

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 11th April at 7.45pm.

Present: - Mr R Mantel (Chairman), Mrs L Dane, Mrs S Harriott-Kerr, Mr J Bowley, Mr J Fort and Mr N Crush.

In attendance - Clerk Mr J March and Mr B Rogers.

1. **Public questions** – none.
2. **Apologies**- Mr D Hymers.
3. **Declarations of interest in items on the agenda**- none.
4. **Minutes of the meeting held on 14th March 2006.** Proposed by Mrs L Dane seconded by Mr J Bowley. Approved Nem Con.
5. **Matters arising and action points**
 - 5.1 The Clerk to put review of Standing Orders on the agenda of the April meeting. Completed.
 - 5.2 The Clerk to make the agreed alterations to the Risk Assessment Policy document and send a copy to councillors prior to the Full Council Meeting. Completed.
 - 5.3 The Clerk to ask Polehampton Swimming Association for more information about their loan request. Completed
6. **Clerks Report**
 - Bank balances as at end of March 2006 – Current Account £593.84, Reserve Account £22,245.18 Income Bonds £50,000 and National Savings Account £5,479.12.
 - VAT return for March 2006 - £438.60 reclaimed.
 - Quarterly budget statement and capital account to 31st March 2006. Figures discussed and approved.
 - Dividends received. – Astra Zeneca £284.90. Charter Pan European £253.43.
 - Expenditure to end of financial year. Details of the final expenditure discussed. Agreed £3,529 of the income from Yellow Brick Nursery, which includes the payment of rates, be put in reserve against the outstanding rates bills for Stanlake Pavilion.
7. **Review of Standing Orders**– The Clerk has circulated the suggested alteration to the wording of Standing Order 39 to meet the internal auditor's recommendation. Discussed and agreed unanimously to **RECOMMEND** to the Full Council Meeting that the revised Standing Orders be approved.
8. **Correspondence:**
 - 8.1 ICI Annual Review - noted
 - 8.2 WDC Minutes of Committee Meetings 17.11.05 – 20.03.06 - noted
 - 8.3 WDC Meeting of the Executive 30.03.06 - noted
 - 8.4 WDC Meeting of the Council 30.03.06 - noted
 - 8.5 WDC Meeting of Licensing and Appeals Committee 22.03.06 - noted
 - 8.6 AstraZeneca Notice of AGM - noted.
 - 8.7 Zurich Municipal – Local Council Advisory Service. Details of this exclusive health and safety service dedicated to Town and Parish Councils was discussed. The cost is year 1 £195 and year 2+ £135 with a 10% discount on year one if application is made before 05.05.06. Agreed unanimously to **RECOMMEND** to the Full Council that the council takes up membership.
 - 8.8 BALC Newsletter – noted

9. Grant requests:

- 9.1 Polehampton Swimming Association .The Clerk has requested additional information but it has not been received in time for this meeting. He has had a discussion with the association treasurer and they are having some problems with the lease so the loan will now not be required until later in the year.

10. Items to be considered from other Committees

10.1 Planning and Amenities 03.04.06 - none.

10.2 Parish Lands 05.04.06 – none.

11. Date of next meeting- Tuesday 9th May 2006

The meeting closed at 9.00 pm.