

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 12th October 2004, at 7.45pm.

Present: - Mr R Mantel (Chairman), Mr N Crush, Mr D Hymers and Mr J Fort.
In attendance-Clerk Mr J March.

1. **Public questions** - none
2. **Apologies**- Mrs L Dane
3. **Declarations of interest in items on the agenda**- none
4. **Minutes of the meeting held on 14th September 2004**- Proposed by Mr D Hymers, seconded by Mr N Crush and agreed unanimously.
5. **Matters arising and action points**
 - 5.1 The Clerk to change level of fidelity guarantee insurance cover to £150K. Insurance company contacted and reply received that this will not reduce the premium payable. Agreed leave unchanged
 - 5.2 The Clerk to arrange withdrawal of £10,000 from Income Bonds. Request made
 - 5.3 The Clerk to contact Ruscombe PC to ask for a contribution of £1,000 towards the cost of the CCTV scheme. Request sent and being considered by Ruscombe.
6. **Clerks Report**
 - Bank balances as at end of Oct 2004
Current account- £3,666.58. Deposit account- £36,182.33. Income bonds- £50,000, National Savings account-£1,592.48
VAT return for Oct 04 £488.44
 - Dividends received- ICI £30.60 and Astra Zeneca £88.00 - noted
 - Grants received - two received from Ruscombe PC £200 towards maintenance costs of KGVR and £250 towards the maintenance costs of Loddon Hall car park - noted
 - Quarterly budget statement and capital account to 30th September 2004. Figures discussed and agreed. Situation satisfactory with expenditure in line with budget.
 - Annual Audit – there is a query on the value of assets to be included in the return. The Clerk is making enquiries to clarify the situation.
7. **Consultation on Draft Code of Conduct for Local Government Employees and Review of Restrictions on Political Activities of Local Authority Employees.** –The Clerk to clarify the proposal relating to registration of interest by employees in the Draft Code of Conduct. No comments to be made on the Draft Review of Political Activities.
8. **Dates of meetings 2005.** Schedule of dates agreed. The Clerk to confirm the room is available for the Annual Parish Meeting and then publish the list of dates.
9. **Correspondence:**
 - 9.1 WDC Meeting of Licensing and Appeals Committee 04.10.04 -noted
 - 9.2 Audit Commission re WDC – Proposed by Mr J Fort, seconded by Mr N Crush to **RECOMMEND** to the Full Council that the Council Chairman completes this on behalf of the Council. Carried unanimously.
 - 9.3 WDC Meeting of the Council 14.10.04 – noted
 - 9.4 WDC Meeting of the Executive 14.10.04 – noted
 - 9.5 WDC Minutes of Committee Meetings 20.07.04-27.09.04 – noted
 - 9.6 Wokingham CVA training survey – noted

9.7 Letter from Pike Smith and Kemp regarding tax return on income from Twycombe Lodge – noted.

10. Grant requests:

10.1 Wokingham District Sports Sponsorship Fund –the Clerk to request more information.

10.2 1st Twyford Scouts. Proposed by Mr D Hymers, seconded by Mr N Crush to **RECOMMEND to** the Full Council that a section 137 grant of £250 is made. Carried 3 for, 1 abstention.

11. Items to be considered from other Committees

11.1 Planning and Amenities

Item 9.2 from meeting held 5th July referred by Full Council Meeting 20th July 2004. Letter from TVCMI received in support of this motion.

RECOMMENDATION noted; no financial implication.

Meeting 04.10.04 - none

11.2 Parish Lands –item 62 – noted. Expenditure can be met from capital account.

12. Date of next meeting- Tuesday 9th November 2004

The meeting closed at 9.50pm.