

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday, 14th May 2002, at 7.45pm.

Present:- Mr R Mantel(Chairman) Mrs L Dane ,Messrs N Crush, J Fort, D Hymers, M Stillman. (Clerk Miss F Penn).

1.Apologies - Mr R Thomas

2.Declarations of interest-none

3.Previous Minutes: The minutes of the meeting on 14th May 2002, were ?? approved and signed.

4.Matters Arising & Action Points:

4.1 All action points cleared

5.Clerk's Report:

5.1 Bank Balances April: Current Account: £-6713.47: Deposit Account: £23,958.51 VAT refund: £1863.14: (Clerk to check phasing of claim) National Savings Inv. £45234.37: Income Bonds £80000.00; Investments £5761.62.

5.2 The Committee noted that the ICI rights issue shares had been purchased at a cost of £630.

5.3 The Clerk reported on the handover between Mr Hill and Mr Locke. The Clerk to arrange for a permit for Mr Locke to park in the churchyard.

5.4 Dividend received from ICI £53.63. Dividend received from Chartered European £272

6.New audit proposals and arrangements for internal audit.-The Clerk explained the new for an internal auditor as no other arrangement has ??? materialised. The Clerk to investigate possible sources who would be paid a small honorarium fee.

7.Discuss amendments to Standing Orders including procedures for co-opting councillors. The Committee discussed the review report put forward by Mr Hymers. The Committee RECOMMEND TO COUNCIL that

1. S.O.51 be deleted and the two subsections be added to S.O 50

2. S.O.38 add- The Chairmen of Planning and Amenities and Parish Lands shall be ex officio members of the Finance and General Purposes Committee.

3. S.O.33 add-Where two or more candidates have obtained the same number of least votes and the aggregate of the others is less than a normal quorum (eg 3:2:2:) then the candidate to be struck off will be ??? determined by separate vote.

In votes to co-op new Councillors to fill casual vacancies each vacancy will be voted on separately, even if the number of candidates is equal to the number of vacancies. The council will normally expect candidates to be present at the vote.

4. S.O. 55-58 be changed to-This is now covered by the Local Code of Conduct, please refer for details.

5. S.O.60 to be removed

8. Correspondence:

8.1 Notice of AGM of ICI-noted

8.2 Henderson Funds Statement-noted

8.3 Annual insurance premium and review- The Clerk to ensure the clock is added to the cover and to change the value of maintenance equipment.

9. Grant requests:

- 9.1 Twyford and District Play Association-The Committee RECOMMEND TO COUNCIL (under section 137of the Local Government Act 1972) that a grant of £550 be paid to assist the running of a summer play scheme for local children.
- 9.2 Twyford Village Centre Management Initiative- The Committee RECOMMEND TO COUNCIL (under section 137of the Local Government Act 1972) that a grant of £500 be paid towards the Golden Jubilee Event in Twyford.
- 9.3 The Committee RECOMMEND TO COUNCIL (under section 137of the Local Government Act 1972) that a grant of £50 be split equally to the British Heart Foundation and the Royal British Legion in memory of Arthur Pearson, former Councillor.
- 10. Annual Parish Meeting-** The Committee discussed the final arrangements for the **meeeting**. The Clerk to print off details of the finance including vandalism costs.
- 11. Review of streetworker funding.** –The Clerk to write to WDC confirming the Council's willingness to pay £1300 towards the cost of a streetworker for the year 2002/3 and to ask if funding for the post is being received form elsewhere.

12.Items to be considered from other Committees:

- 12.1 Planning and Amenities-none
- 12.2 Parish Lands –The Clerk confirmed the cost per dog bin emptying will be £135 per bin for the year.

12. The date of the next meeting is Tuesday 18th June 2002.

The Chairman closed the meeting at 9.40.pm

ACTION POINTS FROM FINANCE COMMITTEE 14.05.02

1. The Clerk to investigate possible sources for internal auditors who would be paid a small honorarium fee.
2. The Clerk to ensure the clock is added to the cover and to change the value of maintenance equipment
3. The Clerk to print off details of the finance report including vandalism costs for the APM.
4. The Clerk to write to WDC confirming the Council's willingness to pay £1300 towards the cost of a streetworker for the year 2002/3 and to ask if funding for the post is being received from elsewhere.