

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday 12<sup>th</sup> November 2002, at 7.45pm.**

Present:- Mr R Mantel(Chairman) , Mrs L Dane, Messrs J Fort, D Hymers, M Stillman, Mr R Thomas. In attendance-Clerk, Miss F Penn.

**1.Apologies** – Mr N Crush ,Mr M Garrard.

**2. Declarations of interest**-none

**3.Minutes of the meeting held on 15<sup>th</sup> October 2002-** were amended then proposed by Mr Hymers, seconded by Mr Stillman, agreed and signed.

Mr Fort arrived 7.55pm

**4.Matters arising and action points**

4.1 Questions for the January 2003 WDLAC meeting-Mrs Dane to draft a potential question relating to the lack of relevant detail and the timeliness, supplied on the agendas for Development Control and the Highways Board. The Clerk to supply copies of former agendas.

4.2 Summary of latest legislation from Commission for Racial Equality-Mr Stillman reported on his review. The Committee to await further advice from BALC.

4.3 Freedom of Information Act 2000-The Clerk reported on the procedure required to adopt the model publication scheme for Local Councils (core classes only). The Committee agreed to RECOMMEND TO COUNCIL that the model scheme be adopted and that 25p a copy be charged should any member of the public required a copy of any of this information. Mr Hymers proposed, Mr Stillman seconded, agreed unanimously.

**5. Clerks Report**

- Bank balances as at end of October 2002 .Current account-£18,62.68:Deposit Account-£25,848.69:National Savings-£25,234.37:Income Bonds-£80,000.
- VAT return for October 2002-£700.99
- The Committee agreed the Clerk should cash in £20,000 of income bonds in the light of future capital expenditure commitments, namely the tennis courts project.

**6. Dates for meetings in 2003**-The Committee discussed the schedule produced by the Clerk. The Clerk to investigate the availability of a room for the week commencing 29<sup>th</sup> April 2003 for the Annual Parish meeting, to check the possibility of moving the February Finance meeting to Wednesday 12<sup>th</sup> and to book the URC hall for the Meet the Public sessions.

**7. Correspondence:**

7.1 Henderson Funds Statement-noted.

7.2 Letter of thanks from Wokingham & District Citizens Advice Bureau-noted.

7.3 Letter of thanks from Wokingham Home Start-noted.

**8. Grant requests:**

8.1 Polehampton Junior School-The Clerk to write requesting further information and to suggest the Committee would consider an interest free loan to the organisation.

8.2 WDC Sports Grant- The Committee RECOMMEND TO COUNCIL under s.137 (of the local Government Act 1972) that a grant of £100 be awarded

to Lucy Lewington for exceptional performance at rowing. Mr Hymers proposed, Mr Thomas seconded, agreed unanimously.

**9. Items to be considered from other Committees**

9.1 Planning and Amenities-Mrs Dane reported on the intended meeting with WDC re the Rural Bus Scheme on 28<sup>th</sup> November 2003. The Clerk to book a room at Loddon Hall. The Committee also discussed the possibility of a grant to support publicity of the project. Mrs Dane to investigate further.

9.2 Parish Lands-none

**10. Date of next meeting-14<sup>th</sup> January 2003**

The Chairman closed the meeting at 9.05.pm

## **ACTION POINTS FROM FINANCE COMMITTEE 12.11.02**

1. The Clerk to provide Mrs Dane with copies of past WDC agendas for her to draft a question for consideration at Council.
2. The Clerk to check availability of a room for the APM, book the URC Hall and see if the February Finance meeting date could be changed.
3. The Clerk to write to Polehampton Junior School PTA re their grant request.
4. The Clerk to book Loddon Hall for 28<sup>th</sup> November 2002.