

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 13th March 2007 at 7.45pm.

Present: - Mr R Mantel (Chairman), Mr D Hymers, Mr J Bowley, Mr N Crush, Mr J Jarvis, Mrs L Dane and Mrs S Harriott-Kerr.

In attendance - Clerk Mr J March.

1. Public Questions – none

2. Apologies – Mr J Fort

3. Declarations of interests in items on the agenda – none.

4. Minutes of the meeting held on 13th February 2007. Proposed Mr J Jarvis, seconded, Mrs L Dane approved 6 for, 1 abstention.

5. Matters arising and action points –

5.1 The Clerk to check the insurance policy conditions relating to the equipment in the children's play area. The policy covers the cost of replacement equipment and installation costs.

5.2 The Clerk to obtain a valuation for the equipment in the children's play area. Estimated value of equipment £37,000. To allow for installation costs the Clerk to check the effect on the insurance premium of increasing the cover to £55,000.

5.3 Mr D Hymers to review Amendments to the Model Code of Conduct. The only significant proposal is the removal of the obligation to report breaches to the code of conduct.

6. Clerks Report

- Bank balances as at end of February 2007 – Current account £1,490.01, Deposit account £16,846.34, Income Bonds £46,000, National Savings Account £1,139.85.
- VAT return for February 2007 £3,967.96 reclaimed.
- Dividends received – BT £53.04, Henderson Global £162.98.
- Internal Audit. The audit has been completed and no issues were raised.

7. BALC Training Notes – noted.

8. Review of Standing Orders – no changes required.

9. Review of Staff Wages – proposed Mr J Jarvis, seconded by Mrs L Dane to increase wages for the Park Warden, Pavilion Cleaner and Village Ranger by 3%. Amendment proposed by Mr D Hymers, seconded by Mr J Bowley to increase the Village Rangers wages by 5% in recognition of the initiatives he takes. Amendment carried unanimously. Main proposal agreed unanimously.

10. Correspondence:

10.1 Charter European Trust Annual Report – noted.

10.2 Astra Zeneca Annual Report – noted.

10.3 Henderson Global Corporate Director's Short Report – noted.

10.4 SLCC/NALC – revisions to Model Contract of Employment. Mr D Hymers to consider details.

10.5 WDC – details of timetable for issue of election nomination forms. The Clerk has ordered 20 copies of nomination forms. He has also been on the NALC website and downloaded details of the key dates which he will circulate to councillors. Mr Mantel to check the website for a suitable poster and print off copies for the Clerk.

10.6 WDC meeting of the Special Council Executive Committee – noted.

10.7 Wokingham Borough News – noted.

10.8 WDC forwarded petition about British Forces Free Postage – noted.

11. Grant requests: - none

12. Items to be considered from other Committees

12.1 Planning and Amenities 05.03.07– none.

12.2 Parish Lands 07.03.07 – none

11. Date of next meeting- Tuesday 10th April 2007.

The meeting closed at 8.50pm.