

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 13th April 2004, at 7.45pm.

Present: - Mr R Mantel (Chairman) Mrs L Dane, Mr N Crush,
In attendance-Clerk Mr J March.

1. **Apologies-** Mr D Hymers, Mr M Stillman.
2. **Declarations of interest in items on the agenda-** none
3. **Minutes of the meeting held on 10th February 2004-** Proposed by Mrs L Dane seconded by Mr N Crush, agreed unanimously.

4. **Matters arising and action points**

- 4.1 Transfer £3000 from Nat Savings to current account. Completed
- 4.2 Payment of allowances to councillors. Letter received from WDC detailing the current position. The majority of councils in the WDC area have indicated they do not wish to pay allowances to their councillors so the Remuneration Panel has not been convened to set recommended levels for payments. If the Council decides it wishes to pay allowances the panel will have to meet and a charge will be incurred. Agreed this matter be left for the Full Council to consider.
- 4.3 Write to WDC re cost of street worker. Completed

5. **Clerks Report**

- Bank balances as at end of February 2004
Current account- £2286.97 Deposit account- £2546.33 Income bonds- £60,000, National Savings account-£3697.89 including £648.83 interest received.
- Bank balances as at end of March 2004
Current account- £4942.54 Deposit account- £2559.07 including £12.74 interest received. Income bonds- £60,000, National Savings account-£697.89.
- VAT return for February 2004 - £583.77. VAT return for March 04 £452.51
- End of year budget statement and capital account at 31st March 2004. The committee discussed the figures to the end of the financial year. The spend is in line with the budget in most areas. Total gross expenditure was £75483 - 97.5% of budget. Income was £26028 - 106.4% of budget giving a net expenditure of £49455 against the precept of £53000. The Clerk to check the monthly expenditure on Tax/Ni, the payment to BALC and one section 137 payment.
- Dividends received- Charter Pan European £186.35, Henderson Global £142.05, AstraZeneca £161.70

6. **Chairman's Report for Annual Parish meeting.**

Draft presented to the committee by the Chairman. Contents discussed and final copy agreed. The Clerk to circulate to committee members.

7. **Correspondence:**

- 7.1 Scouts – payment for Remembrance Day Band - noted
- 7.2 WDC Special Meeting of Licensing and Appeals Committee 19.04.04 – noted.
- 7.3 WDC Meeting of Licensing and Appeals Committee 08.03.04 – noted.
- 7.4 WDC Annual Budget Report 2004/2005 – noted.
- 7.5 Licence Transfer Application J W Greens 02.03 and 01.04 - noted
- 7.6 ICI Annual Review - noted
- 7.7 AstraZeneca Notice of AGM and Annual Review - noted
- 7.8 Charter Pan European Trust Annual Report and Accounts - noted

7.9 Henderson Global Investors 6 months report to 31.12.03 - noted

8. Grant requests:

8.1 W.E.B. Buckland. Contribution towards cost of National Youth Choir training week. Agreed the Clerk to request more information.

8.2 Readibus. Contribution to annual running costs. Agreed to **RECOMMEND** to the Full Council that a section 137 grant of £425 be made.

9. Review of employee's wages.

The hourly rates paid to the Dog Warden, Stanlake Pavilion Cleaner and Village Ranger was discussed. Proposed Mr R Mantel, seconded Mrs L Dane and agreed to **RECOMMEND** to the Full Council that the following hourly rates be paid from 1st April 2004. Dog Warden - £6.40, Cleaner - £6.40, Village Ranger - £6.52.

10. Items to be considered from other Committees

10.1 Planning and Amenities – None

10.2 Parish Lands – None

11. Date of next meeting- Tuesday 11th May 2004

The meeting closed at 9.57 pm.