

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 9th November 2004, at 7.45pm.

Present: - Mr R Mantel (Chairman), Mrs L Dane, Mr D Hymers and Mr J Fort.
In attendance-Clerk Mr J March.

1. **Public questions** - none
2. **Apologies**- Mr N Crush
3. **Declarations of interest in items on the agenda**- none
4. **Minutes of the meeting held on 12th October 2004**- Proposed by Mr D Hymers, seconded by Mr R Mantel and agreed unanimously.
5. **Matters arising and action points**
 - 5.1 The Clerk to notify the insurance company to leave the Fidelity Guarantee insurance at £200,000. Completed
 - 5.2 The Clerk to clarify assets to be included in annual audit return. Figure agreed and audit completed.
 - 5.3 The Clerk to clarify proposal on registration of interests in Draft Code of Conduct for Local Government Employees. Clarification obtained from BALC.
 - 5.4 The Clerk to confirm St Mary's Church Hall is available for Annual Parish Meeting and publish list of meeting dates. Completed.
 - 5.5 The Clerk to write to Wokingham District Sports Sponsorship Fund. Letter sent.
6. **Clerks Report**
 - Bank balances as at end of Oct 2004
Current account- £17,869.42. Deposit account- £27,182.33 Income bonds- £50,000, National Savings account-£1,592.48
VAT return for Oct 04 £795.10
 - Dividends received- none
7. **Precept 2005/6.** Discussions held on the likely out turn for the current year and initial figures for the precept for 2005/6
8. **Review of Standing Orders.** Some changes will be required to bring the council's standing orders in line with those issued by NALC. Mr Hymers to check the changes needed and bring details to the next meeting.
9. **Correspondence:**
 - 9.1 Office of Deputy Prime Minister – New Ethical Framework Regulations - noted
 - 9.2 Henderson UK Funds Annual Report - noted
 - 9.3 JW Greens licence transfer application - noted
 - 9.4 WDC Meeting of the Executive Committee 03.11.04 - noted
 - 9.5 WDC Meeting of the Standards Committee 08.11.04 – noted
 - 9.6 WDC SEEDA Rural Towns Programme meeting 12.11.04 –noted
 - 9.7 BALC Berkshire Communicator – copy circulated to councillors.
 - 9.8 BALC Special General meeting 09.12.04 – Mr R Mantel to attend.
 - 9.9 Ruscombe PC regarding costs for CCTV scheme. The Clerk to reply.
 - 9.10 WDALC meeting on 18.11.04 – Mr R Mantel to attend.
10. **Grant requests:**
 - 10.1 Wokingham Job Support Centre. Proposed by Mr D Hymers, seconded by Mrs L Dane to **RECOMMEND** to the Full Council that no grant is made. Carried unanimously
 - 10.2 Keep Mobile. Proposed by Mr D Hymers, seconded by Mr J Fort to **RECOMMEND** to the Full council that a grant of £100 is made. Carried unanimously.

- 11. Items to be considered from other Committees**
- 11.1 Planning and Amenities - no items
- 11.2 Parish Lands - no items
- 12. Date of next meeting- Tuesday 11th January 2005**

The meeting closed at 9.30pm.