

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 12<sup>th</sup> June 2007 at 7.45pm.**

**Present:** - Mr R Mantel (Chairman), Mr D Hymers, Mr J Bowley, Mr N Crush, and Mrs S Harriott-Kerr

In attendance - Clerk Mr J March.

**1. Public Questions** – none

**2. Apologies** – Mr J Jarvis.

**3. Election of Chairman.** Mr R Mantel proposed by Mr D Hymers, seconded Mr N Crush. Elected by a unanimous vote.

**4. Election of Vice-Chairman.** Mr N Crush proposed by Mr D Hymers, seconded by Mrs S Harriott-Kerr. Elected by a unanimous vote.

**5. Declarations of interests in items on the agenda** – none.

**6. Minutes of the meeting held on 10<sup>th</sup> April 2007.** Proposed Mr N Crush, seconded, Mr J Bowley and approved 4 for, 1 abstention.

**7. Matters arising and action points** –

7.1 Mr D Hymers to consider the changes to the Model Contract of Employment for Clerks. Mr Hymers has considered this and there are major changes that require further consideration. Deferred to next meeting.

7.2 The Clerk to increase the insurance value for the children's play area equipment to £55,000. Completed.

7.3 The Clerk to put WBC proposed protocol relating to public engagements on the agenda of the June meeting. Completed.

7.4 The Clerk to forward suggested changes to the Chairman's report to the APM to the Chairman of the Council. Completed.

**8. Clerks Report**

- Bank balances as at end of April – Current account £125.79, Deposit account £38,793.57 Income Bonds £46,000, National Savings Account £1,518.23.  
Bank balances as at end of May – Current account £4,628.88, Deposit account £29,793.57 Income Bonds £46,000, National Savings Account £1,518.23.
- VAT return for April 2007 £929.40 reclaimed. VAT return for May £221.94 reclaimed.
- Dividends received – ICI £42.75 and Charter European Trust £342.88.

**9. WBC Proposed Protocol Relating to Public Engagements.** Discussed and noted.

**10. Adoption of Revised Code of Conduct** – Agreed Chairman and Vice Chairman of this committee to attend training on 16<sup>th</sup> July and to report back to September meeting. The Clerk to notify WBC.

**11. Correspondence:**

11.1 Twyford and District Play Association. Noted.

11.2 BT Annual Review and Notice of AGM. Noted.

11.3 The Polehampton Charity – Financial Statements year ending 31 Dec 2006. Noted.

11.4 Readibus notice of AGM. Noted.

11.5 WBC Meeting of Scrutiny Committee 12<sup>th</sup> June. Noted.

11.6 WBC Meeting of the Executive 13<sup>th</sup> June. Noted.

11.7 BT notification of additional charges if accounts are paid by cheque. Proposed by Mr J Bowley, seconded by Mrs S Harriott-Kerr to **RECOMMEND** to the Full Council that BT bills be paid by direct debit. Carried 4 for, 1 abstention.

11.8 WBC notification of proposed review of polling districts and polling places. Noted this may affect the polling place for parish polling district TBM that at present is in Hurst.

## **12. Grant requests**

- 12.1 Readibus. Proposed by Mrs S Harriott-Kerr, seconded by Mr D Hymers to **RECOMMEND** to the Full Council that a section 137 Grant of £600 be made. Carried 4 for 1 against.
- 12.2 Keep Mobile Capital Appeal. Proposed by Mr J Bowley, seconded by Mrs S Harriott-Kerr to **RECOMMEND** to the Full Council that a section 137 Grant of £300 be made. Carried unanimously.

## **13. Items to be considered from other Committees**

- 13.1 Planning and Amenities 04.06.07 – none.
- 13.2 Parish Lands 06.06.07. Item 7.4 Recommendation for expenditure of £2,600 on allotments noted.

## **14. Review of Clerk's Remuneration. – The Clerk left the meeting while this item was discussed.**

Agreed the Committee **RECOMMENDS** to the Full Council that subject to satisfactory annual review by the Council Chairman the Clerk's salary be advance two points on the salary scale to SCP28 from 1<sup>st</sup> July 2007.

## **15. Date of next meeting- Tuesday 10<sup>th</sup> July 2007**

The meeting closed at 8.55pm.