

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 12 April 2005 at 7.45pm.

Present: - Mr R Mantel (Chairman), Mrs L Dane, Mr N Crush, and Mr D Hymers.

In attendance - Clerk Mr J March.

1. **Public questions** - none
2. **Apologies**- Mr J Bowley, Mr J Fort.
3. **Declarations of interest in items on the agenda**- none
4. **Minutes of the meeting held on 15th February 2005.** Proposed by Mr N Crush, seconded by Mrs L Dane. Carried unanimously
5. **Matters arising and action points**
 - 5.1 The Clerk to continue investigations regarding the rates demand for Stanlake Pavilion. Details of current position discussed under Item 9.
 - 5.2 The Clerk to update Standing Orders and circulate them to members at the Full Council meeting. Completed.
 - 5.3 The Clerk to request more information from Westmead Support Group regarding their grant request. Information obtained and discussed under item 12.
6. **Clerks Report**
 - Bank balances as at end of February – Current account £1,130.37, Deposit account £11,359.11, Income bonds £50,000 National Savings account £2,403.73.
 - As at the end of March 2005 - Current account £2,135.53, Deposit account £8,359.11, Income bonds £ 50,000, National Savings account including interest received £3,194.23.
 - VAT return for February £2,845.01 and March 2005 £647.97.
 - Quarterly budget statement and capital account to 31st March 2005. Figures discussed and agreed
 - Dividends received. – Henderson Global £148. 64 and Astra Zeneca £188.65.
 - The Internal Audit has been completed without any major issues being raised.
7. **Standards Board Questionnaire.** – A Code for the Future. Copies of the Introduction to the review and a consultation on the review of the Code of Conduct for members distributed to committee members. To be discussed at the next meeting.
8. **Revised “Notes for councillors”** Amendments to bring this up to date discussed and agreed.
9. **Rates demand Stanlake Pavilion.** The Clerk gave details of the current position relating to his enquiries to determine the amount that will have to be paid. He is currently waiting for replies from WDC and the Rating valuation Office. Agreed no further action to be taken until the final rates liability is confirmed.
10. **Chairman’s report for The Annual Parish Meeting.** The meeting Chairman gave details of the items he proposes to cover in his report. Agreed.
11. **Correspondence:**
 - 11.1 Issue of 0² shares - noted
 - 11.2 AstraZeneca AGM notice and Annual Report - noted
 - 11.3 ICI Notice of AGM - noted
 - 11.4 Henderson Global Funds Report - noted
 - 11.5 Charter Pan European Trust Annual Report - noted

- 11.6 Standards Board Newsletter 03 - noted
 - 11.7 WDC Meeting of the Scrutiny Committee 22.02.05 - noted
 - 11.8 WDC Meeting of the Licensing and Appeals Committee 22.03.05 - noted
 - 11.9 WDC Meeting of the Personnel Board 22.03.05. - noted
 - 11.10 WDC Meeting of the Council Executive Committee 07.04.05 - noted
 - 11.11 WDC Member Training – copies of papers issued - noted
 - 11.12 Blake Laphorn Linnell Transfer of License for Waitrose. – noted
 - 11.13 Berkshire Communicator . This contains details of the salary scales applicable to Clerks from 1st April. Agreed they be implemented for the Clerk.
 - 11.14 WDC External Funding Bulletin March – noted
 - 11.15 WDC Meeting to discuss Sports and Leisure Strategy – noted
 - 11.16 Request from Wokingham Job Support Centre to make a presentation to a Full Council Meeting. Agreed to decline the offer as this is a matter outside the powers or function of the council.
- 12. Grant requests:**
- 12.1 Twyford and District Play Association. Proposed Mr R Mantel, seconded Mr D Hymers and agreed unanimously to **RECOMMEND** to the Full Council that a grant of £550 is made.
 - 12.2 Westmead Support Group. Proposed Mrs L Dane, seconded Mr D Hymers and agreed unanimously to **RECOMMEND** to the Full Council that a grant of £30 is made.
 - 12.3 Berkshire County Blind Society. Proposed Mr D Hymers, seconded by Mrs L Dane and agreed unanimously to **RECOMMEND** to the Full Council that a grant of £110 is made.
- 13. Items to be considered from other Committees**
- 13.1 Planning and Amenities 04.04.05. Mrs Dane reported on information received from the Police about Police Community Support Officers – noted.
 - 13.2 Parish Lands 06.04.05 – nothing to report.
- 14. Date of next meeting- Tuesday 10th May 2005**

The meeting closed at 9.55pm.