9.1 Planning and Amenities 07.07.08 – none.
- 9.2 Parish Lands 09.07.08 – none.

10. Date of next meeting- Tuesday 9th September 2008

The meeting closed at 8.40 pm