

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 9th October 2007 at 7.45pm.**

**Present:** - Mr R Mantel (Chairman), Mr D Hymers, Mr J Jarvis, Miss C La Trobe, Ms S Doughty and Mr J Bowley.

In attendance - Clerk Mr J March.

**1. Public Questions** – none

**2. Apologies** – Mr N Crush

**3. Declarations of interests in items on the agenda** – none.

**4. Minutes of the meeting held on 11<sup>th</sup> September 2007.** Proposed Mr J Jarvis, seconded, Mr D Hymers and approved unanimously.

**5. Matters arising and action points** –

5.1 Mr D Hymers to consider the changes to the Model Contract of Employment for Clerks. Mr Hymers and Mr Mantel have considered this and there are questions that still require answering by BALC. Deferred to next meeting.

5.2 The Clerk to put section 106 projects on the agenda of the Planning and Amenities Committee. Completed.

5.3 Mr Hymers to check the revisions in the Revised Code of Practice. Completed.

5.4 The Clerk to place the Revised Code of Practice on the agenda of the Full Council Meeting. Completed.

5.5 The Clerk to speak to the Scouts about the Remembrance Day parade. Completed.

5.6 The Clerk to write to Polehampton Charities about their annual report. Completed.

5.7 The Clerk to put review of Standing Orders on the agenda of the October meeting. Completed.

**6. Clerks Report**

- Bank balances as at end of September – Current account £5,920.69 Deposit account £34,780.54 Income Bonds £46,000, National Savings Account £2,096.25
- VAT return for September 2007 £1,009.75 reclaimed.
- Dividends received – BT £104.00 and Astra Zeneca £139.15

**7. Date for setting Parish Precept.** Discussed and agreed to bring setting the precept to one month earlier. Standing Orders to be amended – see item 8.

**8. Review of Standing Orders.** Existing orders reviewed and changes discussed to orders no 32(a), 32(c), 56 (a), 56(b), 57, 58, 67, 68, 72, 74. Proposed by Mr D Hymers, seconded by Mr J Jarvis to **RECOMMEND** to the Full Council that the revised Standing Orders be adopted. Carried unanimously.

**9. ICI - offer to purchase shares from Akzo Nobel.** The offer is £6.70 per share cash or loan notes to the equivalent value. Interest on the loan notes will be paid at 0.5% below the LIBOR 6 monthly rate and will be paid six monthly in arrears. The loan notes can be cashed in after being held for 6 months by giving 30 days notice. Proposed Mr R Mantel, seconded Mr D Hymers to accept the loan note offer. Agreed unanimously. The Clerk to place return on investments on the agenda for the next meeting.

**10. Dates for meetings 2008.** Proposed dates discussed. Proposed by Mr R Mantel, seconded by Mr J Jarvis to **RECOMMEND** to the Full Council that the list of dates be approved. Carried unanimously.

**11. Correspondence:**

11.1 Standards Board – Town and Parish Standard Sept 2007 – copied to councillors. Noted.

11.2 WBC Parish Polls. Noted.

11.3 WBC Meeting of the executive 27.09.07. Noted.

11.4 WBC Meeting of the Council 27.09.07. Noted.

11.5 WBC Minutes of Committee meetings 19.06.07 – 11.09.07. Noted.

11.6 Annual Grant of £450 from Ruscombe PC towards cost of resurfacing Loddon Hall Car Park and running KGVR. The Clerk has acknowledged. Noted.

11.7 WBC notification of costs associated with advertising the adoption of the Revised Code of Practice. Noted.

**12. Grant requests –**

TVCMI request for donation towards cost of supply and erection of Christmas tree and lights. Proposed Mr J Jarvis, seconded by Miss C La Trobe to **RECOMMEND** to the Full Council to make a section 137 grant of £500. Carried 3 for, 2 against and 1 abstention.

Wokingham and District CAB – Proposal to recommend grant of £220 and amendment to recommend grant of £230 failed. Proposed Mr J Jarvis, seconded by Mr J Bowley to **RECOMMEND** to the Full Council to make a section 137 grant of £235 carried 4 for, 1 against and 1 abstention.

**13. Items to be considered from other Committees**

13.1 Planning and Amenities 01.10.07 - none

13.2 Parish Lands 03.10.07. Item 5.1 proposal to install a new kitchen in Twycombe Lodge noted.

**14. Date of next meeting- Tuesday 13<sup>th</sup> November 2007**

The meeting closed at 9.29 pm.