

# TWYFORD PARISH COUNCIL

## Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 14<sup>th</sup> June 2005 at 7.45pm.

Present: - Mr N Crush (Vice Chairman), Mr D Hymers, Mr J Bowley, and Mr J Fort.

In attendance - Clerk Mr J March.

**1. Public questions** - none

**2. Apologies-** Mr R Mantel and Mrs L Dane.

**3. Election of Chairman and Vice Chairman**

Mr R Mantel nominated for Chairman by Mr N Crush, seconded by Mr J Bowley. Elected by a unanimous vote. Mr N Crush nominated for Vice Chairman by Mr D Hymers, seconded by Mr J Bowley. Elected by a unanimous vote.

**4. Declarations of interest in items on the agenda-** none

**5. Minutes of the meeting held on 12th April 2005.** Proposed by Mr D Hymers seconded by Mr N Crush. Carried 2 for, 1 abstention.

**6. Matters arising and action points**

6.1 The Clerk to continue investigations regarding the rates demand for Stanlake Pavilion. The Clerk detailed the current position. Agreed the Clerk writes to WDC to ask why a transitional surcharge has been applied to the revised demands arising from reassessment of the rateable value.

6.2 The Clerk to update the "Notes for councillors". Completed

6.3 The Clerk to reply to Wokingham Job Support Centre regarding their request to make a presentation to a Full Council meeting. Completed.

**7. Clerks Report**

- Bank balances as at end of April – Current account £3,605.48, Reserve account £7,463.25, Income Bonds £50,000 and National Savings £3194.23. May 2005 - Current account £5,060.94, Reserve account £27,113.25, Income Bonds £50,000 and National Savings £3194.23.
- VAT return for April £288.45 reclaimed. May £545.96 reclaimed
- Dividends received. –ICI £35.10
- WDC Town and Parish Clerks update meeting. The Clerk reported on the meeting held on 26<sup>th</sup> May. The District/Parish Charter is to be reconsidered, as it is now 6 years old. The District/Parish Conference agenda is to be looked at to see if it can be made more inspiring and less formal. Officers of the Council are quite keen to visit and meet local councillors.

**8. Standards Board Questionnaire.** – A Code for the Future. Copies of the Introduction to the review and a consultation on the review of the Code of Conduct for members previously distributed to committee members. As replies are required by 17<sup>th</sup> June committee members will submit their own individual replies.

**9. Risk Assessment Procedure.** The internal auditor recommended the establishment of a more formal procedure for this. Discussion held on how to set up the management system. Agreed the Clerk purchases a Local Council Risk software package at a cost of £75.00 +£3.19 postage and packing + vat.

**10. Correspondence:**

10.1 Rollasons – Licence application The Thai Elephant- noted.

10.2 John Gaunt – Licence transfer JW Greens - noted.

10.3 BALC Notice of AGM - noted.

- 10.4 Henderson Global Valuation Statement - noted.
- 10.5 Community First re Capital Funding for Local Community Projects The Clerk to copy to Loddon Hall and TVCMI and enquire about a grant for renewing equipment in the children's play area.
- 10.6 WDC Meeting of the Council Executive Committee 21.04.05 – noted.
- 10.7 WDC Meeting of the Executive 26.05.05 - noted.
- 10.8 WDC District Parish Conference October 2005 The Clerk to put this on the agenda of the next Full Council meeting.
- 10.9 WDC Council Tax Precepts 2006/07 - noted.
- 10.10 WDC External Funding Bulletin May 05 - noted.
- 10.11 BT Notice of AGM – noted.
- 10.12 Price Waterhouse Cooper – Notice of AGM for Charter European Trust – noted.
- 10.13 Readibus Notice of AGM - noted.
- 10.14 WDC Licence application notification for The Duke of Wellington – noted.
- 10.15 SCOF Meeting 23<sup>rd</sup> June – noted.
- 10.16 O<sub>2</sub> Notice of AGM – noted.
- 10.17 WDC Putting things right leaflets – noted.
- 11. Grant requests:**
  - 11.1 Readibus. Proposed by Mr D Hymers, seconded by Mr J Fort to **RECOMMEND** to the Full Council that a section 137 grant of £425 be made. Carried unanimously.
  - 11.2 Home Start. Proposed by Mr N Crush, seconded by Mr D Hymers to **RECOMMEND** to the Full council that a section 137 grant of £50 be made. Carried unanimously.
  - 11.3 Vitalise. The Clerk to request more information about the service provided for residents of Twyford.
- 12. Items to be considered from other Committees**
  - 12.1 Planning and Amenities 06.06.05 – none
  - 12.2 Parish Lands 08.06.05 - recommendation to replace the small slide in the children's play area at a cost of £3060 + vat noted.
- 13. Clerks Remuneration.** The Clerk left the meeting while this item was being discussed. The impact of the new national agreement on Clerks' salaries and its possible impact on this Council was discussed. It was agreed that all members of the Finance Committee would be given copies of the documentation for a full discussion at the next Finance meeting. Enquiries would be made to clarify various points in the agreement. Mr. Hymers would draft a summary to be given to the full Council for discussion, probably at the July Council Meeting.
- 14. Date of next meeting- Tuesday 12<sup>th</sup> July 2005**

**The meeting closed at 9.55pm.**