

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 10th February 2004, at 7.45pm.

Present: - Mr R Mantel (Chairman) Mrs L Dane, Messrs D Hymers, N Crush, M Stillman.

In attendance-Clerk Mr J March.

1. **Apologies-** Miss P Lawrence, Mr A Parkin-White.
2. **Declarations of interest in items on the agenda-** none
3. **Minutes of the meeting held on 13th January 2004-** Proposed by Mr D Hymers seconded by Mrs L Dane, agreed unanimously.
4. **Matters arising and action points**
 - 4.1 Status of Stanlake Meadow. Letter received from WDC legal section explaining their understanding of the situation. Noted that the covenant provides adequate coverage to make the land secure.
 - 4.2 Reply received from the insurance company confirming that the existing policy and charge details are correct. – Noted.
 - 4.3 Letter received from TVCMI regarding road closure for Christmas event. Contents noted and further action deferred until Council representatives on the TVCMI have obtained clarification.
 - 4.4 The Clerk presented additional details of purchase and lease costs for a new photocopier from another company, which is more competitive than the original quote. Noted, no action to be taken until the existing machine breaks down.
5. **Clerks Report**
 - Bank balances as at end of January 2004
Current account- £5198.95 Deposit account- £5546.33 including £33.74 interest received. Income bonds- £60,000, National Savings account-£3049.06.
 - VAT return for January 2004- £268.02
 - Dividends received- BT - £33.28
 - Cash Flow. Anticipated cash flow up to receipt of the first precept payment in April was discussed. Agreed to transfer £3000 from National Savings to current account.
6. **Allowances for Councillors**

Details of the arrangements for payment were discussed. Agreed the Clerk seeks further clarification from BALC.
7. **Correspondence:**
 - 7.1 WDC cost of street workers and mobile provision. Request for payment discussed. Agreed this comes under the remit of the Planning and Amenities Committee. It was felt that the invoice was inappropriate, as details of the proposal had not been submitted to the Council for consideration. This is a different proposal to that originally agreed for one off funding. If funding is required a formal approach will need to be made to Planning and Amenities for consideration. The Clerk to reply to WDC.
 - 7.2 WDC meeting of Overview and Scrutiny Committee 11.02.04 - noted
8. **Grant requests:**
 - 8.1 Vivace girls choir – contribution towards cost of choir uniform for trip to Paris. Agreed to **Recommend** to Full council not to approve a grant.
 - 8.2 Henley and District Citizens Advice Bureau – contribution toward running costs. Agreed to **Recommend** to the Full Council that a section 137 grant of £100 be made.

- 8.3 Berkshire Blind Society – contribution toward running costs. Agreed to **Recommend** to the Full Council that a section 137 grant of £110 be made.
9. **Budget 2004/5**
A discussion was held on the level of expenditure to date, the likely outcome to the end of the financial year and proposed projects for next year. Final figures for budget headings were agreed. It was unanimously agreed to **Recommend** to the Full Council that the precept for 2004/5 be set at £54,500.
10. **Items to be considered from other Committees**
- 10.1 Planning and Amenities – None
- 10.2 Parish Lands – None
11. **Appointment of Auditor** – Agreed to **Recommend** to the Full Council the appointment of Mr Geoffrey Wier as internal auditor.
12. **Standing Orders** – Having considered the Standing Orders the Finance Committee agreed it should make recommendations both for and against action to the Full Council under Standing Order 50(d)
13. **Date of next meeting- Tuesday 9th March 2004**

The meeting closed at 9.54 pm.