

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 13th January 2004, at 7.45pm.

Present: - Mr R Mantel (Chairman) Mrs L Dane, Messrs D Hymers, N Crush, M Stillman.

In attendance-Clerk Mr J March.

1. **Apologies-** Miss P Lawrence, Mr A Parkin-White and Dr M Garrard
2. **Declarations of interest in items on the agenda-** none
3. **Minutes of the meeting held on 9th December 2003-** Proposed by Mrs L Dane seconded by Mr M Stillman, agreed unanimously.
4. **Matters arising and action points**
 - 4.1 Status of Stanlake Meadow. The Clerk has spoken to WDC legal section and, at their request, written a letter asking for advice relating to this matter. Awaiting a reply.
 - 4.2 The Clerk has spoken to the insurance officer at WDC who indicated the increases were in line with market increases in premiums. He has also written to the insurers asking for clarification. Awaiting a reply.
 - 4.3 The Clerk has written to TVCMI regarding the grant request for cost associated with the road closure. No reply received to date.
 - 4.4 The Clerk presented details of purchase and lease costs for a new photocopier from the company who have the current maintenance contract. The Clerk to obtain addition competitive quotes.
5. **Clerks Report**
 - Bank balances as at end of December 2003
Current account- £7879.98 Deposit account- £5512.59 Income bonds- £60,000, National Savings account-£3049.06.
 - VAT return for December 2003- £338.28
 - Dividends received- None
 - Training for AQA – agreed the Clerk attends a training session on 16.01.04 and the council pay the cost of £8.50.
 - Clash of dates. The dates for Planning and Amenity and Parish Lands committee meetings in April clash with the Clerks holiday. Agreed these are changed to the last week in March. The Clerk to amend the schedule of meetings and circulate to members.
6. **Correspondence:**
 - 6.1 WDC meeting of the Overview and Scrutiny Committee 14.01.04 - noted
 - 6.2 Notice of AGM – Wokingham District Sports Council - noted
7. **Grant requests:**
 - 7.1 Twyford Scouts – request for payment of the cost of £250 for the band at the Remembrance Day parade. Proposed D Hymers, Seconded L Dane and carried unanimously to **RECOMMEND** to the Full Council that payment of £250 is made.
 - 7.2 Wokingham Job Support Centre – contribution toward running costs. Agreed not to support this application. The Clerk to send reply.
8. **Budget 2004/5**

A discussion was held on the level of expenditure to date, the likely outcome to the end of the financial year and proposed projects for next year. Provisional figures for budget headings were agreed. Final figures to be confirmed at the February meeting.

9. Items to be considered from other Committees

9.1 Planning and Amenities – Proposal to include costs for the provision of a refuse vehicle for residents use and cleaning and numbering some of the Parish streetlights in next years budget - noted.

9.2 Parish Lands – Agreed to repair the footpath from Wargrave Rd to KGVR at a cost of £100 - noted

10. Confirmation of Clerk in post.

The Clerk withdrew from the meeting during the consideration of this item.

After receiving a report from the Chairman of the council it was agreed unanimously to **RECOMMEND** to the Full Council that the Clerk be confirmed in post.

11. Date of next meeting- Tuesday 10th February 2004

The meeting closed at 9.42 pm.