

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 13th November 2007 at 7.45pm.

Present: - Mr R Mantel (Chairman), Mr D Hymers, Mr J Jarvis, Mr N Crush , Mr J Bowley and Mrs S Harriott-Kerr. Miss C La Trobe and Ms S Doughty from item 7.

In attendance - Clerk Mr J March and 1 member of the public.

1. Public Questions – none

2. Apologies – none.

3. Declarations of interests in items on the agenda – none.

4. Minutes of the meeting held on 9th October 2007. Proposed Mr J Jarvis, seconded, Mr D Hymers and approved unanimously.

5. Matters arising and action points –

5.1 Mr D Hymers to consider the changes to the Model Contract of Employment for Clerks. Mr Mantel to speak to BALC officers to try to progress. Carried forward.

5.2 The Clerk to put return on investments on the agenda of the next meeting. Completed.

6. Clerks Report

- Bank balances as at end of October – Current account £6,329.46 Deposit account £34,780.54 Income Bonds £46,000, National Savings Account £2,914.67
- VAT return for October 2007 £209.23 reclaimed.
- Dividends received – ICI £44.55
- VAT Inspection – the VAT inspector has visited and is satisfied with the returns. He raised one issue regarding the incorrect inclusion of wages, tax and NI in the expenditure totals. The finance system automatically includes these at present so the Clerk is making a manual adjustment until the system is modified.
- Risk Assessment – The Clerk has spoken to the Village Ranger and confirmed his training is up to date. Tools, football goals and manhole covers have all been inspected and no defects found.

7. Precept. The anticipated expenditure for next year was discussed and figures agreed. It was decided not to include insurance cover for the equipment in the skate park and ball court. Public liability cover will be taken out for both.

8. Return on Investment Discussion held on capital growth and income obtained from investments. Proposed by Mr J Jarvis, seconded by Mr J Bowley that the loan notes from Telefonica are cashed in and the money invested in Charter Pan European. Carried 7 for, 1 abstention.

9. Correspondence:

9.1 The Polehampton Charity. Reply regarding comments made on annual report – noted.

9.2 WBC Meeting of the executive 25.10.07 - noted

9.3 WBC Meeting of the Council 25.10.07 - noted

9.4 WBC Minutes of Committee meetings 19.09.07 – 27.09.07 – noted.

9.5 Henderson Global Annual Report and Valuation Statement - noted

9.6 WBC Meeting of the Scrutiny Committee 13.11.07 - noted

9.7 WBC Meeting of the Personnel Board 14.11.07 - noted

10. Grant requests –

10.1 Twyford Scouts – Cost of band for Remembrance Day Parade. Proposed by Mr J Jarvis, seconded by Mr J Bowley to **RECOMMEND** to the Full Council to make a Section 137 grant of £250. Carried unanimously.

10.2 Keep Mobile. Proposed by Mrs S Harriott-Kerr, seconded by Mr D Hymers to **RECOMMEND** to the Full Council to make a Section 137 Grant of £225. Carried unanimously.

10.3 Henley and District CAB. Proposed by Mr J Jarvis, seconded by Mrs S Harriott-Kerr to **RECOMMEND** to the Full Council to make a Section 137 Grant of £200. Carried unanimously.

11. Items to be considered from other Committees

11.1 Planning and Amenities 05.11.07 - none

11.2 Parish Lands 07.17.07. - none.

12. Date of next meeting- Thursday 6th December 2007

The meeting closed at 9.10 pm.